

## **Minutes of the Parish Council Meeting held on Thursday 12<sup>th</sup> November 2015 at 7.30pm In the New Victory Hall, Neatishead.**

Present: Councillors D Church , N Fowle, C How, P Palgrave-Moore, D Pritchard (Chair), G Pritchard, P Ryall

Clerk: Mrs S Hunt. 25 members of the public attended.

### **1. APOLOGIES**

None.

### **2. DECLARATIONS OF INTEREST**

Cllr Fowle reminded the meeting he was a Trustee of the Neatishead Poor's and Fuel Charity.

### **3. MINUTES OF PREVIOUS MEETING**

3.1 The minutes of the Parish Council meeting held on 8<sup>th</sup> October 2015 were agreed and signed by the Chair subject to the word 'attended' added to item 8.2. PROPOSED Cllr Church, seconded Cllr Ryall.

### **4. PUBLIC SPEAKING**

4.1 Cllr McGoun confirmed that no application had been received by the Planning Department at North Norfolk District Council for affordable housing as yet. A letter was read from Cllr McGoun to NNDC with regard to Hoveton being classed as an adjoining village. Cllr McGoun informed the meeting that the Chief Executive, Sheila Oxtoby is now working as Chief Executive at Great Yarmouth Borough Council also. This is being monitored by members.

There is currently a vacancy for the County Councillor, the meeting was reminded that the elections are being held on 19<sup>th</sup> November 2015.

4.2 A Police Report was read out from the PCSO. There has been one crime report since the October meeting of a domestic related common assault.

Priorities are; Speeding on the Stalham Road in Hoveton; Anti-social behaviour during Hallowe'en and bonfire night, Road safety in relation to cyclists.

4.3 No members of the public addressed the Council.

### **5. MATTERS ARISING**

5.1 Annual Inspection Instruction for Playground – the Clerk confirmed the order is placed for 2016.

5.2 Allotment update – next meeting. **CLERK**

### **6. CORRESPONDENCE.**

6.1 An email had been received from John Lambert – Anglian Water re: plant screening King St. This has been inspected as requested and is growing well.

6.2 Norfolk Older People's Strategic Partnership. To be invited to a future meeting. **CLERK.**

6.3 New victory Hall management Committee Minutes – previously circulated for information. Noted.

6.4 Norfolk Silica sand Review of the Minerals Site Specific Allocations Plan – previously circulated for information. Noted.

6.5 Norfolk County Co – The Re-imagining consultation details are; online at [www.norfolk.gov.uk/reimagining](http://www.norfolk.gov.uk/reimagining) can be fed back by email at [haveyoursay@norfolk.gov.uk](mailto:haveyoursay@norfolk.gov.uk) on Twitter using #norfolkbudget by phone on 0344 800 8020 or via the County Councillor, contact details at [www.norfolk.gov.uk/councillors](http://www.norfolk.gov.uk/councillors), in writing to Freepost plus RTCL-XSTT-JZSK, Norfolk County Council, Ground Floor, South Wing, County Hall, Martineau Lane, Norwich, NR1 2DH.

6.6 Query received over ownership of land adj. St Michaels – This land is in Irstead. **CLERK.**

6.7 Citizens Advice – request for donation. It was PROPOSED not to make a donation, Cllr Palgrave-More, seconded Cllr Church and AGREED.

- 6.8 NNDC. White Horse Inn Asset of Community Value – Accepted onto register. CLERK
- 6.9 N Co Co. Small Schools Review. The questionnaire provided to the School Governors for completion is available from the Clerk.
- 6.10 St Peter's PCC – request for grant funding. PROPOSED Cllr G Pritchard and seconded Cllr Ryall that £500 be allocated in the budget for 2016/17 for maintenance of the churchyard, payable on production of receipted invoices.
- 6.11 Broads Authority – Landowner Agreement – PROPOSED Cllr D Pritchard and seconded Cllr Church that this be signed and returned. Work to take place at no charge to the Council to the river margins over the Winter period.

