

Neatishead Parish Council Meeting

8pm, Thursday 17 October 2013

Councillors Present:

Patrick Palgrave-Moore
Steven Luxford
Paul Ryall

Officer

Lauraine Arnold - Clerk to the Council

In Attendance

1 parishioner

1	Apologies for absence: Martin Arnold who is recovering from surgery. Gareth and Daphne Pritchard are on holiday. Barbra McGoun and Dave Thomas are attending other meetings. PSCO Esther Dack is on a rest day.
2	Minutes of the last Parish Council Meeting: The minutes of the meeting held on 12 September 2013 were agreed unanimously by those who attended and signed by the Chairman.
3	Matters Arising: a) Frequency of equipment inspections and log book. Awaiting response from insurance company. b) Signage for dog waste. Awaiting response from NNDC. c) All meeting dates requested with NVH
4	Declaration of Interests: All declarations of interests are lodged with North Norfolk District Council
5	The meeting was adjourned to allow public participation
6	Reports received: Police Report There have been no crimes reported for Neatishead since the last meeting. The next police surgery will be on Saturday 9 th November, 10am at the Farmers Market.
7	The meeting recommenced

8	<p>Approval of Invoices: To carry out internal audit of accounts and bank reconciliation. The books were inspected and a resolution to approve was passed.</p> <p><u>Approval of expenditure</u></p> <ul style="list-style-type: none"> a) Hire of Hall £29.40 (cheque no 577) b) Rent for playing field £250 (cheque no 578) c) Grounds Maintenance £80 (cheque no 579) d) Membership of SLCC £75 (cheque no 580) e) Initial Training £40 (cheque no 581)
9	<p>Correspondence:</p> <ul style="list-style-type: none"> a) Mazars have completed the audit for 2012/2013 and returned the paperwork without any matters being brought to our attention for improvements. b) Temporary road closures to allow BT cabling works 28th October to 1st November. A notice has been placed on the parish notice board and information posted on our website. Clerk to ask if a notice can go in the NIB. c) Parish Partnership Scheme for 2014/2015. Up to 50% of cost available for highway improvement schemes as per last year. d) Email regarding entry forms to the Village Games Squash Tournament in November and Alternative Village Games in January is now open. Clerk to ask Brian Wigglesworth or Stephen Bradnock if he would like to take this on board. e) First quote received for grounds maintenance 2014/2015. Clerk to obtain 2 more quotes f) Consultation on budget cuts now live. Notices have been placed on the parish notice board and the NVH. g) Training course for Chairmanship Skills. Not relevant at this stage.
10	<p>Planning Applications:</p> <ul style="list-style-type: none"> a) PF/13/0943 77 The Street development permitted
11	<p>Quarterly Risk Assessments: Paperwork left for collection from the shop which appears to have gone missing. All other risk assessments received.</p>
12	<p>To discuss and approve amendments to replacement of assets register: It was decided to adjust the replacement values set aside to £413 per annum.</p>
13	<p>To discuss and approve draft budget for 2014/2015: Clerk to find out about any caps on precept. It was resolved to put no money aside for replacement of assets for 2014/2015. Budget to be finalised at the next meeting.</p>

14	<p>To discuss and decide on recycling facilities 2014 onwards: It was resolved to get recycling banks for glass, cardboard and textiles. Clerk to register with Norfolk County Council.</p>
15	<p>To discuss requested meeting with Trustees regarding car park entrance: The meeting has been arranged for 7pm on 1 November, prior to the next Council Meeting.</p>
16	<p>To discuss requested meeting with Anglian Water regarding sewerage scheme for Three Hammer Common area: Clerk to try and get notice of presentation in NIB. Meeting will be on 25 November at 7pm. Clerk to write to Anglian Water to ask they inform each household in the affected area.</p>
17	<p>To discuss requests for charity payments: It was resolved that no charity payments will be made in the current financial year until such time as our future finances become clearer. Clerk to write to the PCC of St Peters to explain the situation regarding glass recycling.</p>
18	<p>Items for the next agenda for the meeting on 21 November 2013: To consider request for a swing in the play area. Budget for 2014/2015 Precept request for 2014/2015</p>

The meeting closed at 9.27pm