

NOTICE OF ANNUAL PARISH COUNCIL MEETING

You are hereby invited to attend the Neatishead Parish Council Meeting in the New Victory Hall on

Thursday 12th May 2015 at 7.30pm

for the purpose of transacting the following business

Sarah Hunt

Clerk to the Parish Council

8th May 2015

Press and public are welcome

AGENDA

1. **ELECTION OF CHAIR.**
Chairman to sign declaration of Office.
2. **ELECTION OF VICE CHAIR.**
3. **APOLOGIES**
To consider apologies for absence.
4. **DECLARATIONS OF INTEREST**
Members are invited to declare a previously undisclosed interest relating to items on the agenda.
5. **MINUTES OF PREVIOUS MEETING**
To confirm and agree the minutes of the Parish Council meeting held on 14th April 2015.
6. **PUBLIC SPEAKING**
The meeting will be adjourned for up to 15 minutes:
 - 8.1 To receive report from County and District Councillor.
 - 8.2 To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes.
7. **PLAYINGFIELD**
To receive a presentation with regard to the refurbishment of the children's play equipment.
8. **MATTERS ARISING**
 - 8.1 Provision of Queen's Birthday medals for children in the village – to consider purchasing an additional 50 at the cost of £99.50.
 - 8.2 Works to entrance of Staithe – Cllr Ryall.
 - 8.3 Additional Noticeboard – Cllr Church.
 - 8.4 BT Cabinet for Broadband.
9. **CORRESPONDENCE.**
 - 9.1 Notification of carriageway reinstatement works – circulated by email.
 - 9.2 Email Daniel Yellop re: Siting of bus timetable. For discussion.
 - 9.3 Trading Standards – Market Fair Scheme. For discussion.

Mrs Sarah Hunt – Clerk to Neatishead Parish Council
Weavers Edge, Chequers Street, East Ruston, Norfolk. NR12 9LR

9.4 North Norfolk Town and Parish Forum. Requesting support. For discussion.

Tabled:

Tim Thirst email – thank you for donation to First Responders.

14. FINANCIAL MATTERS.

- 14.1 To receive the internal audit. To appoint next year's internal auditor.
- 14.2 To agree the date of publication of accounts to run from 27th June to 9th August 2016.
- 14.3 To receive, approve and sign the end of year accounts, and sign bank statements as agreeing.
- 14.4 To agree the publication of the Income and Expenditure Accounts Summary prepared by RFO.
- 14.5 To receive and sign the end of year return for Mazars – governance and accounts.
- 14.6 Anglian Water Invoices.
- 14.7 Receipts
To be notified at meeting.
- 14.8 Payments:
 - a) Mrs Sarah Hunt – Salary June £187.75
 - b) Inland Revenue £ 47.00
 - c) Martham Parish Council – printing £ 20.00
 - d) Neal Sharpe – Internal Audit £ t b c
 - e) Broker Network Limited – Insurance £ 295.32 (£265 last year)
 - f) The Tower Mint – Memorial Coins £128.40

15. PLANNING.

- 15.1 Affordable Housing pre-planning application, Irstead Road. To consider a response.
- 15.2 Decision Notice Received – NMA1/15/1173 – Rear of Ivy Farm – Non material amendment request to the pole type and utilisation of the existing foundation APPROVED.
- 15.3 PF/15/1707 - Cangate Cottage, Cangate Road – Retention of balcony to rear first floor gable and velux windows to the North and South. Notification of appeal.

16. ADMINISTRATION.

- 16.1 June meeting date – to consider postponing to Thursday 16th June.
- 16.2 To consider a representative for the New Victory Hall Committee.
- 16.3 Training requests from Councillors. To consider any training requirement.
- 16.4 Notification of Resignation of Cllr Palgrave-Moore.

16 ITEMS FOR NEXT AGENDA.

The Next Parish Council Meeting

Will be held in the New Victory Hall, Neatishead on:-

Thursday 9th June 2015 at 7.00pm