## **7. PLAYINGFIELD.**

- 7.1 Goal Post Update – Cllr Pritchard reported that they had not moved, and the damage highlighted in the annual report had been repaired.
- 7.2 Lease – a new lease at £275.00 per annum for seven years has been provided to the Council. PROPOSED Cllr D Pritchard and seconded Cllr Church that this be signed and returned.
- 7.3 Playground Equipment – Cllrs Fowle/Pritchard reported that two pieces are currently out of commission following wear and tear damage to the platform on the climbing frame. A parishioner has expressed an interest in the slide and will remove this FOC for the Council. It was PROPOSED that the Clerk write to the manufacturers of the climbing frame detailing the damage and ask for repair suggestions. CLERK  
The questionnaire with regard to the playground has received 24 responses. Funding appears to be an issue, the Clerk is meeting with members of the committee to explore options.  
The annual report highlights work needing doing with regard to moles and matting. It was PROPOSED Cllr G Pritchard and seconded Cllr Fowle that the Clerk approach the Groundsman to see if this work can be accommodated over the Winter period. CLERK.  
Thanks were expressed to the committee for all of their hard work.  
The Clerk reported that she had been approached with regard to ownership of a tree on the playingfield boundary, but that it was not in the ownership or care of the Parish Council, Clerk to advise. CLERK. Next Agenda. CLERK.

## **8. PLANNING.**

- 8.1 Housing Need figures from NNDC. These have now been confirmed as 11 households with a direct connection to Neatishead, with the remainder of the 101 being adjacent parishes.
- 8.2 Neighbourhood Plans. Cllr Pritchard attended a presentation from Mr M Ashwell of NNDC at Stalham. It was reported that Happisburgh, Holt and Corpusty were looking at producing plans, as are Wroxham and Hoveton. Details of how to produce a plan were explored, it is complex, time consuming, costly, and takes a minimum of three years to produce. Once established it becomes a statutory document. It was considered that it would be of no benefit to Neatishead if Neatishead as a Parish is not actively seeking to develop areas. It cannot be used to restrict or halt any planning applications.  
There is a need for 10,000 new homes in North Norfolk in the new core document and there is an expectation that 20/30 homes will be located within around 40 villages. Cllr G Pritchard felt that after investigation it was not an option that could be recommended to Council.
- 8.3 Alternative exception sites – There is no communication from any parties involved over the possibility of an affordable housing exception site at the location discussed on Irstead Road.
- 8.4 LA/15/1229 – Alderfen cottage, Common Rd, Threehammer Common. Demolition of toilet outbuilding. CONSENT. Noted.
- 8.5 PF/15/1375 – The Old Victory Hall, The Street. Erection of garage to the rear of the property. CONSENT. Noted.
- 8.6 PF/15/1389 – Alderfen Cottage, Common Road, Threehammer Common. Erection of garden shed, repositioning of greenhouse and rebuilding of toilet outhouse in alternative position. PROPOSED Cllr Ryall seconded Cllr Palgrave-More that no comment or objection be made. AGREED.

## **9. FINANCIAL MATTERS.**

- 9.1 Receipts (September).
  - a) Water £ 155.00
  - b) Water £ 156.50

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9.2	Payments:	
a)	S Hunt – November salary 65635	£ 187.75
b)	Inland Revenue chq 65636	£ 47.00
c)	NPTP – transparency training chq 65637	£ 15.00
d)	Indigo waste Company chq 65638	£ 63.60
e)	New Victory Hall chq 63639	£ 20.00

Payments PROPOSED Cllr G Pritchard, seconded Cllr Church and AGREED.

9.3 To receive reconciliation and budget. The statements were signed as agreeing to the reconciliation provided.

9.4 The precept 2016/17 was PROPOSED Cllr Fowle and seconded Cllr Ryall at £7,500. AGREED.

## **10. STAITHE.**

10.1 Works to access. Funding support update. The quotation, when read closely, was ambiguous. Re issue of quotation being awaited with clear details of work to be claimed for. **Cllr RYALL/CLERK.**

## **11. FOOTPATH MAP.**

Cllr Fowle. Next meeting. **CLERK**

## **12. ADMINISTRATION.**

12.1 Transparency Grant Application – The clerk had attended the training. A claim for £200 was PROPOSED Cllr Fowle, seconded Cllr How and AGREED. **CLERK.**

12.2 Dog Bin – School Green. PROPOSED Cllr Fowle seconded Cllr How that this be removed and disposed of. AGREED.

12.3 To delegate to Clerk/Chair/Vice Chair authority to make any urgent/salary payments due in December. PROPOSED Cllr G Pritchard, seconded Cllr Fowle. AGREED.

## **13. ITEMS FOR NEXT AGENDA.**

Additional Noticeboard – Cllr D Pritchard

Planning Meeting – feedback

Apologies were received from Cllrs Fowle and How

School report (written) Cllr D Pritchard

### **The Next Parish Council Meeting**

Will be held in the New Victory Hall, Neatishead on:-

**Thursday 14<sup>th</sup> January 2016 at 7.30pm**

The meeting closed at 8.35pm.

Signed:

14<sup>th</sup> January 2015