

Neatishead Parish Council Meeting

8pm, Thursday 21 November 2013

Councillors Present:

Patrick Palgrave-Moore
Martin Arnold
Steven Luxford
Paul Ryall
Gareth Pritchard
Daphne Pritchard

Officer

Lauraine Arnold - Clerk to the Council

In Attendance

2 parishioners

1	Apologies for absence: Dave Thomas – County Councillor is at a meeting. PSCO Esther Dack.
2	Minutes of the last Parish Council Meeting: The minutes of the meeting held on 17 October 2013 were agreed unanimously by those who attended and signed by the Chairman.
3	Matters Arising: a) Signage for dog waste. NNDC will put a sign up on the compound. b) Recycling arrangements for 2014. Work in progress. Not all recycling companies provide bins. c) Lack of action following the report of damage to bridge has been chased by the County Councillor and should be followed up soon.
4	Declaration of Interests: All declarations of interests are lodged with North Norfolk District Council. Gareth declared an interest in Item 19, as he is a Trustee of the New Victory Hall.
5	The meeting was adjourned to allow public participation
6	Reports received: County Councillor: Met with highways engineer and raised my disappointment of the bridge not being looked at and that should be followed up soon. The tree at the entrance to parish car park will be noted and inspected in due course. Checked upswell on School Road and couldn't see anything coming through. Police: No crime reports from the Neatishead area since the last meeting. Current priorities are: Speeding in Catfield, Ingham and Walcott. Next Police Surgeries at the Farmers Market from 10am on 14 th December and 11 th January.

7	The meeting recommenced
8	Approval of Invoices: The following invoices were approved unanimously: a) Stationery expenses £163.48 (cheque no 582) b) Grounds Maintenance for October £80 (cheque no 583)
9	Correspondence: a) New Standing Orders. Model Standing Orders are now available on the Nalc website. Courses may be available depending on demand. Three councillors are interested in attending. b) Consumer Champion. Paul Rice is available to assist with consumer issues. Details to be put on the website. Notice to be put in the NIB. c) Transfer of play equipment. The equipment in the play area currently managed by NNDC will be transferred to NPC on 23 July 2014. Clerk to check on insurance implications. d) Routine Safety Inspections. Insurance has been amended to weekly inspections between 1 April and 31 October and monthly inspections between 1 November and 31 March. e) The feedback for Putting People First regarding the consultation for cutbacks is open until 12 December. f) Letter from St Peter's PCC asking that their request for funding for churchyard maintenance be kept on file. g) UK Power Networks. Cheque received for Wayleave covering October 2013 to September 2018. h) NNDC letter on glass recycling. No response required. i) Inspection of the oak tree at the entrance to the car park has been noted by highways and will be carried out in due course.
10	Planning Applications: a) PF/13/1254 Conversion and extension of agricultural building to provide two units of holiday accommodation at Neatishead Hall. The council supported the application. b) LA/13/1255 Alterations to agricultural building to facilitate conversion to two units of holiday accommodation at Neatishead Hall. The council supported the application. c) PF/13/1280 Erection of extension to kitchen, formation of entrance lobby and installation of revised extract flue at White Horse. The council has no objection. d) BA/2013/0055/TCA Application for works to trees within a Conservation Area at Lime Kiln Quay, Irstead Road. The council has no objection.

	<p>e) PF/10/1353 Application for construction of 5mw solar generating facility at RAF Neatishead has been withdrawn</p> <p>f) PF/13/1236 Installation of replacement first floor windows at White Horse. The council supported the application.</p> <p>g) BA/2013/0059/TCA Application for works to trees within a Conservation Area at The Moorings, Irstead Road. The council had no objection.</p> <p>h) PF/13/0633 Notice of Decision. Removal of barn and erection of building to provide one unit of holiday accommodation has been permitted.</p>
11	<p>To discuss filling vacancy for councillor by co-option: Clerk to put notice in the NIB.</p>
12	<p>To remove signatory from bank account: The form was signed by all the current signatories.</p>
13	<p>To discuss and decide on action regarding parking on the grassed area of the Staithe car park: Clerk to write to Nancy Oldfield asking that the mini bus does not park on the grass.</p>
14	<p>To consider action regarding Council Tax Support Grant reduction: It was resolved that Neatishead Parish Council accept the grant and increase the precept.</p>
15	<p>To agree the budget and set the precept for 2014/2015: It was resolved that the precept be set at £6,600 and that the grant is accepted.</p> <p>The necessary paperwork was signed at the meeting.</p>
16	<p>Timetable of council meetings for 2014: The timetable was distributed to all councillors and copies sent to the police and the District and County Councillors. Clerk to email soft copy to councillors.</p>
17	<p>To consider a parishioner's request for a swing to be installed at the play area: It was decided that no further action will be taken. Clerk to write letter to parishioner.</p>
18	<p>To confirm addition of new signatory for the bank account: It was resolved that Paul Ryall and Daphne Pritchard be added to the current signatories of Patrick Palgrave-Moore, Stephen Luxford and Lauraine Arnold.</p>
19	<p>To update councillors following meeting with Trustees of NVH: A survey of useage of the car parks needs to be carried out early next year for a minimum of one month. The Trustees are making a temporary repair to the ruts at the entrance.</p>

20	To decide on the contractor for grounds maintenance 2014: Following consideration of the three quotes submitted, it was decided to award the contract for grounds maintenance for 2014 to C & B Garden Services. Clerk to write to all who submitted quotes.
21	Items for the next agenda for the meeting on 16 January 2014: Gay's Staithe Charity Payments Removal of hoses from Staithe and water to be turned off

The meeting closed at 9.30pm