**Minutes of the Meeting of Neatishead Parish Council held on Wednesday 22nd June 2022 at 8pm at New Victory Hall, Neatishead**

**Present:** Michael Godfrey

Alex Craker

Ben Mullard

Dianne Pickering

Robert Hanger

 Catherine Moore, Locum Clerk

 Laura Bateman Parish Clerk

**Also present:** County Councillor Richard Price (Smallburgh Division) and 4 members of the public were in attendance

# Apologies

# None

# Declaration of Interest and applications for dispensations

None

# Parish Clerk

To ratify the appointment of the new Parish Clerk Laura Bateman. Proposed by Dianne Pickering, seconded by Alex Cracker, all in favour.

# Minutes of the last meeting

2 amendments to the minutes for the meeting held on Wednesday 18th May 2022

1. At item 1 Alex Cracker spelling error, rectified
2. At item 7b) ‘the straight road’ amended to ‘Irstead Road’

The minutes were then **agreed** and signed by the Chairman, proposed by Alex Cracker, seconded by Dianne Pickering, all in favour.

# Public Forum

1. County Councillor

Cllr Richard Price informed the meeting there had been an early commencement of 2023/24 budget planning to ensure most efficient working practices were achieved. Plans to increase Norfolk’s 112 Roadside Nature Reserves from 112 to 300, awaiting formal application process in order to consider suitable areas, nearest is Barton Turf.

Discussions had been had with Norfolk Police regarding the better use of the data collected by SAM2. Westcotec based in Norfolk make the camera and supply 300 country wide. Westcotec can remotely download data and use this to help strategically place portable speed cameras that can then be used to make successful prosecutions to deter the public from speeding.

The current beat manager had been replaced with a new officer. Name to be confirmed.

Application for NNDC community fund was in progress. This was separate to the highways and environmental budget to fund the mower that had been finalised.

District Councillors

Not present

1. Public

A member of the public asked if SAM2 could be located on Street Hill as there were concerns over the safety of children in this area. This could be looked in to.

 **ACTION Parish Clerk**

A member of the public suggested before paying for arboricultural assessments of the ivy on the trees, it would be worth speaking to the landowners who have knowledge of the trees and wildlife. The Locum Clerk advised that any assessments must be completed by a qualified person otherwise it may invalidate any insurance.

A member of the public asked if residents were allowed to put signs outside their property to advise no parking. Locum Clerk advised only if a traffic regulation order was in place.

# Matters Arising

1. SAM2 – Update on Locations and Figures

Mike Godfrey reported that June and July were Barton Turf’s months to have the camera. The data had reported mainly compliance with the speed limit but there was a small proportion of excess speed recorded. Alex Cracker identified two areas to consider, firstly getting the data to see if the speed limit was being broken and then secondly should a case be built for a lower speed limit. Cllr Richard Price stated that the road safety policy was last reviewed in 2014 and much had changed since with the area becoming extremely popular for staycations etc. Dianne Pickering expressed a need for villagers to be proactive in pushing for speed limit changes.

1. Ivy on Trees

Cllr Richard Price stated there were a team of tree experts at Norfolk County Council who could offer assistance with managing the ivy on trees. It was discussed that clarification on which trees were on Parish land and which ones were affected was needed before a tree policy could be drafted.

 **ACTION: Parish Clerk**

1. Overnight HGV parking near School

No further incidents had been reported so no further action to be taken on this matter.

1. North Norfolk District Council Textile Bank

No further update, closing date for applications was July

1. Verge cutting regime

The response from Norfolk County Council (NCC) did not satisfy the council’s concerns raised. **Agreed** to raise the matter again with NCC to clarify: who has the contract to cut the verges, obtain a map of boundaries and establish who gave authority to cut the verges early against NCC’s own advice of them not being cut until May. Cllr Richard Price asked to be copied into the correspondence as he was campaigning to keep this contractual work kept local to utilise local knowledge. Proposed Alex Cracker, seconded Ben Mullard, all in favour.

