

NEATISHEAD PARISH COUNCIL

1

NOTICE OF PARISH COUNCIL MEETING

You are invited to attend the Neatishead Parish Council Meeting in the New Victory Hall on

Thursday 12th November 2015 at 7.30pm

for the purpose of transacting the following business

S Hunt

Sarah Hunt

Clerk to the Parish Council
8th November 2015

Press and public are welcome

AGENDA

1. APOLOGIES

To consider apologies for absence.

2. DECLARATIONS OF INTEREST

Members are invited to declare a previously undisclosed interest relating to items on the agenda.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm and agree the minutes of the Parish Council meeting held on 8th October 2015.

4. PUBLIC SPEAKING

4.1 To receive report from District Councillor vacancy currently for County Councillor.

4.2 To receive a Police Report from the PCSO.

4.3 To receive presentations in respect of business on the agenda from the public. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes and the public speaking is for a total period of 20 minutes unless agreed by the Chair.

5. MATTERS ARISING

5.1 Annual Inspection Instruction – order placed.

5.2 Allotment update – Clerk.

6. CORRESPONDENCE.

6.1 Email from John Lambert – Anglian Water re: plant screening King St. Clerk.

6.2 Norfolk Older People's Strategic Partnership. Decision.

6.3 New victory Hall management Committee Minutes – previously circulated for information.

6.4 Norfolk Silica sand Review of the Minerals Site Specific Allocations Plan – previously circulated for information.

6.5 Norfolk County Co – Re-imagining consultation details.

6.6 Query received over ownership of land adj. St Michaels – for response.

6.7 Citizens Advice – request for donation.

6.8 NNDC. White Horse Inn Asset of Community Value – Accepted. Clerk.

6.9 N Co Co. Small Schools Review.

6.10 St Peter's PCC – request for grant funding. For decision.

6.11 Broads Authority – Landowner Agreement – for signature.

7. PLAYINGFIELD.

7.1 Goal Post Update – Cllr Pritchard.

Mrs Sarah Hunt – Clerk to Neatishead Parish Council
Weavers Edge, Chequers Street, East Ruston, Norfolk. NR12 9LR

email:- neatishead.parish@btinternet.com

Telephone :- 01692 580859

1

NEATISHEAD PARISH COUNCIL

2

- 7.2 Lease – to sign the new lease.
- 7.3 Playground Equipment – Cllrs Fowle/Pritchard.

8. PLANNING.

- 8.1 Housing Need figures from NNDC.
- 8.2 Neighbourhood Plans. Cllr Pritchard
- 8.3 Alternative exception sites – update. Clerk.
- 8.4 LA/15/1229 – Alderfen cottage, Common Rd, Threehammer Common. Demolition of toilet outbuilding. CONSENT.
- 8.5 PF/15/1375 – The Old Victory Hall, The Street. Erection of garage to the rear of the property. CONSENT.
- 8.6 PF/15/1389 – Alderfen Cottage, Common Road, Threehammer Common. Erection of garden shed, repositioning of greenhouse and rebuilding of toilet outhouse in alternative position. For comment.

9. FINANCIAL MATTERS.

- 9.1 Receipts (September).
 - a) Water £ 155.00
 - b) Water £ 156.50
- 9.2 Payments:
 - a) S Hunt – November salary 65635 £ 187.75
 - b) Inland Revenue chq 65636 £ 47.00
 - c) NPTP – transparency training chq 65637 £ 15.00
 - d) Indigo waste Company chq 65638 £ 63.60
 - e) New Victory Hall chq 63640 £ 20.00
- 9.3 To receive reconciliation and budget. To sign statement as agreeing.
- 9.4 To agree precept 2016/17.

10. STAITHE.

- 10.1 Works to access. Funding support update. CLERK.

11. FOOTPATH MAP.

Cllr Fowle.

12. ADMINISTRATION.

- 12.1 Transparency Grant Application – to consider and approve. Clerk.
- 12.2 Dog Bin – School Green. To consider removal. Cllr Fowle
- 12.3 Autumn Conference – Clerk.
- 12.4 To delegate to Clerk/Chair/Vice Chair authority to make any urgent/salary payments due in December.

13. ITEMS FOR NEXT AGENDA.

The Next Parish Council Meeting
Will be held in the New Victory Hall, Neatishead on:-
Thursday 14th January 2016 at 7.30pm

From: countyofficer@norfolcalc.gov.uk
Sent date: 05/10/2015 - 10:06
To: countyofficer@norfolk.gov.uk
Subject: Norfolk Older People's Strategic Partnership - New three-year strategy
Attachments: image001.gif 7.6 KB
image002.png 4.3 KB

Sent on behalf of Norfolk Older People's Strategic Partnership

Dear Clerk

Please see note sent on behalf of the Chair and Vice-Chair of the Norfolk Older People's Strategic Partnership for the attention of all councillors.

