

**NOTICE OF ANNUAL PARISH COUNCIL MEETING**

You are hereby invited to attend the Neatishead Parish Council Meeting at the New Victory Hall on

**Thursday 14<sup>th</sup> May 2015 at 7.30pm**

for the purpose of transacting the following business

**Sarah Hunt**

Clerk to the Parish Council

10<sup>th</sup> May 2015

**Press and public are welcome**

**AGENDA**

**Councillors will be asked to sign their Declarations of Office before taking their seats.**

1. **ELECTION OF CHAIR.**  
Chairman to sign declaration of Office.
2. **ELECTION OF VICE CHAIR.**
3. **ABSENT COUNCILLORS.**  
To agree a date for the signature of declaration of Office.
4. **VACANCIES LEFT UNFILLED AT ELECTION BY REASON OF INSUFFICIENT NOMINATIONS (1).**  
To consider co-option.
5. **APOLOGIES**  
To consider apologies for absence.
6. **DECLARATIONS OF INTEREST**  
Members are invited to declare a previously undisclosed interest relating to items on the agenda.
7. **MINUTES OF PREVIOUS MEETING**
  - 7.1 To confirm and agree the minutes of the Parish Council meeting held on 16<sup>th</sup> April 2015.
8. **PUBLIC SPEAKING**  
The meeting will be adjourned for up to 15 minutes:
  - 8.1 To receive report from County and District Councillor.
  - 8.2 To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes.
9. **MATTERS ARISING**
  - 9.1 Archive Centre. To confirm records deposited. See attached.
  - 9.2 Risk Assessments. To receive and decide on any necessary actions.
10. **CORRESPONDENCE.**
  - 10.1. Norfolk alc – Election of members to the executive committee.
  - 10.2 P.C.C. – Thank you for grant. For information.

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- 10.3 Broads Authority – Assets of Community Value – To consider applying for the White Horse.
- 10.4 Parking outside the White Horse.
- 10.5 Diocese of Norwich – Neatishead Glebe. Seeking support in principle for affordable housing.

Tabled:

Kings Lynn Festival Brochure.

## **11. THE WEBSITE.**

To consider the proposal by Mr T Graham-Jones that the Parish Council website be used as a platform for a Community Website.

## **12. PLAYINGFIELD.**

Cllr Fowle.

## **13. ADMINISTRATIVE MATTERS.**

- 13.1 To consider adopting the Power of Competence.

## **14. FINANCIAL MATTERS.**

- 14.1 To receive the internal audit. To appoint next year's internal auditor.
- 14.2 To consider signatories for bank mandate.
- 14.3 To receive, approve and sign the end of year accounts, and sign bank statements as agreeing.
- 14.4 Receipts
  - a) Precept/Grant £3,574.00
  - b) NCC – Highways partnership funding £4,816.98Payments:
  - a) Mrs Sarah Hunt – Salary May chq 65601 £183.52
  - b) Inland Revenue chq 65602 £ 45.80
  - c) Irstead partners Limited – Staithe Repair chq 65603 £ 100.00
  - d) Neal Sharpe – Internal Audit chq 65604 £ 70.00
  - e) New Victory Hall – hire – chq 65605 £ 40.00
  - f) Broker Network Limited – Insurance – chq 65606 £ 265.00
  - g) S Hunt expenses chq 65607
- 14.5 To approve repayment to New Victory Hall of £3,211.31

## **15. STANDBY GENERATOR BUILDING.**

From April Agenda.

## **16. PLANNING.**

- 16.1 Proposed upgrade to the existing telecommunication equipment on the site of Ivy farm, Butchers Common. No comment sent.
- 16.2 For comment - Street Hill Farm, The Street, Neatishead – Erection of detached one and a half storey dwelling and detached double garage.
- 16.3 Decision notice received – 11 Stanley Avenue, Neatishead – Erection of one and a half storey extension.

## **17 ITEMS FOR NEXT AGENDA.**

### **The Next Parish Council Meeting**

Will be held in the New Victory Hall, Neatishead on:-

**Thursday 11<sup>th</sup> June 2015 at 7.00pm**

Mrs Sarah Hunt – Clerk to Neatishead Parish Council  
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