

## **Minutes of the Parish Council Meeting held on Thursday 11<sup>th</sup> June 2015 at 7.30pm In the Village Hall, Neatishead.**

Present: Councillors D Church, N Fowle, C How, P Palgrave-Moore (Chair), P Ryall

Clerk: Mrs S Hunt. One member of the public attended.

### **1. APOLOGIES**

Daphne and Gareth Pritchard - travelling.

### **2. DECLARATIONS OF INTEREST**

Cllr Palgrave-Moore reminded the meeting of his work with Neatishead Youth Club, and explained that he would abstain from discussing or voting on item 6.5.

### **3. MINUTES OF PREVIOUS MEETING**

7.1 The minutes of the Parish Council meeting held on 14<sup>th</sup> May 2015 were agreed and signed by the Chairman as a true and correct record of the meeting.

### **4. PUBLIC SPEAKING**

The meeting was adjourned at 7.35pm:

8.1 No report received from County Councillor David Thomas. District Councillor Barbara McGoun in attendance, but had no issues to bring to the attention of the Council. PCSO Dack is away ill, so could not provide a report.

### **5. MATTERS ARISING**

5.1 Broads Authority – Assets of Community Value – no response yet received from the White Horse. Next meeting. CLERK.

5.2 Bank Mandate. This cannot be changed until Cllr Daphne Pritchard signs the forms. CLERK.

5.3 Footpath Sign outside Flambards – next agenda. CLERK.

5.4 Goalposts continue to move around the playingfield.

### **6. CORRESPONDENCE.**

6.1 It was AGREED not to site a Grit Bin at Sows Loke. CLERK.

6.2 Broads Parish Forum – 17<sup>th</sup> June, 6pm – 9pm, Ranworth Village Hall. NOTED.

6.3 Helimed – MAGPAS – request for donation. It was AGREED not to make any donation.

6.4 AGE UK – request for donation. It was AGREED not to make any donation.

6.5 Neatishead Youth Club – request for donation. It was PROPOSED Cllr Church and seconded Cllr Ryall that a donation of £200.00 be made. AGREED with the abstention of Cllr Palgrave-Moore. CLERK.

### **7. PLAYINGFIELD.**

Cllr Fowle reported that the Working Party have met again and visited other sites – minutes have been circulated to members. Several options are being investigated due to the expense of equipment – flat pack, assemble on site equipment is available, or it may be possible to build some items with volunteers. Insurance needs to be investigated should these options be taken up. CLERK.

### **8. ADMINISTRATIVE MATTERS.**

8.1 Insurance – to confirm policy received. NOTED.

8.2 Vice-Chairmanship – Mr Patrick Palgrave-Moore resigned as Vice-Chairman, agreeing to complete the current meeting. Cllr Fowle PROPOSED Cllr Church for Vice-Chairman, seconded Cllr Ryall. AGREED. To take post immediately after conclusion of this meeting.

Initialled:

9<sup>th</sup> July 2015

- 8.3 To approve Introductory Councillor training for Cllr How – 17<sup>th</sup> July. AGREED at a cost of £50.00. CLERK.
- 8.4 To review Clerks Salary from 1<sup>st</sup> June 2015. It was PROPOSED Cllr Fowle, seconded Cllr Church that in line with the terms and conditions of Contract the Clerk increase to Scale Point 17 from 1<sup>st</sup> June 2015. This is an increase from £8.820/hour to £9.029/hour, an annual change from £2,751.84 to £2,817.05 – an increase of £65.21 annually. AGREED.

## **9. FINANCIAL MATTERS.**

### **9.1 Receipts – NOTED.**

a) Consols	£ 0.18
b) Water	£ 135.00
c) Recycling	£ 114.53

#### Payments:

a) New Victory Hall chq 65608	£3,211.31*
b) Anglian Water – Staithe chq 65609	£ 31.83
c) Mrs Sarah Hunt – Salary June chq 65610	£ 183.52
d) Inland Revenue chq 65611	£ 45.80
e) Sarah Hunt – expenses chq 65612	£ 16.67
f) See item 8.3 – NPTP Training course chq 65613	£ 50.00
g) See item 6.5 – Neatishead Youth Club chq 65614	£ 200.00

\*approved Last meeting and issued.

Payments were AGREED, PROPOSED Cllr Palgrave-Moore, seconded Cllr Ryall.

- 9.2 Consolidated Stock. The government is now redeeming all consolidated stock. The Clerk and Financial Officer had responded and signed on behalf of the Council, but has been asked to provide authority. It was PROPOSED Cllr Palgrave-Moore and seconded Cllr How that Mrs Sarah Hunt be given full authority to act on behalf of this Council in this matter. CLERK.
- 9.3 To receive bank reconciliation. Current adjusted balance of £13,731.67 notified to meeting. Earmarked Reserves of £7,170.48.00.

## **10. STAITHE.**

Cllr Church to discuss posts with Cllr Pritchard. Next meeting. CLERK.

Tarmac quotation to be obtained – Cllr Ryall.

Quotation for application of gravel to be obtained – CLERK.

Clive Barrett to be asked to cut back the entranceway – CLERK.

## **11. SCHOOL GREEN.**

Ownership to be investigated - CLERK.

## **12. CLERK'S REPORT.**

Paper Recycling – currently is not being emptied regularly, situation being monitored.

The Clerk was notified with regard to some Anglian Water flooding at the back of Woodside – letter to be sent asking for clarification of future plans for this site. CLERK.

Planning permission has been granted for four notice boards on staithe, including the village staithe.

## **13. ITEMS FOR NEXT AGENDA.**

None.

The meeting closed at 8.35pm.

Signed:

9<sup>th</sup> July 2105

The Next Parish Council Meeting will be held in the New Victory Hall, Neatishead on:-  
Thursday 9<sup>th</sup> July 2015 at 7.30pm