

# **NEATISHEAD PARISH COUNCIL**

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Minutes of the Neatishead Parish Council Meeting held in the New Victory Hall on Thursday 8<sup>th</sup> September 2016 at 7.30pm.

Present: Cllrs D Church (Chair), C How, D Pickering (part), G Pritchard, P Ryall

Clerk: Sarah Hunt

9 members of the public were also present.

## **1. APOLOGIES**

Apologies were accepted from Cllr N Fowle – away.

## **2. CO-OPTION OF COUNCILLOR**

It was proposed Cllr How, seconded Cllr Pritchard that Dianne Pickering be co-opted. AGREED. Cllr Pickering signed the declaration of interest form and joined the meeting.

## **3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **4. MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council meeting held on 14<sup>th</sup> July 2016 were Agreed as a true and correct record and signed by the Chair.

## **5. PUBLIC SPEAKING**

8.1 Esther Dack was in attendance, local PCSO. The Ministry of Defence Police working locally undertake firearms testing on the RAF Neatishead Site. They are using blanks only. This has been heard in the village, exercising finish after lunch. If Parishioners hear gun fire and are concerned they should call it in on 101. A representative is happy to attend a Parish Council meeting.

Since last meeting there have been three crimes. One common assault, but the victim did not want police involvement. Two dog incidents, with the same dog for both. That dog will no longer pose a threat to parishioners, the incidents are still under investigation.

P C Nesbitt has attended the village on a number of occasions to observe parking in the centre of the village. No tickets have as yet been issued for obstruction, however it is appreciated how busy it is and the situation continues to be monitored. The law over obstruction will be clarified to the Clerk. Current policing priorities are; Speeding on the Yarmouth Road, Sutton; Burglaries in Ingham; Speeding on Bridge Road Potter Heigham.

County Councillor Allison Bradnock will be attending the meeting later, and the Chair will call on her when she arrives.

District Councillor Barbara McGoun sent in apologies and a report. There is no further news of the potential exception site in the village. NNDC is undertaking an operational review of the Housing Allocations Scheme and Cllr McGoun has asked to have input into that review where concerns over the issue of Hoveton being considered as an adjoining village will be voiced.

8.2 No members of the public wished to address Council.

## **6. MATTERS ARISING**

6.1 Bank signatories – Clerk to clarify current position.

6.2 Parking in centre of village. Clerk to chase Highways response.

6.3 Bus Noticeboard. This has been erected, timetables have been delivered into the village shop.

## **7. CORRESPONDENCE.**

7.1 NNDC – Street Naming Procedure. NOTED.

7.2 Whitehouse Stores – Selling on Staithe. Clerk to investigate

7.3 Helen Chester – Public Rights of way 2026 deadline to register rights of way onto the definitive map. NOTED.

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## 8. PARISH STAITHE.

- 8.1 Signage. Sign No. 3 to be ordered CLERK
- 8.2 Lease Agreement with Broads Authority. Meeting scheduled.
- 8.3 Car Park – Cllr Ryall reported that all additional works are now completed with additional drain in place the speed bump at the top is remaining complete – the paths are pretty good now and the material is satisfactory and has formed a hard surface.
- 8.4 Tree works. Clerk had two quotations it was AGREED to appoint R Bell as contractor at £350 plus VAT, and to ask if any closures were necessary for work to be undertaken. CLERK

9. **ADDITIONAL NOTICEBOARD.** Cllr Church reported that Clive Barret and himself will undertake the erection of board. They will also undertake the work on the benches at the Staithe. It has proved impossible to find any other contractor to tender.

10. **NEIGHBOURHOOD DEVELOPMENT PLANS.** Cllr Pritchard had attended a presentation attended by Brandon Lewis MP who had instigated these. It is a significant movement, with around 1900 parishes going through the process nationally. A new bill is setting out steps to make plans easier, quicker and cheaper to produce. A plan cannot be framed to prevent development, but is about shaping the direction of new development, and how it is brought forwards. NNDC are still producing their Local Plan targets, and exception housing will be within that giving targets even for small villages. A Neighbourhood Plan cannot reduce targeted figures for a Parish, but can ask for more. New guidelines will be produced shortly – October meeting. CLERK.  
The first step is to register a 'Local Area' – generally this is a Parish Boundary.

11. **LITTER PICKING IN VILLAGE.** Cllr How has been approached by a Parishioner who has suggested a structured litter pick.

## 12. FINANCIAL MATTERS.

12.1	Receipts	
	JULY:	
	Water	£175.00
	Recycling	£266.28
	B T Cabinet	£786.00
	Inland Revenue – refund overpaid tax 2014/15	£ 29.20
	AUGUST:	
	Water	£451.50
	Recycling	£ 51.00

### NOTED

12.2	Payments:	
a)	Norfolk alc – membership – chq 65684	£ 137.48*
b)	Sarah Hunt – August salary – chq 65685	£ 215.64*
c)	Sarah Hunt – expenses – chq 65686	£ 114.94*
d)	Inland Revenue – August – chq 65687	£ 53.80*
e)	Clive Barrat – Playingfield chain – chq 65688	£ 44.70*
f)	Anglian Water Direct Debit June	£ 28.62*
	* paid during August	
g)	Anglian Water Direct Debit September	£ 76.42
h)	S Hunt – expenses & salary - chq 65689	£ 226.44
i)	Mazars – audit fees* Note budgeted at zero, income exceeded limit chq 65690	£ 120.00
j)	Chris Prior – staithe emergency works – chq 65691	£ 360.00
k)	Inland Revenue – chq 65692	£ 54.00

### AGREED.

12.3 The 2015/16 completed Annual Return from External Auditor was accepted by the meeting, No comment was made by the external auditor.

## **10. PLANNING.**

- 10.1 Decisions received from NNDC –  
PF/16/0918 – The Willows, Church Road, NR12 8BT. Single store extensions to rear and side of dwelling. PERMITTED. NOTED
- 10.2 Application received from NNDC for response;  
PF/16/1174 – Cangate Cottage, Cangate Road, Cangate, NR12 8YH. To retain two velux roof windows previously fitted to north and south slopes of bedroom extension previously refused. No response.
- 10.3 Application received from Broads Authority for response;
- 10.4 BA/2016/0282/TCAA – Two Willows, Irstead Road, Repollard Willow, Pollard Alder. ‘No Comment’ sent on behalf of Council 22.8.16. No comment already sent.  
BA/2016/0284/CU – Retrospective application to use annexe building as holiday accommodation. Violet Cottage, Irstead Road, Neatishead. No objection to be made.
- 10.5 Appeal Decision; PO/15/1317 – Erection of detached dwelling, Meadow View, King Street, NR12 8BW. DISMISSED. Noted.

## **11. PLAYINGFIELD.**

- 11.1 Playground replacement update. Clerk has now obtained quotation split into smaller figures, annual inspection due to take place this month which should support funding application. Cllr Pickering to work alongside Clerk to seek funding. CLLR PICKERING/CLERK
- 11.2 Football use. Cllr Church reported that there were no issues with the use of the playingfield, allotments were not affected, and no damage had been caused.

## **12. ADMINISTRATION.**

- 12.1 Notification of Clerks holiday to be made in future by email to Councillors.

## **13. ITEMS FOR NEXT AGENDA.**

- Provisional budget 2017/18.

### **The Next Parish Council Meeting**

Will be held in the New Victory Hall, Neatishead on:-

**Thursday 13<sup>th</sup> October 2016 at 7.30pm**

The meeting closed at 8.46pm.