

Minutes of the Neatishead Parish Council Meeting held in the Village School on Thursday 10<sup>th</sup> March 2016 at 7.45pm.

Present: Cllrs Church, Fowle, Palgrave-Moore, D Pritchard (chair), G Pritchard, Ryall

Clerk: Sarah Hunt

4 members of the public were also present.

## **1. APOLOGIES**

Cllr How – away.

## **2. DECLARATIONS OF INTEREST**

Cllr N Fowle reminded the meeting of his Trusteeship of the Poor's or Fuel Allotment Charity which owns the Playingfield.

Cllr G Pritchard declared a personal interest in Item 12 as a Trustee, and a member of the NIBCSG.

## **3. MINUTES OF PREVIOUS MEETING**

3.1 The minutes of the meeting held on 11<sup>th</sup> February 2016 were Proposed Cllr Ryall, seconded Cllr Church and signed as a true and correct record by the Chair.

## **4. PUBLIC SPEAKING**

- 4.1 Apologies had been received prior to the meeting from Cllr B McGoun District Councillor. County Councillor Allison Bradnock reported that she had discussed the speeding concerns on Cangate in the village with the Project Engineer from Highways. There is very little possibility of a 30mph limit being enforced on such a stretch. It is a costly and lengthy legislative process. There is a County wide speed management strategy, and Cangate is not seen as a dangerous road, individuals need to drive according to the conditions. Highways will consider putting a temporary 'think' sign at Cangate, and this has been added to the list for temporary signs in due course. Changes have been made to the village Bus Service. The 53 service – Norwich to Wroxham – will be extended to Horning on an hourly basis, and turn around at Mill Hill. This is a Connect Bus service and will commence 11.4.16. The current village service will drop from 5 days to two – Tuesday and Thursday. This is currently a taxi service, but there is no need to book. The bus stops are at the White Horse, and by the School. Allison will try and get an article or insert in the NIB publicizing the bus routes to inform parishioners.
- 4.2 Apologies had been received prior to the meeting from PCSO Esther Dack. There are no recorded crimes in the Neatishead area from 11<sup>th</sup> February. Current Priorities are; Speeding on the Coast Road, Walcott; Speeding on School Road, East Ruston; Anti-social behavior and criminal damage in Hoveton.
- 4.3 There were no presentations from members of the public.

## **5. MATTERS ARISING**

- 5.1 Village Sign. Cllr D Church reported that the sign was unveiled in 1976. The money for it was raised locally, it cost £300 and a surplus of £50 remained for care and upkeep which was handed to the Parish Council. The sign was designed and partly made by Roger Challoner, the metalwork carried out by Blacksmith Eric Stevenson of Wroxham and the base and wooden post erected by Mr Harvey. The paintwork was completed by Alan Brown. That taken into account it seemed reasonable that the Parish Council assume responsibility for it, and include it on the asset register and insurance. Clerk to check the situation with regard to it being on private land. **CLERK**
- 5.2 Traffic through Cangate. Cllr P Ryall has visited Flexitog, who will ask drivers delivering to the unit to not use Cangate to enter the village.
- 5.3 Affordable Housing. The Clerk advised the meeting that the pre-planning application had been received by North Norfolk District Council for the scheme on the Glebe Land off Irstead Road. The Clerk was asked to write to North Norfolk District Council and ask for a copy of the plan, and also a copy of the responses received as part of the consultation process. **CLERK**

Mrs Sarah Hunt – Clerk to Neatishead Parish Council  
Weavers Edge, Chequers Street, East Ruston, Norfolk. NR12 9LR

## 6. CORRESPONDENCE.

North Norfolk District Council – Big Society Fund. Details of a grant available to charities and organisations within North Norfolk. Application packs can be downloaded from

[www.northnorfolk.org/bigandsocietyfund](http://www.northnorfolk.org/bigandsocietyfund)

Norfolk County Council – Validation of Planning Applications Consultation Draft is now out for consultation. An overview of the national list is at <http://planningguidance.communities.gov.uk> The local list is developed by the County planning authority. This has been revised, the main changes are listed at [http://www.norfolk.gov.uk/Environment/Planning/Submit\\_an\\_application/Local-List/index.htm](http://www.norfolk.gov.uk/Environment/Planning/Submit_an_application/Local-List/index.htm)

Responses to the consultation can be emailed to: [MaWP@norfolk.gov.uk](mailto:MaWP@norfolk.gov.uk).

North Norfolk Clinical Commissioning Group – Financial position 2016/17. Noted

Daniel Yellop – Bus Services – Cllr Allison Bradnock had reported on this in the public forum.

North Norfolk District Council – Citizens Advice have experienced difficulty in securing suitable venues in some of the new locations and as a result some new services have not yet started.

First Responders – Circulated by email. It was PROPOSED Cllr G Pritchard and seconded Cllr Ryall that a letter be sent as requested by the Stalham and Smallburgh First Responders endorsing their request to be allowed blue lights. Five votes for, one abstention. **CLERK.**

Norfolk Association of Local Councils – February update. Noted.

