

## Neatishead Parish Council Meeting

8pm, Thursday 20 June 2013

### Councillors Present:

Patrick Palgrave-Moore  
Brian Wigglesworth  
Martin Arnold  
Gareth Pritchard  
Daphne Pritchard

### Officer

Lauraine Arnold - Clerk to the Council

### In Attendance

Dave Thomas – County Councillor  
Barbara McGoun – District Councillor

1 parishioner

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| <b>1</b> | <b>Apologies for absence:</b><br>Steven Luxford still unwell following his accident. Paul Ryall. PSCO Esther Dack on a rest day.   |
| <b>2</b> | <b>Minutes of the last Parish Council Meeting:</b><br>The minutes of the meeting held on 16 May 2013 were agreed unanimously by those who attended and signed by the Chairman.   |
| <b>3</b> | <b>Matters Arising:</b><br>a) Lettering on King Street Sign now complete<br>b) Survey regarding multi use games court to be conducted<br>c) Patrick unable to attend booked training but will attend next session<br>d)  |
| <b>4</b> | <b>Declaration of Interests:</b><br>All declarations of interests are lodged with North Norfolk District Council   |
| <b>5</b> | <b>The meeting was adjourned to allow public participation</b>   |
| <b>6</b> | <b>Reports received:</b><br>Police report:<br>Between May 16 <sup>th</sup> and 17 <sup>th</sup> an attempt was made to lever open the front door of the White House Stores. Entry was not gained.<br>Policing priorities are:<br>Address problems with vehicles ignoring traffic signs in Station Road, Hoveton<br>Address complaints concerning off-road vehicles using the beach/dunes in Sea Palling/Cart Gap area<br>Target speeding in The Street, Sutton<br>County Councillor will pursue water leak in School Lane. Meetings are still taking place regarding the incinerator at Kings Lynn.<br>District Councillor reported changes to the permitted development rights com in force for 3 years from 30 <sup>th</sup> May 2013. |
| <b>7</b> | <b>The meeting recommenced</b>   |

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| 8  | <p><b>Approval of Invoices:</b><br/>The following invoices were approved unanimously:<br/>a) Grounds Maintenance £80 (cheque no 095 )</p>  |
| 9  | <p><b>Correspondence:</b></p> <p>a) Report of dangerous tree in King Street.<br/>NNDC landscape officer has inspected and it is not an imminent danger. Electricity Company has been contacted as the electricity wires go through the tree. They will be inspecting it this week.</p> <p>b) Meeting with Crime Commissioner<br/>Councillors to contact the Clerk if they wish to attend.</p> <p>c) Email from Norman Lamb<br/>Clerk to put a notice in the NIB regarding available funding</p> <p>d) Email from allotment holder<br/>An email was received complimenting the football players on being polite and considerate when using the playing field.</p> <p>e) Request to advertise fundraising events for Norfolk and Norwich hospital.<br/>It was requested that 4 posters be put up on the notice board. Gareth will try and place them at the New Victory Hall.</p> <p>f) Compilation of Local List of Heritage Assets<br/>The Broads Authority are listing traditional waterside chalets.</p> |
| 10 | <p><b>Planning Applications:</b></p> <p>a) PF/13/0633 Removal of barn and erection of one unit of holiday accommodation.<br/>The council objected to the development.</p> <p>b) PF/13/0651 Installation of external fire escape stairs and roof handrails at Air Defence Radar Museum<br/>The council supports the application</p>   |
| 11 | <p><b>To review and adopt all Regulations, Policies and Procedures:</b><br/>It was resolved to adopt the published Standing Orders without amendment</p> <p>It was resolved to adopt the published Code of Conduct without amendment</p> <p>It was resolved to adopt the published Financial Regulations without amendment</p> <p>It was resolved to adopt the published Financial Risk Assessment without amendment</p> <p>It was resolved to adopt the published Complaints Procedure without amendment</p> <p>It was resolved to adopt the published Freedom of Information without amendment</p> <p>It was resolved to adopt the published Health and Safety Policy and Risk Assessment with the following amendment:<br/>Under Play Area add: Play equipment is to be inspected weekly to comply with insurance requirements.</p> <p>It was resolved to adopt the published Training Policy without amendment</p>   |

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| 12 | <p><b>To present prepared Annual Return for resolution to approve and sign:</b><br/>It was resolved to accept and sign the internal audit of the Annual Return. All statements were agreed and signed.</p> <p>The clerk was instructed to write to the internal auditor to thank her for her work.</p> |
| 13 | <p><b>To present and adopt finalised budget for 2013/2014:</b><br/>It was resolved to adopt the finalised budget for 2013/2014.</p>  |
| 14 | <p><b>To discuss and resolve grounds maintenance safety with molehills:</b><br/>It was resolved that the Clerk finds a molecatcher and authorises the trapping of the mole on the playing field and school green.</p>  |
| 15 | <p><b>To distribute paperwork for weekly inspection of playground equipment:</b><br/>Brian handed the pro-forma to the Clerk.</p>  |
| 16 | <p><b>To receive written risk assessment paperwork:</b></p>  |
| 17 | <p><b>To discuss and decide on whether to increase recycling facilities and locations:</b><br/>It was decided not to increase the recycling facilities or locations.</p>   |
| 18 | <p><b>To discuss and decide on renewal of Norfolk Playing Fields Association membership:</b><br/>It was decided to renew the membership for another year.</p>  |
| 19 | <p><b>Items for the next agenda for the meeting on 18 July 2013:</b><br/>Mole trapping<br/>Water in School Road</p>  |

The meeting closed at 9.46pm