

NEATISHEAD PARISH COUNCIL

SUMMONS TO A PARISH COUNCIL MEETING

AT THE NEW VICTORY HALL

THURSDAY 21st APRIL 2022 at 7.30pm

Present: M Godfrey (Chair, D Pickering, R Hanger, A Craker, B Mullard. NCC R Price. Clerk: C Hummel. 4 members of the public present.

1. APOLOGIES

NNDC G Mancini-Boyle gave his apologies.

2. DECLARATIONS OF INTEREST

None

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 17th March 2022 were AGREED. Proposed D Pickering, seconded R Hanger. The minutes of the Parish Council meeting held on 31st March 2022 were AGREED. Proposed B Mullard, seconded A Craker.

4. PUBLIC SPEAKING

The meeting will be adjourned for up to 15 minutes:

4.1 NCC Cllr R Price gave an update on Covid. Data shows numbers are decreasing but still above average for North Norfolk.

R Price is also looking at ways to make better use of the SAM2 data. Will assist the parish council in road closure signs for the Jubilee.

4.2 Questions from the public relating to items on the agenda. **NONE**

5. MATTERS ARISING - TO RECEIVE UPDATES

5.1 Following the personnel subcommittee receiving delegated authority to advertise, interview and appoint a new clerk for the parish council following the resignation of the clerk, it was confirmed that an advert has been formulated and has been posted on Norfolk ALC and Norfolk Parish Training and Support's website. The advert is in the village noticeboards and been posted on Facebook. The clerk had also added the advert on Indeed. A locum clerk, Catherine Moore has been secured for the interim period and it was **RESOLVED** unanimously for Catherine to conduct the role Clerk and RFO. To ensure that Catherine could take the appointment the meeting date would need to be changed. It was confirmed that the council can have the New Victory Hall on the 3rd Wednesday at 8pm. The new timetable was **AGREED**. Catherine Moore is currently the internal auditor for the parish council it was **AGREED** that the quotation from K Wilton to carry out the Internal Audit for the 21/22. D Pickering B Mullard. Option in NVH 3rd Wednesday at 8pm **AGREED**.

AP Clerk to advise C Moore, K Wilton and the New Victory Hall of the decisions.

5.2 SAM2 – Situated on Irstead Road. B Mullard will join M Godfrey to download and assess the data provided. Significant speeding has been recorded on Irstead Road. It is a cause for concern and the data will be continued to be reviewed. It was **AGREED** that the machine will stay facing its current position but will be turned and the beginning of May. R Price will keep in close contact regarding this.

5.3 The draft Co-option Policy was considered and although it was felt that the majority of the policy was good there were some areas needs to be given a little bit more consideration. It was **CONFIRMED** that the policy be worked on for approval at the next meeting.

6. **PLANNING.** – New legislation from Natural England regarding waste water going into water courses. This will have a wider impact. All planning applications currently in process will have no decision on them at present. NNDC have said that a representative will attend parish council meetings to explain.

6.1 To consider applications received from NNDC: NONE

Notifications received from NNDC: NONE

6.2 To consider applications received from Broads Authority:

BA/2022/0116/TCAA: Staithe House, Irstead Road, Neatishead, Norfolk. Proposal: T1: Silver Birch – fell – **NO OBJECTION**

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BA/2022/01233/HOUSEH: Woodcote, Irstead Road, Neatishead. Proposal: Replace timber windows, replace rear doors with uPVC. – It was **AGREED** that the timing of the application being received that the council would be given delegated authority to discuss and send a response for it to be ratified at the next meeting.

Notifications received from Broads Authority:

BA/2022/0047/TCAA: Mashobra, Irstead Road, Neatishead, Norfolk. T2: Alder - pollard. T3: Silver Birch - crown reduction of 2m. T5: Oak – retrenching and coronet cuts reducing length of each limb by up to 4m. T6: Hawthorn x 2 - fell if Honey Fungus confirmed. T7: Mountain Ash – fell – **APPROVED**

Appeal Reference: APP/E9505/W/21/3276150 Appeal Application Reference: BA/2021/0001/REF

Ye Olde Saddlery, The Street, Neatishead, NR12 8AD Change of use of outbuilding to cafe (Class E(b)) & pizza takeaway (Sui Generis) – Secretary of State decided to **ALLOW APPEAL**.