 **ACTION: Parish Clerk**

# To note actions being taken forward by new Parish Clerk

All actions were noted to be taken on by new Parish Clerk

* 1. Co-option policy
	2. Tree policy – confirm how many trees are on parish land
	3. Bird spike on playing field

# Planning

* 1. New applications (North Norfolk District Council)

None

* 1. New applications (Broads Authority)

None

* 1. Decisions and appeals (North Norfolk District Council)

None

* 1. Decisions and appeals (North Norfolk District Council)

BA/2022/0133/HOUSEH Woodcote, Irstead Road: Replacement rear doors with uPVC – approved

# Correspondence and consultations

1. Draft Broads Plan 2022-27

There were no comments to make on the plan and no need to respond.

1. NCC Local List for Validation of Planning Applications Consultation Draft 2022

There were no comments to make on the plan and no need to respond.

1. Community Ownership Fund

The Locum Clerk asked if there were any village assets that the council would like to protect from being sold e.g. bought and changed by a private investor. The pub, shop and village hall were discussed. The Council would need to register these assets as an Asset of Community Value to protect them and if they were put up for sale would then have six months to raise the money, which could include an application to the Community Ownership Fund. It was agreed that a list of assets of community value needed to be created including ascertaining who the village hall belonged to.

 **ACTION: Parish Clerk**

1. Norfolk County Council Road Safety Community Fund

Cllr Richard Price explained there was £11k to spend over 13 Parish Councils (24 villages). Personal highways budget and Parish Council Partnership funding can be used to fund projects. It was agreed an information pack needed to be produced to display in the notice boards, website and Facebook page to keep the community informed about the funding. Discussions regarding linking up with the school regarding campaigning for safer roads was discussed and agreed to be a good idea.

 **ACTION: Parish Clerk**

1. General Correspondence

None

# Financial Matters

1. Financial Update

**Main Account – Balance as at 12th June 2022 £7,778.38**

 **Income**

HMRC – VAT Reclaim 2021/22 £235.34

 Water £195.00

**Saving Account – Balance as at 12th June2022 £4,544.70**

 **Income**

Interest

 £0.04

1. Request for £500 Grass Cutting Grant, St Peter’s Church

Agreed proposed Robert Hanger, seconded Alex Cracker, all in favour.

1. To approve new Clerk as signatory; change of address; and future payments to be made by BACS

Agreed proposed Ben Mullard, seconded Alex Cracker, all in favour.

1. To consider payment of the following:
2. C Moore Salary May & June 2022 £576.00
3. HMRC PAYE May & June 2022 £144.00
4. C Moore Expenses (mileage & unpaid postage) £35.59
5. K Wilton Internal Audit £70.00
6. New Victory Hall Room Booking – Interviews £11.00
7. Anglian Water Staithe Water £24.00
8. Norfolk PTS Training £80.00
9. North Norfolk District Council bins £198.90

Agreed proposed Alex Cracker, seconded Dianne Pickering, all in favour

# Staithe

# To confirm the H posts have been delivered and installed

Discussion as to whether to pay for a contactor or for the council to undertake work themselves to save money was had. Agreed for quotes to be sought before a decision is made.

 **ACTION: Parish Clerk**

* 1. Update on Broads Authority communication regarding live-aboard boater at Neatishead Staithe

It was discussed that the lease with the Broads Authority had been broken but there was no merit in pursuing this breach. A relationship needed to be developed with the authority so that Neatishead Parish Council were including in any future discussions when issues arose.

 **ACTION: Parish Clerk**

* 1. Broads Authority Lease and Communications

Lease had now been renewed for a further 50 years

* 1. Money for water

The broken tap needed advice from a plumber. Robert Hanger to discuss with plumber.

 **ACTION: Robert Hanger**

* 1. Work party for installation of posts

No action

* 1. Reinstatement of swing and bench

Move forward to a future date tbc

# Play area

# a) Drainage, hedge cutting, car park posts, general maintenance

b) Goal Posts

A previous quote had already been agreed for drainage. Parish Clerk to locate and instruct work to be completed and request 3 x quotes for hedge trimming, goal posts and maintenance jobs

 **ACTION: Parish Clerk**

# Queens Jubilee

# a) Round up of events and identify any learning points for future events

The celebrations all went well without any learning points

b) Distribution of remaining Jubilee coins

It was decided to give the coins to the local shop ands proceeds would be split between tree fund and shop donation

# Other Matters

None

# Date of Next Meeting

Thursday 21st July 2022 7.30pm Victory Hall Neatishead

The meeting closed at 9.30pm.

 **CHAIRMAN**