

# **NEATISHEAD PARISH COUNCIL**

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## **NOTICE OF PARISH COUNCIL MEETING**

You are hereby invited to attend the Neatishead Parish Council Meeting at the **New Victory Hall** on

**Thursday 13<sup>th</sup> July 2017 at 7.30pm**

For the purpose of transacting the following business

### ***Sarah Hunt***

Clerk to the Parish Council

*8<sup>th</sup> July 2017*

**Press and public are welcome**

### **AGENDA**

**1. TO CONSIDER CO-OPTION.**

To consider the co-option of Mr Robert Hanger.  
Mr Hanger signs Declaration of Office form if Co-opted.

**2. APOLOGIES**

To consider apologies for absence.

**3. DECLARATIONS OF INTEREST**

Members are invited to declare a previously undisclosed interest relating to items on the agenda.

**4. MINUTES OF PREVIOUS MEETINGS**

To confirm and agree the minutes of the Parish Council meeting held on 8<sup>th</sup> June 2017.  
To note that Cllr Fowle was present at the meeting on 11<sup>th</sup> May 2017 and not recorded within the minutes.

**5. PUBLIC SPEAKING**

The meeting will be adjourned for up to 15 minutes:

6.1 To receive report from Police, County and District Councillor.

6.2 To receive questions from the public relating to items on the Agenda. Each speaker is allowed a maximum of 5 minutes.

**6. MATTERS ARISING – TO RECEIVE UPDATES**

**7. CORRESPONDENCE.**

Cardiac Safe – promotion email re; defibrillators. TABLED.

Local Police – Speeding on School Road/School Lane.

**8. PARISH STAITHE.**

8.1 Broads Authority Staithe Report – to consider making any comment.

8.2 Registration – to confirm boundary of area to be leased.

**9. PLAYINGFIELD.**

9.1 To consider purchasing temporary fencing.

9.2 Play Area Update. Cllr Pickering

9.3 To confirm that the additional insurance quotation for a zip wire is £224.00/year.

9.4 To consider purchasing a larger bin. Broxap 444/T - £139.00.

Mrs Sarah Hunt – Clerk to Neatishead Parish Council  
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## **10. FINANCIAL MATTERS.**

11.1	Receipts	
	MAY – Recycling	£ 138.08
	Water	£ 227.00
	JUNE – Water	£ 117.64
	Water	£ 172.00
11.2	Payments:	
	Manual Transfer to Lloyds Account	£5,000.00
	New Victory Hall – April and May. Chq 000001	£ 54.00
	Mrs S Hunt – salary July. Chq 000002	£ 217.74
	Clive Barrett – half yearly grass cutting chq 000003	£1,150.00
	Clive Barrett – erection of signs at Recreation Field chq 00004	£ 50.00
	Inland Revenue – July payment. Chq 000005	£ 54.40
	Anglian Water – to note current balance of £4.14 credit.	
	Sarah Hunt – printer cartridge/postage. Chq 000006	£ 27.76
	NNDC – Litter bin collection 2017-18 Chq 000007	£ 168.96
	Indigo Waste Services – glass collection. Chq 000008	£ 55.20
11.3	To Agree Account Switch from Norwich and Peterborough to Lloyds account.	
11.4	To receive notification of forthcoming external audit charge of £25.00.	

## **12. PLANNING.**

- 12.1 To consider applications received from NNDC:  
None  
To consider applications received from Broads Authority:  
None  
Notifications received from NNDC/Broads Authority:  
PF/17/0545 – Willow Cottage, Cangate Road, Cangate, NR12 8YH. Conversion of existing outbuilding to one bedroom annexe and erection of detached garage workshop to include home office and shower room (Revised scheme PF/15/1875) – PERMITTED.  
PF/17/0759 – The Croft, The Street, NR12 8XG. Erection of single storey extension to rear. PERMITTED.  
BA/2017/0001/REF and APP/E9505/W/17/3/3169091 – Violet Cottage, Irstead Road, NR12 8BJ. Retrospective application to use annexe building as holiday accommodation – Appeal Decision. GRANTED.
- 12.2 Green Space Designations. To consider whether to submit any proposals for Neatishead.

## **13 VILLAGE SIGN.**

To receive two quotations received and decide course of action.

## **14 HIGHWAYS.**

- 14.1 Roadside advertising signs - response from Highways.  
14.2 Flooding on School Road – response from Highways.  
14.3 50/50 Partnership Funding – to consider any project for inclusion.

## **15. ADMINISTRATION.**

- 15.1 To receive the resignation of the Clerk.  
15.2 To approve the purchase of a two drawer filing cabinet to the value of £50.00 or A fire resistant two drawer filing cabinet to the value of £800.00  
15.3 To delegate to Chair plus any one Councillor authority to agree cheques for August payment.

## **16. AFFORDABLE HOUSING**

To receive any update available. Clerk

## **17. ITEMS FOR NEXT AGENDA.**

The chairman will exclude the press and public for reasons of confidentiality;

## **18. RECRUITMENT**

- 18.1 To agree an advertisement, person specification and job description.
- 18.2 To agree a timescale for interviewing and appointment.
- 18.3 To delegate to two or three members the responsibility to interview and appoint.

### **The Parish Council Meeting**

Will be held in the School, Neatishead on:-  
**Thursday 13<sup>th</sup> July 2017 at 7.30pm**