**SUMMONS TO A PARISH COUNCIL MEETING**

AT THE NEW VICTORY HALL

**THURSDAY 21st APRIL 2022 at 7.30pm**

For the purpose of transacting the following business

Press and public are welcome to attend. At item 4 the public will be invited to give their views/questions to the Parish Council on issues on the agenda or raise issues for consideration of inclusion at a future meeting. This item is limited to 15 minutes.At the Chairs discretion this period may be increased due to item 6.1.

**AGENDA**

1. **APOLOGIES**

To consider apologies for absence

1. **DECLARATIONS OF INTEREST**

Members are invited to declare a previously undisclosed interest relating to items on the agenda.

1. **MINUTES OF PREVIOUS MEETING**

To confirm and agree the minutes of the Parish Council meeting held on 17th March and 31st March 2022

1. **PUBLIC SPEAKING**

The meeting will be adjourned for up to 15 minutes:

4.1To receive reports from County and District Councillor & Cluster 12 Police Magazine Update.

4.2To receive questions from the public relating to items on the agenda. Each speaker is allowed a maximum of 5 minutes.

1. **MATTERS ARISING - TO RECEIVE UPDATES**

5.1 To provide an update on the clerk vacancy from the personnel sub committee and to confirm delegated authority to make a councillor a temporary officer if without a locum/clerk following the resignation of the clerk.

5.2 SAM2 – Update on location and figures.

5.3 Council to consider the adoption of the draft Co-option Policy

1. **PLANNING.**

 6.1To consider applications received from NNDC:

 Notification’s received from NNDC: None at time of publication

 6.2To consider applications received from Broads Authority:

BA/2022/0116/TCAA: Staithe House, Irstead Road, Neatishead, Norfolk. Proposal: T1: Silver Birch - fell

 Notification’s received from Broads Authority:

BA/2022/0047/TCAA: Mashobra, Irstead Road, Neatishead, Norfolk. T2: Alder - pollard. T3: Silver Birch - crown reduction of 2m. T5: Oak – retrenching and coronet cuts reducing length of each limb by up to 4m. T6: Hawthorn x 2 - fell if Honey

Fungus confirmed. T7: Mountain Ash – fell – APPROVED

Appeal Reference : APP/E9505/W/21/3276150 Appeal Application Reference : BA/2021/0001/REF

Ye Olde Saddlery , The Street, Neatishead, NR12 8AD Change of use of outbuilding to cafe (Class E(b)) & pizza takeaway (Sui Generis) – Secretary of State decided to ALLOW APPEAL.

1. **CORRESPONDENCE.**
	1. Email: NCC - NORFOLK COUNTY COUNCIL proposes to make a Temporary Traffic Order affecting the:- 1) U19119 Church Road from its junction with U19017 Common Road for 20m south-westwards; and 2) U19076 King Street from its junction with U19071 School Road for 55m north-eastwards in the PARISH OF NEATISHEAD because of BT cabling works. The road will be temporarily closed (except for access) from 18th to 20th April 2022 for the duration of the works expected to be about 3 days within the period. Alternative route is via: Church Road – U19119 Church Road/Church Lane, U19017 Common Road; and King Street – U19076 King Street, U19071 School Road/School Lane, C401 The Street, C404 Irstead Road/Hall Road, U19162 Long Road, U19076 Water Lane.
	2. Email: Broads Authority, Planning - Design Guide for the Broads Authority Area – Survey
	3. Email: Norfolk ALC Wellbeing – Chance to meet the Police and Crime Commissioner.
2. **FINANCIAL MATTERS.**

8.1 **Main Account – As at 31st March 2022 £3,413.60**

Allotments £66.00

 **Saving Account – As at 31st March 2022 £4,544.59**

 Interest £0.03

8.2 **Payments authorised for April 2022:**

 Anglian Water April DD £24.00 C Hummel – Salary for April 2022 £223.20

 Countrystyle Recycling Ltd – Glass Recycling £40.00

 C Hummel – Printer Ink £34.50

 C Hummel – Norfolk County Council, Road Closure £22.00

 Norfolk ALC – Annual Subscription £188.36

 Norfolk Parish Training & Support Subscription £86.68 Training 2 x Councillors £80.00 £166.68

 New Victory Hall – Hall Hire £57.00

 Geoxphere Ltd – Parish Online Subscription £64.80

 C How – Hedging for Staithe £18.00

8.3 To confirm a recycling credit has been sent to Norfolk County Council

8.4 To confirm the clerk has completed the end of year accounts ready for the internal audit with C Moore in May 2022.

 **9**. **STAITHE**

9.1 To confirm that the bollards have been collect from Scratby and concrete H posts have been ordered.

9.2 To confirm a letter has been sent to the Broads Authority regarding the ongoing situation with a liver boater repeatedly staying at Neatishead Staithe. Council will consider any further updates.

 **10. QUEENS JUBILEE**

10.1 Update from regarding the road closure on 5th June 2022 for Jubilee party.

10.2 To agree on a commemorative token for the children of Neatishead School and Pre School and children in the village under the age of twelve.

 **11. OTHER BUSINESS TO BE RAISED AT A FUTURE MEETING.**

To consider what help the parish council can be towards RAF Neatishead Museum with regard to accessibility.

 **12. NEXT MEETING OF THE PARISH COUNCIL**

The Annual Parish Council meeting will take place on Thursday 19th May 2022

*Charlotte Hummel*

Clerk to the Parish Council

*14th April 2022*