

NEATISHEAD PARISH COUNCIL

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Minutes of the Neatishead Parish Council Meeting held in the New Victory Hall on Thursday 13th October 2016 at 7.30pm.

Present: Cllrs N Fowle, C How (Chair), D Pickering, G Pritchard, P Ryall

Clerk: Sarah Hunt

8 members of the public were also present.

1. APOLOGIES

Apologies were accepted from Cllr D Church – alternative commitment.

2. DECLARATIONS OF INTEREST

Cllr Pritchard reminded the meeting he was a Trustee of the New Victory Hall.

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 8th September 2016 were agreed a true and correct record, PROPOSED Cllr Ryall, seconded Cllr Pritchard and signed by the Chair. The Chair notified the meeting that the litter picking was being pursued independently by the Parishioner.

4. PUBLIC SPEAKING

The meeting will be adjourned for up to 15 minutes:

A Police report had been received; Since the last meeting there were no reported crimes, current priorities area: Speeding on Yarmouth Road in Sutton; Burglaries in the Ingham area; Speeding on Bridge Road in Potter Heigham.

County Councillor Allison Bradnock addressed the meeting. Devolution will be debated by full County Council on the 17th November. Information is continuing to come through, currently it looks as if Norfolk and Suffolk will combine. The four districts who voted against will not get a vote in the next poll, but talks are continuing to ensure that they can be consulted at the next opportunity.

District Councillor Barbara McGoun addressed the meeting. District voted against as the devolution package at that point was badly put together, and it was unanimous amongst District Councillors. Three of the top officers of North Norfolk have recently moved across to Great Yarmouth Borough Council together. Broadland School in Hoveton is looking at expansion, Cllr McGoun will be attending the meeting, if anyone would like their views represented please let Cllr McGoun know them.

Norfolk Vanguard windfarm is currently planned 47 kilometres off the North Norfolk Coast providing energy for 1.3 million homes, there is a public consultation in North Walsham at the Community Centre on Saturday 22nd October between 11 and 4pm.

There is currently a boundary review taking place – this will result, if adopted, in fewer District Councillors. Neatishead will be combined with Hoveton for electoral purposes. And Horning with Ludham and Barton Turf. A member of the public raised dog fouling on rural paths in the village, and verges. Cllr McGoun will write An article for the NIB. Clerk to put a notice on the Staithe Noticeboard.

5. MATTERS ARISING

5.1 Bank signatories – The Norwich and Peterborough is now refusing to send bank statements to the Clerks address. A letter is to be sent, signed by the remaining two signatories, requesting that this happen, along with paperwork to prove this is the official address of the Council.

5.2 Parking in centre of village. Cllr How reported that a meeting is scheduled for the 14th October with Highways to discuss this matter. The Police have no offences taking place they can action. This meeting will also address the flooding matter at Irstead Road. Next meeting. CLERK

6. CORRESPONDENCE.

CPRE – Seeking Council Pledge re: Housing allocations. It was PROPOSED Cllr Pritchard and agreed that the pledge be returned with the two centre paragraphs struck out. CLERK

Mrs Sarah Hunt – Clerk to Neatishead Parish Council
Weavers Edge, Chequers Street, East Ruston, Norfolk. NR12 9LR

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Norfolk Co Co – ‘A Good Education for Every Norfolk Learner. NOTED

North Norfolk District Council – Phone box review. There are none in the village.

Broads Authority – Broads Forum Special Meeting to take place at Norwich City Football Club, Carrow Rd – Thursday 3rd November 5 – 8pm. Cllr Pritchard reported that the last one he had attended had been very informative. Cllrs to respond directly should they be attending.

Norfolk Association of Local Councils – Precept Consultation – Council to respond that a threshold should be set at a reasonable level so as not to affect smaller councils. CLERK

Broads Authority. Advance notice of public consultation Broads Plan Review. This is open for public consultation from 17th October to 30th December at www.broads-authority.gov.uk/broadsconsultations

7. PARISH STAITHE.

- 7.1 Registration – the Clerk has ascertained there were Deeds available to the Council historically. Minutes indicate they were, at one point, lodged with Barclays in Wroxham and a letter has been sent requesting their confirmation they are no longer held. CLERK
- 7.2 Lease agreement with Broads Authority. This has been received, but the Clerk cannot open it. Next meeting. CLERK
- 7.3 Selling from Car Park. To be revisited at next meeting. CLERK
- 7.4 Signage. Cllr Church to be given the signs for erection. CLERK
- 7.5 Tree works – order placed. They have yet to confirm the date for removal. CLERK
- 7.6 Cllr Ryall informed the meeting that the path repair was very good, and the drainage at the end of the car park was working well. Concern was expressed over the condition of the remaining paths. To be reviewed once lease available. CLLR FOWLE

