

# **NEATISHEAD PARISH COUNCIL**

## **SUMMONS TO A PARISH COUNCIL MEETING**

AT THE NEW VICTORY HALL

**WEDNESDAY 18<sup>TH</sup> MAY 2022 at 8pm**

For the purpose of transacting the following business

Press and public are welcome to attend. At item 6 the public will be invited to give their views/questions to the Parish Council on issues on the agenda or raise issues for consideration of inclusion at a future meeting. This item is limited to 15 minutes. At the Chairs discretion this period may be increased due to item 8.

**1. ELECTION OF CHAIRMAN**

To elect a Chairman for the forthcoming year and sign the Declaration of Acceptance of Office

**2. ELECTION OF VICE CHAIRMAN**

To elect a Vice Chairman for the forthcoming year

**3. APOLOGIES AND APPLICATIONS FOR DISPENSATIONS**

To consider apologies for absence and applications for dispensations

**4. DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**

Members are invited to declare a previously undisclosed interest relating to items on the agenda; and to receive any applications for dispensations.

**5. MINUTES OF THE PREVIOUS MEETING**

To confirm and agree the minutes of the Parish Council meeting held on 21<sup>st</sup> April 2022

**6. PUBLIC SPEAKING**

The meeting will be adjourned for up to 15 minutes:

- a. To receive reports from County and District Councillor & Cluster 12 Police Magazine update
- b. To receive questions from members of the public relating to items on the agenda. Each speakers is allowed a maximum of 5 minutes.

**7. MATTERS ARISING – TO RECEIVE UPDATES**

- a. To provide an update on the Clerk vacancy from the personnel sub-committee
- b. SAM2 – Update on location and figures
- c. Council to consider second draft of Co-option Policy
- d. Ivy on Trees
- e. Lorries parking overnight near school

**8. PLANNING**

- a. New Applications (North Norfolk District Council)
  - i. PF/22/1019 Street Hill Farm, The Street: Erection of two storey detached 5 bed dwellinghouse, 8 bay detached garage with storage in roof and a 2 bay detached garage.
- b. New Applications (Broads Authority)
  - i. None
- c. Decisions and Appeals (North Norfolk District Council)
  - i. None

- d. Decisions and Appeals (Broads Authority)
  - i. None

## 9. CORRESPONDENCE AND CONSULTATIONS

- a. Textile Banks – North Norfolk District Council
- b. General Correspondence

## 10. FINANCIAL MATTERS

- a. Financial Update

<b>Main Account – Balance as at 10<sup>th</sup> May 2022</b>	<b>£7,931.96</b>
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### Income

Allotments	£96.00
HMRC VAT Refund 2020/21	£311.90
Unknown (£125 and £110)	£235.00
Precept – first instalment	£4,333.50

<b>Saving Account – Balance as at 10<sup>th</sup> May 2022</b>	<b>£4,544.66</b>
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### Income

Interest	£0.03
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- b. Receive Internal Audit Report and Action Plan
- c. Approve Annual Governance Annual Return
- d. To receive insurance price comparisons and agree cover
- e. To confirm the Locum Clerk has submitted the 2021/22 VAT claim
- f. To consider payment of the following:
  - i. C Moore                      Salary April 2022                      £72.00
  - ii. HMRC                      PAYE April 2022                      £18.00
  - iii. C Moore                      Expenses (Jubilee Coins)                      £228.60
  - iv. New Victory Hall                      Meeting Booking (May and June 2022)                      £38.00

## 11. STAITHE

- a. To confirm that the H posts have been ordered
- b. Update on Broads Authority communication regarding liveaboard boater at Neatishead Staithe

## 12. QUEEN'S JUBILEE

- a. Update regarding road closure on 5<sup>th</sup> June 2022 for street party including approval of traffic management plan and communication to residents
- b. Update regarding general plans for Jubilee celebrations
- c. Grant of £250 towards Jubilee celebrations

## 13. OTHER MATTERS

- a. None

## 14. NEXT MEETING OF THE PARISH COUNCIL

- a. Wednesday 22<sup>nd</sup> June 2022 8pm Victory Hall, Neatishead

*Catherine Moore*

*Locum Clerk to the Parish Council*

*12<sup>th</sup> May 2022*