

NEATISHEAD PARISH COUNCIL

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Minutes of the Annual Neatishead Parish Council Meeting held in the New Victory Hall on Thursday 12th May 2016 at 7.30pm.

Present: Cllrs D Church (Chair), N Fowle, C How, P Ryall

Clerk: Sarah Hunt

21 members of the public were also present.

1. ELECTION OF CHAIR.

Cllr David Church was Proposed by Cllr Fowle, seconded by Cllr Ryall and unanimously elected. Signed declaration of Office.

2. ELECTION OF VICE CHAIR.

Cllr Caro How was Proposed by Cllr Fowle, seconded by Cllr Church and unanimously elected.

3. APOLOGIES

Cllrs Daphne Pritchard and Patrick Palgrave-Moore have both tendered their resignations to the Council. Thanks were expressed from the present Councillors for their hard work on behalf of the Parish, and years as both Councillor and Chair. The Clerk confirmed that North Norfolk District Council had been informed of both vacancies, and due process was in hand. Councillors would be notified if permission to Co-opt was received. Apologies were received and accepted from Cllr G Pritchard.

4. DECLARATIONS OF INTEREST

Cllr N Fowle reminded the meeting of his Trusteeship of the Poor's Charity, owners of the Playingfield.

5. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 14th April 2015 were Proposed as a true and correct record Cllr Ryall, seconded Cllr How and signed by the Chair.

6. PUBLIC SPEAKING

There was no police report received.

Apologies were received from District Councillor Barbara McGoun.

Apologies were received from County Councillor Allison Bradnock. Emails have been received from Cllr Bradnock – After the AGM of Norfolk County Council there has been a change of leadership. The majority Switched to the Conservatives, whose leader, Cliff Jordan is now the leader of the County Council.

Devolution – The process and Scheme of Governance will be discussed at the meeting on the 27th June. The Council has to take the decision to go to public consultation. The period for public consultation starts on the 4th July until 22nd August. The council will then present the findings to the Secretary of State. Information can Be found at <https://eastangliadevo.co.uk>

No members of the public wished to address the Parish Council except for with regard to the Pre-Planning Application for Affordable Housing on Irstead Road. The Chairman notified the meeting that this item would be brought forward, and the opportunity given to speak at that time.

7. PLAYINGFIELD

Council received a presentation with regard to the refurbishment of the children's play equipment from Clare Male who had Chaired the group exploring options. It was reported that various possibilities had been investigated with regard to improving the poor equipment provision on the Playingfield for the children, with particular emphasis on providing suitable opportunities for younger children (under 8's) who currently had no provision at all in the Parish.

Initialled

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A group had formed comprising Parish Councillors and members of the Community and visits were made to other playgrounds, a number of companies were contacted, and a questionnaire was circulated both in paper copy, and available on line, for Parishioners to express their opinions.

The build can take different forms, flatpack was explored, along with a local builder/carpenter as well as more traditional install and build companies.

The recommendation from the group to Council was that NGF are a local company, have provided good quality equipment with exceptional customer service, and are very close in price to the lowest priced company. The design submitted to Council and available at the meeting is for a total price of £31,220 and will greatly enhance the area, expand the age group to ensure that the area is inclusive for all age ranges, and update the provision.

Councillors expressed their thanks for the hard work and time put in by the committee. The members felt that they had taken the project as far as they could, and hoped the Council would be able to move forwards now they had the recommendation and substantiating paperwork. Next Agenda. CLERK.

8. MATTERS ARISING

- 8.1 Queen's Commemorative medals; It was Proposed Cllr Ryall, seconded Cllr Church that council purchase an additional 50 at the cost of £99.50.
- 8.2 Works to entrance of Staithe – Cllr Ryall reported that these had now been programmed by Highways, the cheque had been received by them, and work would go ahead shortly.
- 8.3 Additional Noticeboard – Cllr Church had completed the paperwork and returned this to the Clerk.
- 8.4 BT Cabinet for Broadband. Next Meeting – CLERK.

9. CORRESPONDENCE.

- 9.1 Notification of carriageway reinstatement works – circulated by email and available at the meeting. These are repairs following the sewerage works of last year
- 9.2 Email Daniel Yellop re: Siting of bus timetable. Cllr Church to investigate possible permission for siting adjacent to the shop. CLLR CHURCH
- 9.3 Trading Standards – Market Fair Scheme. Clerk to forward to Doreen Dean. CLERK
- 9.4 North Norfolk Town and Parish Forum. The Parish Council agreed to support the resolution with regard to second homes contributing towards local precept, and to express interest with regard to the future work. CLERK

Tabled:

Tim Thirst email – thank you for donation to First Responders. NOTED.

14. FINANCIAL MATTERS.

- 14.1 The internal audit report was received and noted by the Council. It was PROPOSED Cllr Fowle and seconded Cllr Church that Mrs Wellerd be appointed for 2016/17 at the quoted sum of £80.00. CLERK
- 14.2 The meeting AGREED that the proposed date of publication of accounts to run from 27th June to 9th August 2016.
- 14.3 The end of year accounts were received by the meeting, agreed, and bank statements signed by the Chair.
- 14.4 The publication of the Income and Expenditure Accounts Summary prepared by RFO was AGREED by the meeting. CLERK
- 14.5 The end of year return for Mazars both governance and accounts were read to the meeting by the Clerk/RFO and AGREED and APPROVED by Council and signed.
- 14.6 Anglian Water Invoices are correct, however the last bill was on an estimation which is slightly under by less than £20.00. To be monitored. CLERK.
- 14.7 Receipts
Next meeting. CLERK
- 14.8 Payments:
 - a) Mrs Sarah Hunt – Salary May £187.75
 - b) Inland Revenue £ 47.00
 - c) Martham Parish Council – printing £ 20.00

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Mrs Sarah Hunt – Clerk to Neatishead Parish Council
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d)	Neal Sharpe – Internal Audit	£ 35.00
e)	Broker Network Limited – Insurance	£ 295.32 (£265 last year)
f)	The Tower Mint – Memorial Coins	£128.40

All payments PROPOSED Cllr Fowle, seconded Cllr Ryall and AGREED. CLERK

15. PLANNING.

- 15.1 Affordable Housing pre-planning application, Irstead Road. Clerk to produce draft response for Councillors.
- 15.2 Decision Notice Received – NMA1/15/1173 – Rear of Ivy Farm – Non material amendment request to the pole type and utilisation of the existing foundation APPROVED. NOTED.
- 15.3 PF/15/1707 - Cangate Cottage, Cangate Road – Retention of balcony to rear first floor gable and velux windows to the North and South. Notification of appeal. NOTED.

16. ADMINISTRATION.

- 16.1 June meeting date to be postponed to Thursday 16th June. AGREED
- 16.2 To consider a representative for the New Victory Hall Committee. Cllr G Pritchard to remain in place until new councillors in post.
- 16.3 Training requests from Councillors. None.
- 16.4 Notification of Resignation of Cllr Palgrave-Moore and Cllr Daphne Pritchard was received by the meeting. Clerk confirmed that due process is in hand, and the Councillors will be kept informed

16 ITEMS FOR NEXT AGENDA.

Bank Mandate – Cllrs Caro How and Nick Fowle are prepared to be signatories in place of Cllrs Pritchard and Palgrave-Moore.

The Next Parish Council Meeting

Will be held in the New Victory Hall, Neatishead on:-

Thursday 16th June 2015 at 7.30pm

Signed:

16th June 2016