

# **NEATISHEAD PARISH COUNCIL**

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## **NOTICE OF PARISH COUNCIL MEETING**

You are invited to attend the Neatishead Parish Council Meeting in the New Victory Hall on

**Thursday 14<sup>th</sup> January 2016 at 7.30pm**

for the purpose of transacting the following business

**Sarah Hunt**

Clerk to the Parish Council

8<sup>th</sup> January 2016

**Press and public are welcome**

### **AGENDA**

**1. APOLOGIES**

To consider apologies for absence.

**2. DECLARATIONS OF INTEREST**

Members are invited to declare a previously undisclosed interest relating to items on the agenda.

**3. MINUTES OF PREVIOUS MEETING**

3.1 To confirm and agree the minutes of the Parish Council meeting held on 12<sup>th</sup> November 2015.

**4. PUBLIC SPEAKING**

4.1 To receive report from District Councillor and County Councillor.

4.2 To receive a Police Report from the PCSO.

4.3 To receive presentations in respect of business on the agenda from the public. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes and the public speaking is for a total period of 20 minutes unless agreed by the Chair.

**5. MATTERS ARISING**

5.1 Allotment Update. Clerk.

5.2 Affordable Housing Irstead Road Update. Clerk.

5.3 Norfolk Older People's Strategic Partnership invitation to meeting. Clerk.

5.4 Dog Bin near the school. Clerk.

**6. CORRESPONDENCE.**

British Heart Foundation – Availability of Defibrillators. TABLED.

Offshore Helicopter Flights – Community Information Sheet. TABLED.

**7. PLAYINGFIELD.**

7.1 Tree Preservation Order received from NNDC.

7.2 Failure of Climbing equipment. Update - G Pritchard/Clerk.

**8. PLANNING.**

**Decision Notices received:**

PF/15/1389 – Alderfen Cottage, Common Road, Threehammer Common. Erection of garden shed, repositioning of greenhouse and rebuilding of toilet outhouse. **PERMITTED.**

**Notification of Appeal;**

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PF/15/0451 – Street Hill Farm, The Street. Erection of detached one and a half storey dwelling and detached double garage.

## **9. FINANCIAL MATTERS.**

9.1 Receipts (September).

a)

9.2 Payments:

a)	Indigo Waste Services – recycling. Chq 65640	£51.84
b)	Clive Barrett – grass cutting. Chq 65641	£1,150.00
c)	New Victory Hall – meeting room hire. Chq 65642	£40.00
d)	Sarah Hunt – Dec/Jan. Chq 65643	£375.70
e)	Inland Revenue – Dec/Jan. Chq 65644	£93.80
f)	Mr N Sharpe – Internal Audit. Chq 65645	£35.00
g)	S Hunt expenses, Postage, Accident Book, Paper Chq 65646	£19.74

9.3 Procurement of Audit – to consider whether to remain opted in to the Sector led Body. Emailed.

9.4 To consider grass cutting contract 2016 – quotation received from Mr C Barrett of £2,300, as this year.

9.5 To receive internal audit.

## **10. STAITHE.**

10.1 Works to access. Funding support update. CLERK.

10.2 Letter from Norman Lamb re; changes to waste facilities. Attached.

## **11. ADMINISTRATION.**

11.1 Clerks Holiday; 19<sup>th</sup> March – 27<sup>th</sup> and 25<sup>th</sup> May – 8<sup>th</sup> June (meeting 9<sup>th</sup>).

11.2 NNDC Planning Evening Feedback – Cllrs Pritchard.

11.3 To consider purchasing 'Charles Arnold Baker 9<sup>th</sup> edition - £69.30.

11.4 To review Asset Register.

11.5 To review Financial Regulations.

11.6 Risk Assessments – to review and issue.

## **12. SCHOOL REPORT (written) Cllr D Pritchard.**

## **13. ADDITIONAL NOTICEBOARD.**

Cllr D Pritchard.

## **14. ITEMS FOR NEXT AGENDA.**

### **The Next Parish Council Meeting**

Will be held in the New Victory Hall, Neatishead on:-

**Thursday 11<sup>th</sup> February 2016 at 7.30pm**