Dear Councillor,

On 30th September the Norfolk Older People's Strategic Partnership published its new three-year strategy. The Partnership is an independent body set up to hold services to account for their delivery to older people. A copy of our strategy is attached to this e-mail.

Its publication comes at a time when we are facing unprecedented changes in social care and in health services in general. The strategy is intended to enable Norfolk's significant population of older people to live independently, and live well, for as long as possible despite these challenges.

The strategy was drawn up in response to the key issues of importance to older people, as decided by a working group of older people; representatives of the NHS; Adult Social Services; housing; the voluntary sector, the private sector and with some political representation.

Our strategy fits well with the recently outlined new direction for social care in Norfolk, and we hope that that it will help enable these changes to be made in a way which is of most benefit to older people. You are particularly important because of your closeness and engagement with local communities, and with your role in responding to consultations as it affects your community. For example, delivering older people's strong preference for housing with care is a particular challenge today. This should be recognised, and embedded in district housing plans. You can help with this.

We hope you will find the strategy helpful in your deliberations, and we would be delighted to come and talk to any grouping of Councillors you would find useful.

Best wishes,

Joyce Hopwood

Chair
Norfolk Older People's Strategic
Partnership

joycehopwood@hotmail.com

Graham Creelman

Vice Chair
Norfolk Older People's Strategic Partnership

grahamcreelman97@gmail.com



County Council
at your service

Dr Wendy Thomson, CBE
Managing Director
County Hall
Martineau Lane
Norwich
NR1 2DH

WT/TAH

Tel: 0344 800 8020

26 October 2015

Email: wendy.thomson@norfolk.gov.uk

Dear Colleague

Re-imagining Norfolk - Strategic and financial planning 2016/19

My report "Re-imagining Norfolk" published in June this year, outlined the context and challenges which local government is facing following the general election results in May 2015, and proposed a three year strategy for delivering the Council's priorities and statutory duties with 75% to 85% of current resources.

Making the most of our resources by doing things differently is the headline message that runs throughout the strategy. It covers a range of activities such as raising revenue, trading services where there are the right market opportunities, making greater use of technology to shift delivery channels, managing demand for our services towards early help and community-based support, and continuing to improve the efficiency of the organisation by cutting costs particularly in back office functions.

During September and October each of the Council's service committees have been meeting to consider how to re-model services for the future.

A number of service committee discussions have been reported and you may be aware of media coverage in recent weeks regarding potential scenarios and possible savings. On 26 October 2015 the Council's Policy and Resources Committee will review the whole Council position and agree a set of proposals for public consultation.

I wanted to sign-post you to the consultation site where we expect consultation proposals to be published on **Friday 30 October 2015**. The consultation will close at midnight on **Thursday 14 January 2016**. I invite your organisation and those you represent to take part in the following ways

- Online at www.norfolk.gov.uk/reimagining
- by email at haveyoursay@norfolk.gov.uk
- on Twitter using #norfolkbudget
- by phone on 0344 800 8020
- via your county councillor - contact details a www.norfolk.gov.uk/councillors

- In writing to Freepost Plus RTCL-XSTT-JZSK, Norfolk County Council, Ground floor - south wing, County Hall, Martineau Lane, Norwich NR1 2DH. However, if you want to help the council save money please use a stamp and send to this address: Budget Consultation, Norfolk County Council, Ground floor - south wing, County Hall, Martineau Lane, NR1 2DH

We will make all materials as accessible as possible and will ensure that there are a variety of different opportunities to take part. Please keep an eye on our webpage for more information www.norfolk.gov.uk/reimagining

I hope this update is informative and helpful to you in giving your organisation the time to plan how to make your views on our consultation proposals known and to schedule any agenda items or special meetings that you may need to put in place.

If you have any questions about the process for consultation, please do not hesitate to get in touch with Paul Jackson, Consultation and Community Relations Manager, email: paul.jackson2@norfolk.gov.uk, or telephone: 01603 228999.

Yours sincerely



Dr Wendy Thomson, CBE
Managing Director

To Parish Councils with schools
with 105 or fewer pupils on roll
within the Parish

Your Ref:

My Ref:

JBi04

Date: 6 October 2015

Tel No.:

01603 222788

Email: judith.elliott-hunter@norfolk.gov.uk**To the Clerk to the Parish Council – for the attention of the Council**

This letter is to bring to your attention the next stage of Norfolk County Council's Small Schools Review 2015.

