

# **NEATISHEAD PARISH COUNCIL**

1

## **NOTICE OF ANNUAL PARISH COUNCIL MEETING**

You are hereby invited to attend the Neatishead Parish Council Meeting in the New Victory Hall on

**Thursday 11<sup>th</sup> May 2017 at 7.30pm**

For the purpose of transacting the following business

**Sarah Hunt**

Clerk to the Parish Council

7<sup>th</sup> May 2017

**Press and public are welcome**

### **AGENDA**

**1. ELECTION OF CHAIR.**

Chairman signs declaration of office.

**2. ELECTION OF VICE CHAIR.**

**3. APOLOGIES**

3.1 To consider apologies for absence.

3.2 To receive notice of resignation of Cllr Pritchard.

**4. DECLARATIONS OF INTEREST**

Members are invited to declare a previously undisclosed interest relating to items on the agenda.

**5. MINUTES OF PREVIOUS MEETING**

To confirm and agree the minutes of the Parish Council meeting held on 13<sup>th</sup> April 2017.

**6. PUBLIC SPEAKING**

The meeting will be adjourned for up to 15 minutes:

6.1 To receive report from Police, County and District Councillor.

6.2 To receive questions from the public relating to items on the Agenda. Each speaker is allowed a maximum of 5 minutes.

**7. MATTERS ARISING – TO RECEIVE UPDATES**

Village Sign. Clerk

Playground Sign. To confirm this has been delivered to Clive.

Highways – Grips.

Road Sign - School Lane/School Road junction.

**8. CORRESPONDENCE.**

Broads Authority – Landscape Guide Consultation – previously emailed. To consider comment.

Highways – re: Works at junction The Street/Irstead Road.

Norfolk Co Co – notification of current recycling recycling credit rate - £56.89/tonne.

Local Government Boundary Commission – recommendations. Tabled.

Norfolk Playingfield Association – invitation to Summer Party. Saturday June 17<sup>th</sup>.

**9. PARISH STAITHE.**

9.1 Registration of ownership/Lease. Clerk

**10. PLAYINGFIELD.**

10.1 Goal Posts – to consider new nets on existing posts. Cllr Pickering

Mrs Sarah Hunt – Clerk to Neatishead Parish Council  
Weavers Edge, Chequers Street, East Ruston, Norfolk. NR12 9LR

1

- 10.2 Tesco Bags of Help Scheme – confirmation of success. Cllr Pickering
- 10.3 To consider a replacement bin. Clerk

## **11. FINANCIAL MATTERS.**

- 11.1 Receipts  
APRIL 2017 – to be advised at meeting.
  
- 11.2 Payments:
  - Martham Parish Council – printing – chq 462401 £ 15.00
  - Inland Revenue – May – chq 462402 £ 54.40
  - Mrs Hunt – May Payment – chq 462403 £217.74
  - Mrs Hunt – Expenses – school booking, printer ink – chq 326404 £ 56.90
- 11.3 Lloyds Bank Account. Update. Clerk.
- 11.4 To receive the Internal Audit report 2016/17.
- 11.5 To receive income and expenditure report 2016/17
- 11.6 To receive and approve the end of year accounts 2016/17.
  - 11.6.1 To approve section 1 of the Annual Return.
  - 11.6.2 To approve section 2 of the Annual Return.

## **12. PLANNING.**

- 12.1 To consider applications received from NNDC:
  - PF/17/0545 – Willow Cottage, Cangate Road, NR12 8YH. Conversion of existing outbuilding to single bed annexe and erection of garage workshop (Revised scheme PF/15/1875)
- Notifications received from NNDC/Broads Authority:
  - LA/17/0238 – Thatched Cottage, Common Road, Threehammer Common, NR12 8BP. Demolition of the privy/outbuilding. GRANTED
  - LA/17/0237 – Thatched Cottage, as above. Erection of a detached single garage and store, and fence with gate. GRANTED
  - PF/16/1650 – Hoveton Hall Estate, Stalham Road, Hoveton. Installation of swimming pool GRANTED

## **13 ADMINISTRATION.**

- 13.1 To agree meeting dates for 2017/18.
- 13.2 To agree Insurance quotation – previously emailed. Cheque to be written.
- 13.3 To consider renewal of Norfolk Playingfield Association - £20.00. Previously emailed.
- 13.4 Pension – auto enrolment. Confirmation of compliance.
- 13.5 New Victory Hall – to appoint new representative.
- 13.6 To confirm meeting 8<sup>th</sup> June will take place at the school.

## **14 ITEMS FOR NEXT AGENDA.**

### **The Parish Council Meeting**

Will be held in the School, Neatishead on:-

**Thursday 8<sup>th</sup> June 2017 at 7.30pm**