

NEATISHEAD PARISH COUNCIL

SUMMONS TO THE PARISH COUNCIL MEETING

At New Victory Hall, Neatishead

Thursday 18th April 2024 at 8pm

For the purpose of transacting the following business

Press and public are welcome to attend. At item 5 the public will be invited to give their views/questions to the Parish Council on issues on the agenda or raise issues for consideration of inclusion at a future meeting.

1. APOLOGIES

To consider apologies for absence

2. DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

Members are invited to declare a previously undisclosed interest relating to items on the agenda and to receive any applications for dispensations.

3. MINUTES OF THE PREVIOUS MEETING

To confirm and agree the minutes of the Parish Council meeting held on 21st March 2024

4. TO RECEIVE UPDATES FROM CLERK ON ACTIONS ARISING FROM THE PREVIOUS MEETING THAT DO NOT APPEAR ELSEWHERE ON THE AGENDA

a) Policy review update

5. PUBLIC SPEAKING (THIS ITEM WILL LAST UP TO 15 MINUTES)

To receive reports from County and District Councillor and Police update. To receive questions from members of the public relating to items on the agenda. Each speaker is allowed a maximum of 5 minutes.

6. PLANNING

a) New Applications - None

b) Decisions and Appeals - None

7. MATTERS ARISING

a) SAM2 data update

b) To discuss progress of defibrillator location

8. MAINTENANCE, RISK ASSESMENTS AND OTHER MATTERS OF PARISH COUNCIL LAND

a) Staithe – to receive update regarding water payment signs/taps/leak west corner

b) Play area – to receive updates regarding zip wire and swing risk assessment

c) Recreation ground car park - to receive updates if any

d) Recreation field - to receive updates if any

e) Allotments – to receive updates if any

f) School green - to receive updates if any

g) Village hall car park – update on pot hole that has been reported

9. CORRESPONDENCE

- a) To note latest Broad's Authority Briefing [Broads Briefing - March 2024 \(mailchi.mp\)](#)
- b) To note details of Broad's Authority Consultation on Local Plan

10. FINANCIAL MATTERS

- a) To note Q4 budget reconciliation
- b) To agree Clerk's annual performance salary increase from 1st April 2024 from SCP20 £15.75 to SCP21 £16.02 (as discussed in January's meeting)
- c) To note payments made and received

Main Account – Balance as at 11th April 2024 **£431.07**

Income

2nd April 2024 Transfer from savings account £900.00

Payments

22nd March 2024 New Victory Hall £21.00
22nd March 2024 Chq362 Countrystyle £18.00
22nd March 2024 Chq361 Countrystyle £9.00
25th March 2024 Anglian Water £38.00
28th March 2024 New Victory Hall £21.00
2nd April 2024 L Bateman Salary £477.50
2nd April 2024 New Victory Hall £21.70
2nd April 2024 DHSC Defib purchase £900.00

Saving Account – Balance as at 11th April 2024 **£1083.00**

Income

9th April 2024 Interest £1.79

Payments

2nd April 2024 Transferred to general account £900.00

- d) To consider payment of the following (invoices available to view at meeting):

i.	L Bateman	Salary Mar - April (12 x £15.75 & 12 x £16.02)	£381.24
ii.	L Bateman	Expenses (WFH)	£5.00
iii.	L Bateman	Panks Engineering, hose pipe	£123.19
iv.	New Victory Hall	Room Hire March	£21.70
v.	ABC Landscaping	Supply & Fit 3 posts car park	£180.00
vi.	Norfolk ALC	Membership fee	£193.97
vii.	Norfolk ALC	Website Fee	£70.00
viii.	Countrystyle Ltd	Recycling	£46.20
ix.	Countrystyle Ltd	Recycling	£18.00

TOTAL £1039.30

11. OTHER MATTERS

- a) To consider funding available from Norfolk ALC of £100 grant towards a .gov.uk email domain

12. NEXT MEETING OF THE PARISH COUNCIL

Annual Parish Council Meeting, Thursday 16th May 2024 at 7.30pm in New Victory Hall, Neatishead

Laura Bateman
Clerk to the Parish Council

12th April 2024