7. CORRESPONDENCE.

- 7.1 Email: NCC - NORFOLK COUNTY COUNCIL proposes to make a Temporary Traffic Order affecting the:- 1) U19119 Church Road from its junction with U19017 Common Road for 20m south-westwards; and 2) U19076 King Street from its junction with U19071 School Road for 55m north-eastwards in the PARISH OF NEATISHEAD because of BT cabling works. The road will be temporarily closed (except for access) from 18th to 20th April 2022 for the duration of the works expected to be about 3 days within the period. Alternative route is via: Church Road – U19119 Church Road/Church Lane, U19017 Common Road; and King Street – U19076 King Street, U19071 School Road/School Lane, C401 The Street, C404 Irstead Road/Hall Road, U19162 Long Road, U19076 Water Lane.
- 7.2 Email: Broads Authority, Planning - Design Guide for the Broads Authority Area – Survey
- 7.3 Email: Norfolk ALC Wellbeing – Chance to meet the Police and Crime Commissioner.

8. FINANCIAL MATTERS.

8.1	Main Account – As at 31st March 2022	£3,413.60	
	Allotments		£66.00
	Saving Account – As at 31st March 2022	£4,544.59	
	Interest		£0.03
8.2	Payments authorised for April 2022: AGREED		
	Anglian Water April DD		£24.00
	C Hummel – Salary for April 2022		£223.20
	Countrystyle Recycling Ltd – Glass Recycling		£40.00
	C Hummel – Printer Ink		£34.50
	C Hummel – Norfolk County Council, Road Closure		£22.00
	Norfolk ALC – Annual Subscription		£188.36
	Norfolk Parish Training & Support Subscription £86.68 Training 2 x Councillors £80.00		£166.68
	New Victory Hall – Hall Hire		£57.00
	Geosphere Ltd – Parish Online Subscription		£64.80
	C How – Hedging for Staithe		£18.00*
		TOTAL	£834.54

*It was requested that the clerk inform the working party that all purchases must go through the council prior to making further purchases.

- 8.3 Clerk confirmed that a recycling credit has been sent to Norfolk County Council and awaiting payment. The clerk advised the parish council that it should be approximately £550 based on figures of April 2021
- 8.4 The clerk has completed the end of year accounts ready for the internal audit with C Moore/K Wilton.

9. STAITHE

- 9.1 Six free bollards had been sourced by the clerk and need to be collected from Scratby. M Godfrey and R Hanger are trying to secure a date to collect them. Concrete H posts have been ordered and will be delivered to M Godfrey. **AP** The Parish Council to approach the staithe working party to ask for assistance.
- 9.2 A letter has been sent to the Broads Authority regarding the ongoing situation with a liver boarder repeatedly staying at Neatishead Staithe. There has been a lack of input from the Police and Broads Authority with regard to the staithe and the Liver Boarder. PC Tom Gibbs had written to the White House Stores regarding serving the

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individual. It was noted on the email that the police have been working with the parish council on this matter. The parish council wished it to be noted on the minutes that this is not the case, and that this was the first piece of correspondence that the police has had with the Parish Council over the matter, a correspondence to PC Gibbs in February from the parish council had not been replied to. The clerk had been to the White House Stores to explain this and it had been appreciated. The individual has not been present at the staithe for a while but has been seen in Barton Turf. They have been refused service in the shop. The boarder has agreed to a boat service but the parish council are not sure if this has taken place.

There are plenty of holiday makers at the staithe. The letter to the Broads Authority deals with the lease between the Parish Council and the Broads Authority.

10. QUEENS JUBILEE

- 10.1 The application for a road closure on 5th June 2022 for Jubilee party had been sent and the fee paid. M Godfrey had received confirmation from NCC R Price that the application had been approved, the clerk has not received this notification. A formal plan now needs to be brought to the Parish Council at the next meeting so that it can be signed off. Risk assessment by the Parish Council has already been conducted. **AP** A Craker and M Godfrey will chase
- 10.2 A celebration token for the children of Neatishead School and Pre School and children in the village under the age of twelve was discussed. The parish council felt that as a result of Barton Turf and Irstead only wishing to provide a memento to the children of its own parish that the Parish Council could not provide a gift for all children at the school as some children would be receiving more than one gift. It was **AGREED** that a celebration coin should be for children who live in Neatishead only. **AP** to get confirmation from Neatishead School and Preschool of the number of children who attend the schools that live in the village and to add an additional 20. The celebration coin with the presentation card from The Queens Jubilee would be purchased once figures are confirmed. Proposed B Mullard, seconded R Hanger **AGREED**.

11. OTHER BUSINESS TO BE RAISED AT A FUTURE MEETING.

To consider what help the parish council can be towards RAF Neatishead Museum with regard to accessibility. – **AP** D Pickering will get in touch with the Museum to ask them to approach the Parish Council if the wish for support from the Parish Council

12. NEXT MEETING OF THE PARISH COUNCIL

The Annual Parish Council meeting will take place on Wednesday 18th May 2022.

Before the meeting closed the chair wished to thank the clerk for her service to the parish council. The clerk wish to thank the Parish Council for her time with them and wished them all the best with their future projects.

Meeting Closed 8.40pm