

Minutes of the Neatishead Parish Council Meeting held in the New Victory Hall on Thursday 14th July 2016 at 7.30pm.

Present: Cllrs D Church (Chair), N Fowle, C How, G Pritchard

Clerk: Sarah Hunt

6 members of the public were also present.

1. APOLOGIES

Apologies were accepted from Cllr P Ryall – alternative commitment.

2. DECLARATIONS OF INTEREST

Cllr Fowle reminded the meeting he is a Trustee of the Poor's Charity.

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 16th June 2016 were PROPOSED Cllr Church and seconded Cllr How as a true and correct record of the meeting and signed by the Chair.

4. PUBLIC SPEAKING

Apologies were received from County Cllr Allison Bradnock.

District Councillor Barbara McGoun reported that no planning applications had been received at North Norfolk District Council from Wellington on either site identified as potentially an exception site for affordable housing. The pre-planning consultation responses had indicated that the Broads Authority and Highways did not particularly favour the Glebe Land on Irstead Road for development, but no formal response has been received as no application has been made.

Cllr McGoun informed the meeting that there has been an instance where two sites were developed for affordable housing through the exception scheme in the same village at the same time.

Parishioners were asked to email Cllr McGoun direct with any concerns, particularly with regard to Hoveton figures being used in the consultation process to calculate need within Neatishead. Cllr McGoun feels that the assessment figures should be limited to those with a direct connection to the village rather than forcing rural isolation on those who have asked to be housed within Hoveton.

A member of the Parish asked if the Council was aware that flooding had taken place on Irstead Road as a result of field run-off. Parishioners were advised to report any flooding to Anglian Water/Broads Authority/Environment Agency so that areas suffering were recorded.

Parking in the centre of the village was raised as a concern.

P C S O Esther Biglin had reported that since the last meeting there had been no crimes reported in Neatishead. The current policing priorities are; speeding in Catfield; Anti-social behaviour around caravan parks during the Summer holidays; patrols of rural allotments to promote crime prevention.

5. MATTERS ARISING

- 5.1 BT Wayleave Agreement – Clerk confirmed this had been signed and returned. Cllr Pritchard is confirming location with a site visit. It will be 6 – 12 months before internet within the village improves.
- 5.2 Additional Noticeboard. Clerk confirmed this had been given permission but prices had not yet been obtained for the installation. Next Agenda. CLERK
- 5.3 Bus Timetable erection. This is in hand.
- 5.4 Bank signatories. The Clerk reported that this had not yet been effected, but was still underway.

6. CORRESPONDENCE.

- 6.1 Neatishead Primary School – letter of thanks. Noted with gratitude.
- 6.2 Broads Authority Consultation – Biodiversity enhancements and Waterside Chalet –noted.
- 6.3 North Norfolk Parish & Town Forum – Clerk to respond.
- 6.4 Anglian Water – are seeking pumping stations on private land to take over responsibility and costs. Noted.

7. PARISH PARTNERSHIP SCHEME.

Councillors have no schemes for consideration at present.

8. PARISH STAITHE.

- 8.1 Signage. Clerk to order two (2) Signs as quoted by SSAF. CLERK
- 8.2 Emergency repair was authorised at a cost of £360 + VAT between meetings. Cllr Ryall is to inspect, some concerns over the quality of the work undertaken. CLLR RYALL.
- 8.3 The Clerk was instructed to arrange the cutting back of the hedging on the left hand side of the Staithe with the groundsman. CLERK
- 8.4 Clerk to approach Highways with concerns over flood water run-off. CLERK
- 8.5 The current Lease Agreement with Broads Authority was available to the meeting. All Councillors would like to attend an evening meeting to discuss a new lease with the Broads Authority representative in attendance. CLERK
- 8.6 Car Park – Cllr Ryall is dealing with this. CLLR RYALL
- 8.7 Silver Birch Tree. Clerk to seek permission from the Broads Authority and obtain three quotations. CLERK

9. FINANCIAL MATTERS.

- 9.1 Receipts
JUNE:
£57.00 recycling
£106.00 water
- 9.2 Payments PROPOSED by Cllr Pritchard, seconded Cllr Church and AGREED:
 - a) New Victory Hall – chq 65677 £ 64.00
 - b) Tower Mint Limited – chq 65678 £ 128.40
 - c) Indigo Waste Services – chq 65679 £ 20.16
 - d) North Norfolk District Co. – bin emptying 2016/17 – chq 65680 £ 161.28
 - e) Mrs Sarah Hunt – July – chq 65681 £ 241.36
 - f) Inland Revenue – chq 65682 £ 60.40
 - g) Clive Barrett – grounds maintenance – chq 65683 £1,150.00
- 9.3 Budget reviewed.

10. PLANNING.

- 10.1 Decision received from NNDC – PF/16/0652 – 9 Stanley Ave, Neatishead – demolition of existing extension and erection of new single storey extension to rear of property. PERMITTED. Noted
- 10.2 Application received from NNDC for response;
PF/16/0918 – The Willows, Church Rd – Single storey extensions to front and side of dwelling. No objection.
- 10.3 Notification of appeal decision - PF/15/1707 – Cangate Cottage, Cangate Rd, Cangate – retention of balcony to rear first floor gable and velux windows to north and south roof slopes. DISMISSED.

11. PLAYINGFIELD.

- 11.1 Fundraising - Cllr Nick Fowle has been in communication with an individual who may be willing to donate time and expertise to facilitate funding application. Clarification of the level of support is ongoing. CLLR FOWLE
Clerk to investigate obtaining the quotation broken down into smaller items to facilitate applications to smaller funds. CLERK
- 11.2 Football use takes place on a Tuesday – no complaints have been received, there is no damage to nets, nor allotments. Cllr Church to check.

12. ADMINISTRATION.

- 12.1 It was AGREED to delegate August payments as necessary to Clerk & two signatories.
- 12.2 The meeting received Risk Assessment forms. Clerk to investigate chain link fencing at the recreation ground – reinstate fencing on large gap, leaving only small gap. CLERK
Trees to be cut back on entrance to car park – strimming to take place around mirror opposite. CLERK

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12.3 To agree meeting dates for 2016/17. AGREED as submitted

12.4 The chairman resolved to exclude the Press and public due to the confidential nature of the business being considered.

The Clerk left the meeting

12.5 Pension provision was discussed and it was agreed from 1st April 2017 to offer a NEST pension with a contribution from the Council of 5%.

The Clerk rejoined the meeting

13. ITEMS FOR NEXT AGENDA.

Neighbourhood development plans. Cllr Pritchard

Playingfield. Clerk

Cllr Fowle tenders apologies

Staithe – lease.

The meeting closed at 9.24pm.

The Next Parish Council Meeting

Will be held in the New Victory Hall, Neatishead on:-

Thursday 8th September 2016 at 7.30pm