

NEATISHEAD PARISH COUNCIL

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Minutes of the Annual Parish Council Meeting held on Thursday 14th May 2015 at 7.30pm In the Village Hall, Neatishead.

Present: Councillors D Church, N Fowle, C How (part), P Palgrave-Moore (Chair), P Ryall

Clerk: Mrs S Hunt. Five members of the public attended.

Councillors signed their Declarations of Office before taking their seats.

1. ELECTION OF CHAIR.

Mrs Daphne Pritchard had confirmed in writing her willingness to stand as Chair. Proposed Cllr Ryall, seconded Cllr Church. AGREED. It was agreed the Chairman would sign declaration of Office on her return.

2. ELECTION OF VICE CHAIR.

Proposed Cllr Fowle, seconded Cllr Ryall that Cllr Palgrave-Moore remain as Vice-Chair. AGREED.

3. ABSENT COUNCILLORS.

It was AGREED that Cllrs Daphne and Gareth Pritchard sign the declaration of Office upon their return.

4. VACANCIES LEFT UNFILLED AT ELECTION BY REASON OF INSUFFICIENT NOMINATIONS (1).

Mrs Caro How had applied for the vacancy. Proposed Cllr Church, seconded Cllr Fowle and AGREED that she be co-opted onto the Council. Cllr How signed her declaration of acceptance of office, and joined the meeting.

5. APOLOGIES

Cllrs Daphne and Gareth Pritchard – travelling.

6. DECLARATIONS OF INTEREST

None.

7. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on 16th April 2015 were agreed as a true and correct record of the meeting and signed by the Chairman.

8. PUBLIC SPEAKING

A police report was read to the meeting by the Chairman. One crime report had been received since the last meeting. Irstead Road, an attempt to break into an outbuilding. Entry was not gained and nothing was stolen. The latest policing priorities are: Speeding on the Tunstead Road in Hoveton, Anti Social Behaviour on the Stalham Road and Grange Close in Hoveton, Crime prevention at local boatyards.

A Parishioner addressed the meeting with regard to the Planning Application at Street Hill farm. A copy of the letter of objection was provided to the Council for information.

A Parishioner addressed the meeting with regard to possible asbestos at Allens Farm, in School Road just inside the wall. **CLERK.**

9. MATTERS ARISING

9.1 Archive Centre. To confirm records deposited. Noted.

9.2 Risk Assessments. Received by the Clerk.

Initialled:

11/6/15

Telephone :- 01692 580859

Mrs Sarah Hunt – Clerk to Neatishead Parish Council
Weavers Edge, Chequers Street, East Ruston, Norfolk. NR12 9LR

email:- neatishead.parish@btinternet.com

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10. CORRESPONDENCE.

- 10.1. Norfolk alc – Election of members to the executive committee. No one to apply.
- 10.2 P.C.C. – Thank you for grant. For information. Noted.
- 10.3 Broads Authority – Assets of Community Value – To consider applying for the White Horse. It was AGREED that a letter be written seeking the views of the White Horse.
- 10.4 Parking outside the White Horse. To be mentioned in the above letter. **CLERK.**
- 10.5 Diocese of Norwich – Neatishead Glebe. A letter was received seeking support in principle for affordable housing. Letter to be sent explaining that the Parish Council had explored this with North Norfolk Planning around 12 months ago, and still feel unable to support any development along the proposed lines. **CLERK.**

Tabled:

Kings Lynn Festival Brochure.

11. THE WEBSITE.

The Parish Council considered the proposal by Mr T Graham-Jones that the Parish Council website be used as a platform for a Community Website. Response to be sent thanking Mr Graham-Jones for his time and interest explaining that the Parish Council cannot make the Parish Council website available for his project, but are happy to support the project if it is run independently. **CLERK.**

12. PLAYINGFIELD.

Cllr Fowle reported that the climbing frame and slide are not really of good design. The slide access is a climbing wall, the climbing wall is too difficult for small children, and the slide no good for older ones. It is also slightly unsteady – not dangerous, but requires monitoring. The netting on the goalposts is in poor condition. A welcome sign should be at the entrance, detailing who to contact to report any damage to. Mr Fowle explained that he would like the Council to consider, over the next year, replacing some of the equipment.

13. ADMINISTRATIVE MATTERS.

- 13.1 The Council resolved that it met the criteria to adopt the General Power of Competence: a minimum of 2/3rds of the Councillors have stood for election; The Clerk is qualified and has completed the relevant training. Given the above it was PROPOSED Cllr Church, seconded Cllr How and AGREED that the Parish Council adopt the General Power of Competence.

14. FINANCIAL MATTERS.

- 14.1 The internal audit was received by the meeting. The Clerk explained all points raised by the inspection. It was PROPOSED Cllr Fowle, seconded Cllr Ryall that Mr N Sharpe of Ashmanhaugh be retained for 2016 at the same sum of £70.00 per annum.
- 14.2 In light of the Internal Audit report the Council considered signatories for bank mandate. It was PROPOSED Cllr Fowle and seconded Cllr Ryall that the Clerk be removed, and David Church be added. Making the signatories Daphne Pritchard, Patrick Palgrave-Moore, Paul Ryall and David Church. **CLERK.**
- 14.3 The meeting received the end of year accounts, and bank reconciliations, and they were duly approved and signed by the Chairman as agreeing. To be submitted for external audit. **CLERK.**
- 14.4 Receipts
 - a) Precept/Grant £3,574.00
 - b) NCC – Highways partnership funding £4,816.98Payments:
 - a) Mrs Sarah Hunt – Salary May chq 65601 £183.52
 - b) Inland Revenue chq 65602 £ 45.80
 - c) Irstead partners Limited – Staithe Repair chq 65603 £ 100.00
 - d) Neal Sharpe – Internal Audit chq 65604 £ 70.00
 - e) New Victory Hall – hire – chq 65605 £ 40.00
 - f) Broker Network Limited – Insurance – chq 65606 £ 265.00
 - g) S Hunt expenses chq 65607 £ 70.94Receipts noted and payments approved.

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Mrs Sarah Hunt – Clerk to Neatishead Parish Council
Weavers Edge, Chequers Street, East Ruston, Norfolk. NR12 9LR

- 14.5 It was PROPOSED Cllr Fowle and seconded Cllr Church that a payment be made to New Victory Hall of £3,211.31 when the NCC receipt was confirmed as being deposited in the bank. AGREED.
CLERK.

It was noted by the meeting that this brought the total payable by the Parish Council for the entranceway to the Car Park to £418.99. The clerk was congratulated on the work.

15. STANDBY GENERATOR BUILDING.

The works continue to be monitored.

16. PLANNING.

- 16.1 Proposed upgrade to the existing telecommunication equipment on the site of Ivy farm, Butchers Common. No comment sent prior to meeting.
- 16.2 For comment - Street Hill Farm, The Street, Neatishead – Erection of detached one and a half storey dwelling and detached double garage. It was AGREED to object to the application and support the written objection by the Parishioner. CLERK to draft a response and submit to councillors. **CLERK.**
- 16.3 Decision notice received – 11 Stanley Avenue, Neatishead – Erection of one and a half storey extension permitted. Noted.

17 ITEMS FOR NEXT AGENDA.

Playingfield
Staithe

The meeting closed at 8.42pm.

The Next Parish Council Meeting

Will be held in the New Victory Hall, Neatishead on:-

Thursday 11th June 2015 at 7.30pm

Signed:

Dated: 11th June 2015