SUMMONS TO A PARISH COUNCIL MEETING

AT THE NEW VICTORY HALL

**Thursday 20th April 2023 at 8.00pm**

For the purpose of transacting the following business

Press and public are welcome to attend. At item 4 the public will be invited to give their views/questions to the Parish Council on issues on the agenda or raise issues for consideration of inclusion at a future meeting. This item is limited to 15 minutes.

# Apologies and Applications for Dispensations

To consider apologies for absence and applications for dispensations

# Declarations of Interest and Applications for Dispensation

Members are invited to declare a previously undisclosed interest relating to items on the agenda; and to receive any applications for dispensations.

# minutes of the previous meeting

To confirm and agree the minutes of the Parish Council meeting held on 16th March 2023

# Public SPEAKING

The meeting will be adjourned for up to 15 minutes:

1. To receive reports from County and District Councillor & Cluster 12 Police Magazine update
2. To receive questions from members of the public relating to items on the agenda. Each speaker is allowed a maximum of 5 minutes.

# Matters Arising – TO RECEIVE UPDATES

1. School green grass cutting responsibility
2. Website subscription fee
3. Agree new Grant Policy
4. Policy review – review all agreed policies
5. Request for £500 grant from St Peter’s Church Neatishead

# Maintenance (items in bold to action)

|  |  |  |
| --- | --- | --- |
| LOCATION | ISSUE | PROGRESS |
| **Parish council car park** | **POsts are rotting and old** | **recycled plastic posts to be sourced** |
| staithe | holes in ground causing trip hazard | ASSESS ON COMPLETION OF BA WORKS |
| staithe | rotting wood and tree causing hazard | Assess on completion of BA works |
| Staithe | TAP IMPROVEMENT | Assess on completion of BA works |
| **Allotment** | **broken fence** | **TO be removed** |

# Planning

1. New Applications (North Norfolk District Council)

None

1. New Applications (Broads Authority)

None

1. Decisions and Appeals (North Norfolk District Council)

None

1. Decisions and Appeals (Broads Authority)

None

# Correspondence and Consultations

1. EML from M W Whites including Annual Duty of Care non notifiable waste transfer note for agreement to empty recycling bin situated in the parish council car park next to New Victory Hall
2. Letter received from ex employee of New Victory Hall notifying of claim action against New Victory Hall. Copy of claim form included in letter.

# Financial matters

1. Financial Update

**Main Account – Balance as at 13/04/2023 £248.37**

**Saving Account – Balance as at 13/04/2023 £2,995.30**

**Income**

03/04/2023 Allotment Rent £22.00

11/04/2023 Interest £2.33

**Payments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 27/03/2023 |  | Anglian Water | Water | £38.00 |
| 04/04/2023 |  | L Bateman | Salary/Expenses | £361.47 |
| 04/03/2023 |  | NNDC | Soliciotr fee | £643.00 |
| 01/03/2023 |  | NPTS | Subscription | £100.47 |

1. To consider payment of the following:
2. L Bateman Salary March – Apr ‘23 30 hours @£14.48 £434.44
3. L Bateman Phone /working from home allowance/stamps £19.39
4. Countrystyle Recycling Disposal of mixed glass £9.50
5. Countrystyle Recycling Disposal of mixed glass £12.00
6. New Victory Hall Room hire March £19.00

# STAITHE

1. Broads Authority work update
2. Staithe play equipment funding options

# Play area

1. NONE

# OTHER matters

1. None

# NEXT MEETING OF THE PARISH COUNCIL commencing with the annual parish council meeting

Thursday 18th May 2023 7.30pm Victory Hall, Neatishead

*Laura Bateman*

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