

**Minutes of the Parish Council Meeting of Neatishead Parish Council held on Thursday 18th
April 2024 at 8.27pm at New Victory Hall, Neatishead**

Present: Cllr Michael Godfrey (Chair)
Cllr Robert Hanger (Vice-Chair)
Cllr Alex Craker
Cllr Daniel Moulton
Cllr Ben Mullard

Also present: Laura Bateman Parish Clerk
1 member of the public was in attendance

1. Apologies

Cllr Jane Rutter
PC Matt Pritty – Norfolk Police
Cllr Richard Price – South Smallburgh Division, Norfolk County Council
Cllr Gerard Mancini-Boyle – District Councillor, Hoveton & Tunstead Ward

2. Declaration of Interest and applications for dispensations

Cllr Hanger declared an interest in the Poor's Trust

3. Minutes of the previous meeting

Minutes of the March's meeting were AGREED

Proposed Cllr Hanger, seconded Cllr Mullard, all in favour

4. To receive updates from the clerk on actions arising from the previous meeting that do not appear elsewhere on the agenda

The clerk reported that whilst the full policy review was on gong, there had not been sufficient time to review a policy this month.

5. Public Speaking

a) County Councillor

Cllr Price submitted a report to the clerk which would be circulated to the council.

b) District Councillors

None

c) Police

None

d. Public

None

6. Planning

a) New Applications

None

b) Decisions and Appeals

None

7. Matters Arising

- a) The latest data from the SAM2 camera was noted. A discussion was had whether the data could be used nationally to help with traffic studies. The clerk will investigate.

ACTION Clerk

- b) A quote had been received to install the new defibrillator. There was a shortfall in funding to cover the electrical work required. The clerk would contact Dunham's and Flexitog to see if there was a possibility of them contributing towards the cost.

ACTION Clerk

8. Maintenance & Risk Assessments

- a) The new payment signs for water donations had been delivered. Cllr Hanger would install them as soon as possible. Cllr Mullard had completed a risk assessment and the leak from the tap was now a constant flow. He would contact the plumber to request a visit to provide a quote to fix the issue. The grass was boggy due to the excess water which the French drain was not effectively draining away. Future consideration would be needed to replace the drainage system at some stage. The clerk would contact The Broad's Authority regarding the missing throwline and would also report the overflowing bottle banks.

ACTION Cllr Hanger, Cllr Mullard & Clerk

- b) The clerk had requested quotes for a full risk assessment of the zip wire and swing but had not yet received it. The clerk would follow this up with NGF Play who installed the equipment.

ACTION Clerk

- c) Recreation ground car park – nothing to report

- d) Recreation field – a resident had commented the grass was being cut on a Saturday when children were playing on the field. It was noted with the wet weather the contractor would have to make use of dry days when he could to get the work completed. It was agreed this was acceptable.

- e) There was some disused fencing and other materials that needed disposing off near the allotments, Cllr Moulton offered to complete this.

ACTION Cllr Moulton

- f) School green – nothing to report

- g) The pothole on the Village Hall car park had been filled. It was agreed that in the future it may be worth purchasing a bag of type 1 base to keep on site to fill potholes as they arise.

9. Correspondence

- a) The latest Broad's Authority Briefing was noted
- b) The details of The Broad's Authority Consultation on Local Plan was noted

10. Financial matters

- a) The Q4 bank reconciliation was noted.
- b) It was AGREED the clerk's salary scale point would be increased from SCP20 to SCP21. It was noted that the completed performance review had not yet been signed by all parties. This would be printed and brought to the next meeting for signing **ACTION Clerk**

Proposed Cllr Hanger, seconded Cllr Mullard, all in favour

- c) Payments due were APPROVED to be paid

Proposed Cllr Godfrey, seconded Cllr Moulton, all in favour

11. Other matters

- a) It was AGREED the funding for the .gov.uk email address would not be applied for.

12. Any Other Business

Cllr Craker had submitted her resignation with effect from the close of the meeting. Cllr Godfrey offered his thanks for all her hard work and efforts and stated that her contributions would be greatly missed.

13. Date of Next Meeting (Annual Parish Council Meeting)

Thursday 16th May 2024 at 7.30pm New Victory Hall, Neatishead

The meeting closed at 9.14pm.

CHAIRMAN