'A Good School for Every Norfolk Learner'

'A Good School for Every Norfolk Learner' is Norfolk County Council's strategy for supporting school improvement and, based on a strong partnership with schools, it emphasises the commitment of everyone involved to improving the education system in Norfolk. The Local Authority seeks to support and challenge each Governing Body to lead and improve their school and the annual Small Schools Review is an important part of this process.

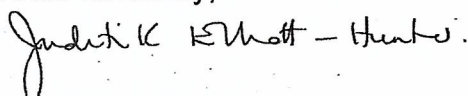
In July, we informed Parish Councils that the Small Schools Review 2015 was being expanded to include schools with 105 and fewer on roll. Our hope in writing to you was that it would enable Parish Councils to strengthen their awareness of the issues that small schools in Norfolk may face in the current educational climate. It is important within communities that everyone is aware of the challenges of sustainability that are faced by small schools so that any local support can be maximised.

Based on feedback, we thought it would be helpful to let you see the questionnaire that the Governing Bodies of small schools are being asked to consider and respond to this autumn term. I have attached a copy to this letter.

We hope that sending this additional information will provide a useful starting point for discussion with your Council members and that it will enable you to make or endorse links with your local school.

This is the first year that we have shared the information for the small schools review with Parish Councils and we would appreciate any feedback as how useful it has been. Please contact janine.birt@norfolk.gov.uk if you would like to get in touch.

Yours sincerely,



Judith Elliott-Hunter
Senior Partnership Adviser

6-11



Broads
Authority

Yare House 62-64 Thorpe Road
Norwich Norfolk NR1 1RY

tel 01603 610734

broads@broads-authority.gov.uk
www.broads-authority.gov.uk

Neatishead Parish Council
Care of Sarah Hunt
Weavers Edge
Chequers Street
East Ruston
NR12 9JT

Date 22/10/2015

Our ref

Your ref

Dear Mrs Hunt

Agreement to carry out riverside tree and scrub clearance

As a landowner adjacent to the River Ant, we are writing to let you know of our intention to clear back trees and scrub growing along and into the river on your land. Following a survey of the River Ant earlier this year, your land has been identified as requiring some tree and scrub management to allow navigation to continue safely. Typically we would seek to clear back trees three metres from the river edge along straight sections, and five metres back along bends in the river, and then treat the stumps with herbicide to reduce the rate of re-growth.

This is a duty the Broads Authority has in the Norfolk and Suffolk Broads Act 1988:
'The Authority shall— maintain the navigation area for the purposes of navigation to such standard as appears to it to be reasonably required'.

I have enclosed a Landowner Agreement which we would ask you to sign and return in the envelope provided. It includes a method statement for the work, and a map of the area referred to. If you have any queries regarding this please contact myself by email or phone, details below.

Yours sincerely,

Gavin Devaney

Environment Officer

Email: Gavin.Devaney@broads-authority.gov.uk; Tel: 01603 756 053; Mobile: 07786 512 296.



Chairman: Professor Jacquie Burgess
Chief Executive: Dr John Packman

From: Elaine.Ferguson@north-norfolk.gov.uk
Sent date: 12/10/2015 - 15:09
To: neatished.parish@btinternet.com, Barbara.Mcgoun@north-norfolk.gov.uk
Cc: Nicola.Turner@north-norfolk.gov.uk
Subject: Neatished local connection information

Dear Barbara and Sarah,

Further to the request for local connection information concerning household applicants who hold a local connection to Neatishead. Of the 101 households who are on the housing list and have a local connection to Neatishead and the adjoining parishes, 11 have a local connection to Neatishead with the remainder of applicants holding local connections to the adjoining parishes.

Please be aware that a development can take some time, usually between 2-5 years; by raising the possibility of a scheme, pursuing a scheme, this provides opportunity to those who have local connection to Neatishead and the adjoining parish to place their local connection details on the Housing List in order to be considered for local housing. So when local homes are finally ready for occupation, all those potential tenants who hold local connection criteria can be considered.

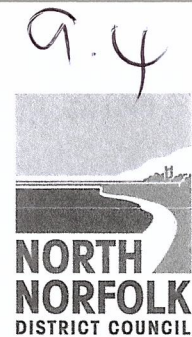
Regards,

Elaine

Elaine Ferguson
Housing Development Officer
+441263 516282

NORTH NORFOLK DISTRICT COUNCIL
HOLT ROAD CROMER NORFOLK NR27 9EN

Telephone 01263 513811
Fax 01263 515042
www.northnorfolk.org



22 October 2015

Clerk to Neatishead Parish Council

Dear Sir/Madam

Precept 2016/17

Enclosed is your form to issue a precept to North Norfolk District Council for the financial year 2016/17. Please complete the form (even if your precept value is nil) and return to me by 18 December 2015.

