SUMMONS TO THE PARISH COUNCIL MEETING

AT NEATISHEAD PRIMARY SCHOOL

**Thursday 16th November 2023 at 7.30pm**

For the purpose of transacting the following business

Press and public are welcome to attend. At item 4 the public will be invited to give their views/questions to the Parish Council on issues on the agenda or raise issues for consideration of inclusion at a future meeting. This item is limited to 15 minutes.

# Apologies

To consider apologies for absence

# Declarations of Interest and Applications for Dispensation

Members are invited to declare a previously undisclosed interest relating to items on the agenda and to receive any applications for dispensations.

# minutes of the previous meeting

To confirm and agree the minutes of the Parish Council meeting held on 19th October 2023

# Public SPEAKING

The meeting will be adjourned for up to 15 minutes:

To receive reports from County and District Councillor & Cluster 12 Police Magazine update

To receive questions from members of the public relating to items on the agenda. Each speaker is allowed a maximum of 5 minutes.

# Matters Arising – TO RECEIVE UPDATES

1. To update on progress off application for defibrillator funding
2. To receive update on maintenance of permissive footpath
3. To receive update on SAM2 update/data analysis
4. To receive update on playing field rent invoice
5. To receive update from action arising in September minutes regarding installation cost of a general waste bin
6. To consider application for Norfolk Parish Partnership Scheme Funding
7. To commence the review of Neatishead Parish Council’s Standing Orders

# Maintenance

|  |  |  |
| --- | --- | --- |
| LOCATION | ISSUE | PROGRESS |
| staithe | GRASS regrowth and temporary path cover  | broads authority in process of replacing path |
| Staithe | Gap between residents’ fence and end of path, wooden capping needs replacing | broads authority to replace missing capping end of november. Quote requested from BA for RE-INstallation of NPC fence |
| Allotments | Damaged fencing | to consider repair of fencing as per risk assessment 6.11.23 |
| Play Area | Three fencing posts working loose in ground | to be monitored |
| play area | matting loose under zipwire | low risk – discuss if action required |
| Play area | Oak tree encroaching over top of zip wire | consider trimming |

# Planning

1. New Applications (North Norfolk District Council)

None

1. New Applications (Broads Authority)

None

1. Decisions and Appeals (North Norfolk District Council)

None

1. Decisions and Appeals (Broads Authority)

APPROVED Application Number: BA/2023/0380/TCAA Site Location: Two Willows , Irstead Road, Neatishead, Norfolk Proposal: T1 Willow re-pollard back to previous points Lift to 3.5 meters. T2 Sycamore. Remove big decay point on main leader 2.5m off the ground. T3 Sycamore near bridge. Remove. T4 Alder near river. remove. T5 Walnut near river. remove fire damage. T6 Sycamore near fire pit. remove fire damage. T7 Sycamore near fire pit. remove fire damage.

# Correspondence and Consultations

To consider contents of a letter from Pageantmaster and NALC for request to get involved with D-Day 80 celebrations lighting of a beacon event on 6th June 2024

Email from NALC (Norfolk Association of Local Councils) to note the upcoming requirement for local councils to comply with the Environment Act 2021 ‘biodiversity duty’.

# Financial matters

1. Financial Update

**Main Account – Balance as at 12th November 2023 £5,251.41**

 **Income**

None

 **Payments**

19th October 2023 Country Style Recycling £96.00

 23rd October 2023 Laura Bateman £347.52

 23rd October 2023 Laura Bateman £71.51

 24th October 2023 Anglian Water £38.00

 26th October 2023 New Victory Hall £19.00

 31st October 2023 NNDC £222.30

 6th November 2023 Poor’s Trust £275

**Saving Account – Balance as at 12th November 2023 £2,971.84**

9th November 2023 Interest £3.28

1. To consider payment of the following:

L Bateman Salary Oct – Nov 2023 24 x £15.48 £371.52

L Bateman Back pay to reflect SLC salary increase from 1/04/23 £174.00

L Bateman Expenses (phone/allowance/ink) £71.84

New Victory Hall Room Hire October £19.00

NNDC Election Invoice Election fee 2023 £52

 Poor’s or Fuel Allotment Charity Rent of playing field 2022 £275.00

 ABC Landscaping 2023 grass cutting £2890

# Clerks Salary scale

a)To note the National Agreement on Salaries and Conditions of Service of Local Council Clerks agreed pay award 2023/2024. [SLCC | Local Government Pay Claim 2023/4: Pay offer accepted](https://www.slcc.co.uk/local-government-pay-claim-2023-4-pay-offer-accepted/)

b)To review the Clerk’s current salary scale from SCP19 to SCP20 with effect from 1st April 2023 as per the employment contract

# Budget and precept 2024-2025

To consider draft budget previously circulated by clerk

# OTHER matters

None

# NEXT MEETING OF THE PARISH COUNCIL

Thursday 18th January 2024 at 7.30pm in New Victory Hall, Neatishead

*Laura Bateman*

*Clerk to the Parish Council*

*12th November 2023*