## 7. PLAYINGFIELD.

7.1 Cllr D Church reported that a Saturday morning meeting was held and all allotment holders invited. It was a very positive meeting, some allotment holders were concerned over the goalposts, others not so. The Clerk is going to mention the encroachment of brambles and hedging onto the field to the Grasscutter. No action needed to be taken by the Council following the meeting

7.2 Cllr N Fowle had attended a meeting of the Playground Committee last week. The equipment has now been identified following consultation and final figures will shortly become available to be presented to Council. The team have worked really hard and thanks were expressed.

## 8. PLANNING.

### Applications received for comment:

BA/2016/0082/TCAA – Waverley Cottage, The Street – T1 – T6: Pine - fell. No comment to be sent

### Decision Notices received:

PF/15/1875 – Willow Cottage, Cagate Road – Erections of extensions to side and rear of dwelling and detached car port with annexe to the first floor. PERMITTED. Noted.

## 9. FINANCIAL MATTERS.

9.1 Receipts (February).

Allotments

£ 72.00

Recycling

£ 241.29

9.2 Payments:

a) Sarah Hunt – March. Chq 65656

£ 187.75

b) Inland Revenue. Chq 65657

£ 47.00

c) Data Protection Registration Renewal. Chq 65658

£ 35.00

The above payments were Proposed Cllr Ryall, seconded Cllr Palgrave-More and AGREED.

## 10. STAITHE.

10.1 Tree removal. Update Cllr Church reported this will take place shortly.

10.2 Benches. Clerk confirmed the quotation was in hand – needed to be corrected to three benches not two – benches to be painted with brown stain.

10.3 Entrance to Staithe. It was Proposed Cllr G Pritchard and seconded Cllr D Pritchard that this be ordered so that work was completed prior to the commencement of the tourist season if possible.

**CLERK**

10.4 The meeting received information from Mr Mark King with provision to a canoe launch facility which could possibly be included in the village staithe. It was Proposed Cllr N Fowle and seconded Cllr Ryall that Cllrs Church, Fowle and the Clerk meet with Mr King to see if this is feasible. **CLERK**

10.5 The water is to be switched on 18<sup>th</sup> March 2016. **Cllr Church**

## **11. ANNUAL PARISH MEETING.**

11.1 The Agenda was discussed and a number of village organisations suggested to be invited to attend – clerk to approach. To take place on Thursday 7<sup>th</sup> April 7.30pm at the New Victory Hall – wine and soft drinks to be provided. **CLERK.**

## **12. NEW VICTORY HALL AGM.**

Cllr G Pritchard reported that the hall was doing well, bookings and visitor numbers had increased, reserves were being built to cover any building maintenance needed. 2015 minutes had been circulated by email prior to the meeting.

## **13. ADDITIONAL NOTICEBOARD.**

Cllr D Church has seen the offered noticeboard, it is a glass fronted wooden board approximately 3ft x 2ft. The donor favours it being placed, on wooden poles, at the junction of Church Road and School Road opposite the entrance to King Street at the back of the verge. Clerk to investigate. **CLERK**

## **14. ADMINISTRATION.**

14.1 The Clerk requested authorisation to change the structure of the website. Proposed Cllr Fowle, seconded Cllr Ryall. **AGREED. CLERK.**

14.2 Asset Register. Proposed Cllr D Pritchard and seconded Cllr Palgrave-More that it be approved as submitted by the Clerk. **AGREED**

14.3 Practitioners Conference. The Clerk reported back to Council that this was a good two day conference, and of considerable benefit. Thanks were extended to Council for supporting her attendance.

14.4 Transparency Fund Application. The Clerk reported that the Council had been successful and received £200.00 as applied for. It was Proposed Cllr G Pritchard and seconded Cllr Fowle that the Clerk source a scanner/printer on behalf of the Parish Council to the sum of a maximum of £130.00. **AGREED.**

## **15. QUEEN'S BIRTHDAY CELEBRATION.**

15.1 A bench was not felt to be a good use of Council money.

15.2 Tower Mint – memorial medals. It was Proposed Cllr G Pritchard and seconded Cllr P Ryall that 50 medals be purchased for distribution by the School to all pupils attending. **AGREED. CLERK**

15.3 Came & Company – insurance recommendations were received with regard to potential activities that the Council may wish to engage in. Noted. Council did not make any Proposals for additional activities.

## **16. ITEMS FOR NEXT AGENDA.**

Affordable Housing. Cllr G Pritchard

Playground Equipment. Cllr Fowle

**The meeting closed at 9.09pm.**

**ANNUAL PARISH MEETING VICTORY HALL NEATISHEAD, THURSDAY 7<sup>th</sup>  
APRIL 7.30pm.**

### **The Next Parish Council Meeting**

Will be held in the New Victory Hall Neatishead on:-

**Thursday 14<sup>th</sup> APRIL 2016 at 7.45pm**