

# **NEATISHEAD PARISH COUNCIL**

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## **NOTICE OF PARISH COUNCIL MEETING**

You are hereby invited to attend the Neatishead Parish Council Meeting in the New Victory Hall on

**Thursday 13<sup>th</sup> October 2016 at 7.30pm**

for the purpose of transacting the following business

**Sarah Hunt**

Clerk to the Parish Council

7<sup>th</sup> October 2016

**Press and public are welcome**

### **AGENDA**

**1. APOLOGIES**

To consider apologies for absence.

**2. DECLARATIONS OF INTEREST**

Members are invited to declare a previously undisclosed interest relating to items on the agenda.

**3. MINUTES OF PREVIOUS MEETING**

To confirm and agree the minutes of the Parish Council meeting held on 8<sup>th</sup> September 2016.

**4. PUBLIC SPEAKING**

The meeting will be adjourned for up to 15 minutes:

4.1 To receive report from Police, County and District Councillor.

4.2 To receive questions from the public relating to items on the Agenda. Each speaker is allowed a maximum of 5 minutes.

**5. MATTERS ARISING**

5.1 Bank signatories – update.

5.2 Parking in centre of village. Cllr Church

**6. CORRESPONDENCE.**

CPRE – Seeking Council Pledge re: Housing allocations.

Norfolk Co Co – ‘A Good Education for Every Norfolk Learner.

North Norfolk District Council – Phone box review. Emailed.

Broads Authority – Broads Forum Special Meeting. Emailed.

Norfolk Association of Local Councils – Precept Consultation – to consider a response. Emailed.

Broads Authority. Advance notice of public consultation Broads Plan Review. Emailed.

**7. PARISH STAITHE.**

7.1 Registration - update Clerk.

7.2 Lease agreement with Broads Authority. Cllr Church

7.3 Selling from Car Park. Cllr Church

7.4 Signage. Cllr Church

7.5 Tree works – order placed.

**8. NEIGHBOURHOOD DEVELOPMENT PLANS. Cllr Pritchard.**

**9. FINANCIAL MATTERS.**

9.1 Receipts

SEPTEMBER: To be advised at meeting

Mrs Sarah Hunt – Clerk to Neatishead Parish Council  
Weavers Edge, Chequers Street, East Ruston, Norfolk. NR12 9LR

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- 9.2 Payments:
- |    |                                                            |         |
|----|------------------------------------------------------------|---------|
| a) | Indigo Waste Services – glass collections chq 65693        | £ 79.44 |
| b) | Norfolk Parish Training – chq 65694                        | £ 50.00 |
| c) | The New Victory Hall – chq 65695                           | £ 32.00 |
| d) | SSAF Window Films – Staithe Sign – chq 65696               | £ 63.00 |
| e) | Poor's or Fuel Allotment – Playingfield Rental – chq 65697 | £250.00 |
| f) | Mrs S Hunt – expenses - chq 65698                          | £ 36.09 |
| g) | Mrs S hunt – chq 65699                                     | £215.64 |
| h) | Inland Revenue – chq 65700                                 | £ 53.80 |
- 9.3 To receive bank reconciliation.
- 9.4 To consider grass cutting tender. Emailed.
- 9.5 To consider grant application for 2017/18 – St Marys Church.
- 9.6 New Victory Hall – to consider a request for donation. Cllr Church
- 9.7 Citizens Advice Bureau – to consider a request for donation.
- 9.8 To consider draft budget.

## 10. PLANNING.

- 10.1 Decisions received from NNDC –  
PF/16/0984 – 4 Chapel Corner, Cangate Rd – Erection of single storey extension to dwelling. PERMITTED.  
PF/16/1069 – The Olde Forge, Irstead Road – Erection of first floor extension over existing building and installation of roof windows. PERMITTED.
- 10.2 Decisions received from Broads Authority –  
BA/2016/0284/CU – Retrospective application to use annexe building as holiday accommodation. Violet Cottage, Irstead Road, Neatishead. REFUSED.  
BA/2016/0282/TCAA – Repollard Willow to 14m, Pollard Alder to 9m - Two Willows, Irstead Road, Neatishead. CONSENT.
- 10.3 Application received from Broads Authority for response;  
BA/2016/0340/TCAA – Woodcote, Irstead Road, Prunus – Ivy removal and crown reduction to 3m wide by 5m high.  
BA/2016/0347/TCAA – Riverbank at Willowbrook, Irstead Road – Various, remove trees to provide 3m clearance from river.
- 10.4 Changes to current consultation system with NNDC. Emailed.

## 11. ADMINISTRATION.

- 11.1 To distribute Risk Assessments.
- 11.2 To review: Code of Conduct; Standing Orders; Financial Risk Assessment; Complaints Procedure; Freedom of Information; Health and Safety Policy and Risk Assessment; Training Policy.

## 12. ITEMS FOR NEXT AGENDA.

### The Next Parish Council Meeting

Will be held in the New Victory Hall, Neatishead on:-

**Thursday 10<sup>th</sup> November 2016 at 7.30pm**