To assist with this process I enclose the answers to some frequently asked questions. For your information the 2016/17 Tax Base for Neatishead Parish is currently estimated to be 234.22. This figure may change however as North Norfolk District Council will not approve the Tax Base until 16 December 2015.

Each year the Council considers the amount of grant it intends to offer parish and town councils in respect of the local council tax support scheme. As in previous years, for 2016/17 the Council has decided to offer a grant to all those parish and town councils who accepted a grant in 2015/16, but to reduce the amount by 13%. This is in line with the overall changes in external funding anticipated by the District Council. The amount of grant which can be paid to the parish/town council is: £303. Should you decide to decline the grant, you must confirm this to me in writing or by email by 18 December 2015, otherwise the grant will be paid in addition to the precept.

There are no planned parish council elections in 2016/17 however, casual elections can occur at any time due to the resignation, disqualification or death of sitting members, and your council may wish to consider establishing (or continuing) a fund to meet the cost of these. Please refer to the enclosed table below for guidance on potential election costs.

The payment of the precept, together with any grant in respect of the local council tax support scheme, will be made in two equal instalments on the 30 April 2016 and 30 September 2016.

Thank you for your assistance in this matter.

Yours faithfully

A. J. Brown.

Tony Brown
Technical Accountant
Tel 01263 516126
Email tony.brown@north-norfolk.gov.uk



PARISH COUNCILS FREQUENTLY ASKED QUESTIONS

Question:

The parish council has raised a precept for the same amount as last year. Why then has the amount of the council tax charge shown on the bill for the parish precept changed?

Answer:

The precept is added to each householder's council tax bill. If, for example, the precept is for £2,400 and this can be spread over 100 households in the parish, each would pay a council tax charge of £24 (£2,400 divided by 100).

However, if new homes were built in the parish and the number of households increased in the following year to say 120, the council tax charge would reduce to £20 (£2,400 divided by 120). The amount of the precept (£2,400) has not changed, but the council tax paid by the tax payer has reduced, simply because the number of households has changed.

Question:

What is a tax base?

Answer:

The number of households in the parish is called the tax base and is the number of Band D equivalent dwellings in the parish (every household in the parish is given a Band from A to H).

To calculate the tax base for the parish, the number of dwellings is reduced to take account of any discounts or exemptions. The resulting figure for each band is then multiplied by its proportion relative to Band D as per the table below.

A – 6/9

B – 7/9

C – 8/9

D – 9/9

E – 11/9

F – 13/9

G – 15/9

H – 18/9

An adjustment is made for non-collection and the total across all eight bands results in the tax base.

As an example, if a parish had 108 dwellings in the following bands:-

6 x Band A

18 x Band B

36 x Band C

48 x Band D

The equivalent number of Band D dwellings, and therefore the tax base, would be:-

$6 \times 6/9 = 4$

$18 \times 7/9 = 14$

$36 \times 8/9 = 32$

$48 \times 9/9 = 48$

Total = 98

Question:

Why does the tax base change from year to year?

Answer:

The factors which cause the tax base to change include new properties being built in the parish; more (or less) people receiving a discount under the local council tax support scheme; people no longer eligible for a single person discount or a change in the level of discount given to second home owners etc. etc.

Question:

The parish council wants the tax payers to pay the same amount of council tax in respect of the parish in 2016/17 as it did in 2015/16. How is this achieved when the tax base and the amount of local council tax support scheme grant we are receiving has changed?

Answer:

The table below shows that the amount of the precept has been adjusted to maintain the same council tax charge when both the tax base and the LCTS grant have changed.

Year	Tax Base	Anticipated Spend	LCTS Grant	Precept	Council Tax Charge
		£	£	£	£
(a)	(b)	(c)	(d)	(e)	(f)
2015/16	120	2,500	100	2,400	20
2016/17	125	2,585	85	2,500	20

To calculate the amount of the precept for 2016/17, multiply the council tax charge you require (£20) by the tax base (125).

- (b) The tax base for 2016/17 is provided by the District Council.
- (c) This is the parish council's estimate of its expenditure for the year.
- (d) The amount of LCTS Grant provided by the District Council.
- (e) This is calculated as (c) minus (d).
- (f) This is calculated as (e) divided by (b).

Question:

The parish council does not meet to set the precept until after the 18 December 2015. What is the last possible date the parish council can set the precept?

Answer:

The precepts will be considered by Cabinet on the 8 February 2016, the report deadline for which is the 15 January 2016. This is therefore the last date for receipt of the forms.

If this deadline is missed, they must be available on the 8 February 2016 to be included in the Full Council agenda for its meeting on the 24 February 2016 when the Council Tax is finally set.