**Minutes of the Meeting of Neatishead Parish Council held on Thursday 17th November 2022 at 7.30pm at New Victory Hall, Neatishead**

**Present:** Michael Godfrey

Ben Mullard

Alex Craker

Dianne Pickering

Jane Rutter

 Laura Bateman Parish Clerk

**Also present:** Cllr Gerard Mancini-Boyle Deputy Leader Conservative Group

North Norfolk District Council

 Cllr Richard Price South Smallburgh Division

1 members of the public were in attendance

# Apologies

None

# Declaration of Interest and applications for dispensations

Robert Hanger is trustee of The Poor’s Trust

# Minutes of the previous meeting

The minutes of the meeting held on 13th October 2022 were agreed. Proposed Ben Mullard, seconded Michael Godfrey all in favour.

# Co-option

The appointment of Jane Rutter to the position of councillor was ratified and Jane was welcomed on board to sit in the meeting as councillor. Proposed Michael Godfrey, seconded Alex Craker all in favour

# Public Speaking

1. County Councillor

Cllr Price commented on the budget announcements earlier that day, good news triple lock pension confirmed as high number of pensioneers in area. Norfolk had not made decision on having an elected mayor. Congratulations were made to MP Duncan Smith for raising £49,200 for Norfolk Charities and visiting Ukraine to deliver donations and reunite a mother and son with their father since the war broke out.

Cllr Price was hopeful that the first prosecution using SAM2 data should happen soon and that this would improve the effectiveness of the device in encouraging drivers to abide by speed limits.

31st January 2023 marks the 70th anniversary of the East Coast floods. A memorial was being held and progress on what has been done to improve flood defences over the years considered. Cllr Price wants to expand this to the Broads to ensure the economic boost and jobs created by the Broads continues and is not negatively impacted by environmental issues.

The first calculations of the Community Road Safety Fund applications is well over the budget so considerations were being made as to what the most effective use of the budget would be. Cllr Price recognised the benefits of the parish council’s application for a reduced speed limit and had been taking photographs of the proposed areas. Robert Hanger suggested a weight restriction and access only for the road the school is on leading to the industrial estate, to be added to next meeting’s agenda. **ACTION Parish Clerk**

District Councillors

# District Councillor Gerard Mancini-Boyle reported that there had been issues with the bin collections since Serco had taken over the contract but these now appear to have been rectified and their performance was being closely monitored.

NNDC supported World Homeless Day on 10th October 2022. They were conducting a survey to locate derelict houses that could be purchased and made habitable to increase accommodation availability for the two thousand people on the housing register.

Cllr Mancini-Boyle wanted to promote ‘Entitled To’ which is a website that checks what benefits an individual is entitled to and is a very useful tool particularly at the moment with the cost of living crises.

NNDC’s community connectors offered a single point of contact for the community to help them with information and support on care and social needs but unfortunately were only contracted until March 2023.

NNDC were offering trees and bushes for free to be planted in parish’s if there was any suitable land. It was noted that the parish council owned very little land to accommodate much planting of trees or bushes.

1. Public

A member of the public wanted to thank two brothers who come from a different village to litter pick and do a fantastic job keeping the area tidy.

# Matters Arising – to receive updates

1. Co-option Policy

Paragraph 3 iv was agreed to be shortened and the policy was approved. Proposed Alex Craker, seconded Ben Mullard, all in favour **ACTION Parish Clerk**

1. Tree Policy update and tree maintenance update

The policy was agreed. Trees to be added to risk assessments, this will also identify what trees are on parish land. Michael Godfrey voted in as nominated tree councillor with the full support of the rest of the team if needed.

Proposed Ben Mullard, seconded Alex Craker all in favour

 **ACTION Parish Clerk**

1. Registration of land area Sandpit

Clerk had started forms which were very complicated. Alex Craker recommended calling land registry for support in completing the forms. Clerk to proceed with this.

 **ACTION Parish Clerk**

1. Jubilee/Commemoration tree location

As the area outside the school had not been approved by NNDC, Alex Craker had spoken to the tree surgeon who had said that the recreation ground would be a good location. Councillors to meet to decide exact location and clerk to formally request permission from The Poor’s Trust. Once decided clerk to create order and send to Turner. Clerk to contact Glenn Neave regarding the transfer of money to the council.

 **ACTION Parish Clerk**

e) Campervan parking overnight on Parish Car Park

The camper van had been moved but owner has asked for support to find suitable parking. Agreed that this was outside the remit of the council. Clerk to respond to the owner.

