

NEATISHEAD PARISH COUNCIL

1

Minutes of the Neatishead Annual Parish Council Meeting held in the New Victory Hall, Thursday 13th July 2017 at 7.30pm.

Present: Cllrs D Church (Chair), N Fowle, R Hanger (part), C How, D Pickering, P Ryll
Clerk: Sarah Hunt

1. TO CONSIDER CO-OPTION.

Mr R Hanger was PROPOSED Cllr How, seconded Cllr Fowle and co-opted to the Council.
Mr Hanger signed his Declaration of Office.

2. APOLOGIES

None.

3. DECLARATIONS OF INTEREST

Cllr Fowle reminded the meeting of his Trusteeship of the Poor's Charities.

4. MINUTES OF PREVIOUS MEETINGS

The minutes of the Parish Council meeting held on 8th June 2017 were AGREED as a true and correct record and signed by the chair.

Noted that Cllr Fowle was present at the meeting on 11th May 2017 and not recorded within the minutes.

5. PUBLIC SPEAKING

District Councillor Barbara McGoun confirmed that Hoveton is no longer considered a village by NNDC for the purposes of adjacent villages on housing allocation lists.

The Clerk was asked to investigate the disappearance of white lining in the centre of the road following resurfacing of 'The Street'.

6. MATTERS ARISING.

None

7. CORRESPONDENCE.

Cardiac Safe – promotion email re; defibrillators. Noted.

Local Police – A response had been received regarding speeding on School Road/School Lane. The complaint will be passed to the new Beat Manager PC Gibbs and will be brought up at the next priority setting meeting.

8. PARISH STAITHE.

8.1 Broads Authority Staithe Report – a copy of the Statutory Declaration of Cllr David Church to be sent.

8.2 Registration – to confirm boundary of area to be leased.

9. PLAYINGFIELD.

9.1 It was AGREED that one roll of 3' chestnut paling fencing to be ordered and delivered to Cllr Fowle.

9.2 Play Area Update. Cllr Pickering reported that donations were offered, and the Tesco's collection had now finished. Cllr How and Cllr Hanger to help with applications for funding.

9.3 To confirm that the additional insurance quotation for a zip wire is £224.00/year. Noted,

9.4 To consider purchasing a larger bin. Broxap 444/T - £139.00. Currently there is no overflowing issue. No further action.

10. FINANCIAL MATTERS.

11.1 Receipts noted.

MAY – Recycling

£ 138.08

Water

£ 227.00

JUNE – Water

£ 117.64

Water

£ 172.00

11.2 Payments:

Mrs Sarah Hunt – Clerk to Neatishead Parish Council
Weavers Edge, Chequers Street, East Ruston, Norfolk. NR12 9LR

1

NEATISHEAD PARISH COUNCIL

2

Manual Transfer to Lloyds Account	£5,000.00
New Victory Hall – April and May. Chq 000001	£ 54.00
Mrs S Hunt – salary July. Chq 000002	£ 217.74
Clive Barrett – half yearly grass cutting chq 000003	£1,150.00
Clive Barrett – erection of signs at Recreation Field chq 00004	£ 50.00
Inland Revenue – July payment. Chq 000005	£ 54.40
Anglian Water – to note current balance of £4.14 credit.	
Sarah Hunt – printer cartridge/postage. Chq 000006	£ 27.76
NNDC – Litter bin collection 2017-18 Chq 000007	£ 168.96
Indigo Waste Services – glass collection. Chq 000008	£ 55.20
Mrs Susan Wellerd – Internal Auditor. Chq 000009	£ 80.00
AGREED.	

- 11.3 It was AGREED to Account Switch from Norwich and Peterborough to Lloyds account. Paperwork signed.
- 11.4 To note forthcoming external audit charge of £25.00. Noted.

12. PLANNING.

- 12.1 To consider applications received from NNDC:
None
To consider applications received from Broads Authority:
None
Notifications received from NNDC/Broads Authority:
PF/17/0545 – Willow Cottage, Cangate Road, Cangate, NR12 8YH. Conversion of existing outbuilding to one bedroom annexe and erection of detached garage workshop to include home office and shower room (Revised scheme PF/15/1875) – PERMITTED.
PF/17/0759 – The Croft, The Street, NR12 8XG. Erection of single storey extension to rear. PERMITTED.
BA/2017/0001/REF and APP/E9505/W/17/3/3169091 – Violet Cottage, Irstead Road, NR12 8BJ. Retrospective application to use annexe building as holiday accommodation – Appeal Decision. GRANTED.
- 12.2 Green Space Designations. No proposals to be submitted.

13 VILLAGE SIGN.

Two quotations have been received, Council AGREED that their preferred contractor would be Jason Greenberry PROPOSED Cllr Fowle, seconded Cllr How. Clerk to action.

14 HIGHWAYS.

- 14.1 Roadside advertising signs - response from Highways. Noted.
- 14.2 Flooding on School Road – response from Highways. The Parishioner has been advised to submit photographs when next this occurs as requested. Noted. Clerk to put article into NIB.
- 14.3 50/50 Partnership Funding – No projects currently under consideration.

15. ADMINISTRATION.

- 15.1 To receive the resignation of the Clerk. Noted.
- 15.2 It was AGREED to purchase of a two drawer filing cabinet to the value of £50.00.
- 15.3 It was AGREED to delegate to Chair plus any one Councillor authority to agree cheques for August payment.

16. AFFORDABLE HOUSING

North Norfolk District Council currently have no paperwork with regard to any application.

17. ITEMS FOR NEXT AGENDA.

Hedge trimming on Staithe.

The chairman excluded the press and public for reasons of confidentiality;

2

NEATISHEAD PARISH COUNCIL

3

18. RECRUITMENT

18.1 The advertisement, person specification and job description was AGREED.

18.2 To agree a timescale for interviewing and appointment. AGREED

18.3 It was AGREED to delegate to Cllr Church, Pickering and Ryall the responsibility to interview and appoint. All Councillors to be kept informed.

The next Parish Council Meeting

Will be held in the New Victory Hall, Neatishead on:-

Thursday 14th September 2017 at 7.30pm