8. **NEIGHBOURHOOD DEVELOPMENT PLANS.** Cllr Pritchard reported that the amendment bill was now tabled in the commons. NNDC will be running a consultation, and it was PROPOSED that Council; wait for the Bill to seek guidance; Attend the consultation; Ask at the Parish Meeting to see if there is any local appetite for a Plan; That Cllr Pritchard continue a watching brief. AGREED. The Local Plan is still going through site assessment and public consultation – this will generate a draft plan towards the end of 2017. AGREED.

9. FINANCIAL MATTERS.

- 9.1 Receipts
SEPTEMBER: £3,901 precept. With no statement available this is the only known figure.

9.2 Payments:

a)	Indigo Waste Services – glass collections chq 65693	£ 79.44
b)	Norfolk Parish Training – chq 65694	£ 50.00
c)	The New Victory Hall – chq 65695	£ 32.00
d)	SSAF Window Films – Staithe Sign – chq 65696	£ 63.00
e)	Poor’s or Fuel Allotment – Playingfield Rental – chq 65697	£250.00
f)	Mrs S Hunt – expenses - chq 65698	£ 36.09
g)	Mrs S hunt – chq 65699	£215.64
h)	Inland Revenue – chq 65700	£ 53.80

additional payments;

i)	Neatishead PCC – chq 426901 – grass cutting	£500.00
j)	The Play Inspection Company – chq 426902	£ 102.00

PROPOSED Cllr Fowle, seconded Cllr Pritchard and AGREED.

- 9.3 The clerk notified the meeting that they had over £15,000 currently in the bank.
- 9.4 To consider grass cutting tender. It was PROPOSED Cllr How and seconded Cllr Ryall that the contract be awarded to C & B Garden Services at the sum of £2,300 but with the addition of strimming opposite the exit of the Village Hall. CLERK
- 9.5 To consider grant application for 2017/18 – St Peters Church. PROPOSED Cllr Ryall, seconded Cllr Fowle and AGREED that £500 be paid towards the maintenance of the churchyard for the 2017/18 year.
- 9.6 New Victory Hall – a request has been made for a contribution towards the salary of a caretaker. After much discussion the Clerk was instructed to invite a request once the caretaker was in place. CLERK

- 9.7 Citizens Advice Bureau – PROPOSED Cllr Fowle and seconded Cllr Ryall that a donation of £100 be made. AGREED CLERK.
- 9.8 To consider draft budget. Next meeting. CLERK

10. PLANNING.

- 10.1 Decisions received from NNDC –
PF/16/0984 – 4 Chapel Corner, Cangate Rd – Erection of single storey extension to dwelling. PERMITTED.
PF/16/1069 – The Olde Forge, Irstead Road – Erection of first floor extension over existing building and installation of roof windows. PERMITTED.
- 10.2 Decisions received from Broads Authority –
BA/2016/0284/CU – Retrospective application to use annexe building as holiday accommodation. Violet Cottage, Irstead Road, Neatishead. REFUSED.
BA/2016/0282/TCAA – Repollard Willow to 14m, Pollard Alder to 9m - Two Willows, Irstead Road, Neatishead. CONSENT.
- 10.3 Application received from Broads Authority for response;
BA/2016/0340/TCAA – Woodcote, Irstead Road, Prunus – Ivy removal and crown reduction to 3m wide by 5m high. Now Granted.
BA/2016/0347/TCAA – Riverbank at Willowbrook, Irstead Road – Various, remove trees to provide 3m clearance from river.
NOTED
- 10.4 NNDC are going to go completely online with Planning consultations with Parish Councils. More information will be forthcoming.

11. ADMINISTRATION.

- 11.1 Risk Assessments were distributed. To be returned next meeting.
- 11.2 REVIEWED: Code of Conduct; Standing Orders; Financial Risk Assessment; Complaints Procedure; Freedom of Information; Health and Safety Policy and Risk Assessment; Training Policy. Changes as recommended AGREED.

12. ITEMS FOR NEXT AGENDA.

Allotments – charges and number.

The Next Parish Council Meeting

Will be held in the New Victory Hall, Neatishead on:-
Thursday 10th November 2016 at 7.30pm

The meeting closed at 8.58pm