

NEATISHEAD PARISH COUNCIL

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Minutes of the Annual Neatishead Parish Council Meeting held in the New Victory Hall on Thursday 16th June 2016 at 7.30pm.

Present: Cllrs D Church (Chair), C How, G Pritchard, P Ryall

Clerk: Sarah Hunt

11 members of the public were also present.

1. APOLOGIES

Apologies were accepted from Cllr Fowle - away.

2. DECLARATIONS OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 12th May 2016 PROPOSED as a true and correct record by Cllr How, seconded Cllr Ryall and signed by the Chair.

4. PUBLIC SPEAKING

District Councillor Barbara McGoun reported that the pre-planning responses to the Affordable Housing scheme on Irstead Road had not yet been made available to her, but should be received within the next week or so along with a copy to the Parish Council.

It was suggested by the meeting that double yellow lines be put forward if an application is made on that site. The 'no overnight parking' sign on the Staithe is obscured and low. Quotation for new sign to be obtained.
CLERK.

5. COUNCILLOR VACANCIES

The Council has received notification that it can now co-opt to fill both vacancies. It was AGREED to advertise with an application date of the end of August, with co-option taking place at the September meeting. CLERK

6. MATTERS ARISING

- 6.1 Works to entrance of Staithe – Cllr Ryall confirmed these had now been completed. There was some concern expressed with regard to rutting already taking place – Cllr Ryall to investigate. CLLR RYALL
- 6.2 Additional Noticeboard – Cllr Church confirmed that permission had now been granted for the erection of the noticeboard. Professional quotation for the installation of two hardwood posts to be obtained. CLERK
- 6.3 Location of bus timetable – Cllr Church confirmed that Mr & Mrs Lane are happy to have a bus timetable noticeboard adjacent to the others on the wall next to the shop. CLERK

7. B.T. WAYLEAVE AGREEMENT

To consider signing agreement – in return for payment of £786.00. The location displayed is not acceptable to the Village Hall Committee who wish it to be located closer to the salt bin. It was PROPOSED Cllr Pritchard and seconded Cllr Church that once Cllr Pritchard has agreed the location that the Clerk be authorised to sign and return the agreement. AGREED. CLERK

8. CORRESPONDENCE.

- 8.1 Parish Partnership Scheme 2017 – Next Agenda. CLERK

14. FINANCIAL MATTERS.

14.1	Receipts	
	APRIL:	
	Precept/Grant	£3902.00
	VAT refund	£ 173.70
	Recycling	£ 6.97

Mrs Sarah Hunt – Clerk to Neatishead Parish Council
Weavers Edge, Chequers Street, East Ruston, Norfolk. NR12 9LR

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	Water	£110.00
	MAY	
	Water	£230.80
	Recycling	£ 12.00
14.2	Payments:	
	a) Mrs Sarah Hunt – Salary June chq 65674	£198.20
	b) Inland Revenue – June payment chq 65675	£48.40
	c) Anglian Water Direct Debit	£28.62
	d) Sarah Hunt expenses – chq 65676	£34.75
	Receipts noted.	
	Payments PROPOSED Cllr Pritchard and seconded Cllr How, AGREED.	
14.3	Bank Mandate. It was AGREED that Cllrs Fowle and How be the replacement signatories following the resignation of Cllrs Patrick Palgrave-Moore and Daphne Pritchard.	
14.4	Bank reconciliations and statements were presented to the meeting and signed by the Chair as agreeing.	

15. PLANNING.

- 15.1 DECISION NOTICE - PF/16/0366 – The Field Cottage, King Street – Erection of Side Extension. PERMITTED. Noted.
- 15.2 Notification of Appeal – Erection of Detached Dwelling, Meadow View, King Street. Notification that an appeal against refusal has been received by NNDC. Noted
- 15.3 Planning Application for consideration; PF/16/0652 – Demolition of existing extension and erection of a new single storey extension to rear of property 9 Stanley Avenue, Neatishead. No objection to be made.

16. PLAYINGFIELD.

To discuss fundraising alternatives. Next meeting. CLERK

17. ADMINISTRATION.

- 17.1 To note national increase to Parish Clerk pay scales as emailed. Noted.
- 17.2 To review Clerks salary from 1st June 2016. To be taken at end of meeting.
- 17.3 Notification was made to the meeting of an apparent credit on HMRC Account of £29.20. The Clerk has disputed this, but will use the credit against a future payment if HMRC do not agree.
- 17.4 Distribution of Risk Assessment forms. Next meeting.
- 17.5 To note the Parish Council staging date with regard to Auto-Enrolment for pensions will be 1st April 2017. To be investigated and a report to be made. CLLR PRITCHARD.
To be discussed at the next meeting. CLERK

18. ITEMS FOR NEXT AGENDA.

Staithe Signage.
Playingfield – footballers.
Shop – signage in the Parish Car Park.

It was resolved by the Council to exclude the public due to the confidential nature of the business being considered.

- 17.2 It was PROPOSED to increase the Clerks Salary to SP21 from 1st June 2016 by Cllr Pritchard, seconded Cllr How and AGREED.

The Next Parish Council Meeting
Will be held in the New Victory Hall, Neatishead on
Thursday 14th July 2015 at 7.30pm

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