 **ACTION Parish Clerk**

f) 2023 budget and setting the precept

The budget and setting the precept was due at the end of January 2023. Clerk to draft and send to councillors for consideration before next meeting so that in can be agreed in January’s meeting.

 **ACTION Parish Clerk**

g) 2023 meeting dates

Meeting dates to continue as 3rd Thursday of each month. Clerk to book with New Victory Hall

 **ACTION Parish Clerk**

# Maintenance

|  |  |  |
| --- | --- | --- |
| LOCATION | ISSUE | PROGRESS |
| Parish Council Car Park | posts are rotting and old | recycled plastic posts to be sourced |
| Parish Council Car Park | disabled access path overgrown and unusable | quote £450 – to be agreed |
| School green | bench has a broken strutt | COMPLETED - further risk assessment conducted and deemed sufficiently secure  |
| Staithe | H post to be installed | completed |
| Staithe | holes in ground causing trip hazard | Michael Godfrey will complete |
| Staithe | rotting wood and tree causing hazard | Broads Authority currently sorting |
| Recreation ground | ditch needs clearing and drainage improved | ABC landscaping to complete November |
| Recreation ground | hedges to be cut back and cleared | completed |
| Recreation ground | goal posts broken and rusting | ABC landscaping quote approved and to be completed in November |
| Play area | picnic table and bench  | to be completed November |
| Play area | damaged matting | to be completed December |

# Planning

* 1. New applications (North Norfolk District Council)

None

* 1. New applications (Broads Authority)

None

* 1. Decisions and appeals (North Norfolk District Council)

None

* 1. Decisions and appeals (Broads Authority)

BA/2022/0327/TCAA Staithe House, Irstead Road, Neatishead, Norfolk Proposal: T1(c): Silver Birch - remove upper branches overhanging staithe and reduce in height to 6m.

BA/2022/0345/TCAA Two Willows, Irstead Road, Neatishead, Norfolk Proposal: T1: Willow - pollard at 6m

# Correspondence and consultations

 a. EML from New Victory Hall Trust

i) Following the resignation of Michael Godfrey as parish council representative is there another councillor who would volunteer for this position. No volunteers at present.

ii) The Friends and Neighbours Group who arranged to have the paper recycling bin are struggling for new officers to serve on the committee. Wrights who service the bin are requiring on-line banking for payments which the current treasurer will not undertake. The F & N Committee have asked NVH to take over arrangements and the income from the bin (or pay it on to the F & N) but although Trustees would be willing to do this, as the bin is on NPC land, we felt this was a decision for the Parish Council. Councillors agreed more information was needed. Clerk to follow up **ACTION Parish Clerk**

b. EML from Norfolk County Council regarding closure of road bridge TG32314 at The Street Neatishead on 5th December 2023 for repairs following road traffic collision

c. LETTER from Anglian Water notifying of monthly direct debit increase from £24 to £38 from 24th November 2022

# Financial matters

1. **Financial Update**

**Main Account – Balance as at 07/10/2022 £8,461.69**

 **Income**

Staithe water£180.00

 **Payments**

Anglian Water £24.00

**Savings Account – Balance as at 07/10/2022 £4545.76**

 **Income**

Interest £0.00

1. **To consider payment of the following:**
2. L Bateman Salary November 2022 30 hours @£14.48 £542.40\*

LGA pay scales backdated pay increase 108 hrs x £1

1. L Bateman Expenses phone /working from home allowance £13.95
2. ABC Landscaping Invoice for annual parish grass cutting contract £2620.00
3. ABC Landscaping Invoice for hedge cutting and H Post installation £866
4. Alex Craker To cover payment for invoice to Sandy Lane

Nursery for Jubilee Tree £28.80\*\*

1. Country Style Disposal of bottles £21.00
2. David Bracey Playground safety inspection £144.00

\*Amended from Agenda as incorrect figure

\*\* Amended from agenda as incorrect figure

Proposed Ben Mullard, seconded Robert Hanger, all in favour

# Staithe

a)Swing to be installed Spring 2023 – laminated signs to be installed to update public of the plan. Clerk to get some quotes ready. **ACTION Parish Clerk**

b)Broads Authority request to close car park early January 2023 for 8 weeks for extensive refurbishment of the Staithe. Agreed for necessary maintenance.

# Play Area

a)Playground inspection discussed and matting is already being repaired and other items to be monitored as identified as very low risk.

# Other Matters

None

# Date of Next Meeting

Thursday 19th January 2023 7.30pm Victory Hall Neatishead

The meeting closed at 9.05pm.

 **CHAIRMAN**