

Minutes of the Parish Council Meeting of Neatishead Parish Council held on Thursday 15th February 2024 at 7.30pm at New Victory Hall, Neatishead

Present: Cllr Michael Godfrey (Chairman)
Cllr Robert Hanger (Vice-Chairman)
Cllr Alex Craker
Cllr Daniel Moulton
Cllr Jane Rutter

Also present: Parish Clerk Laura Bateman
Cllr Richard Price – South Smallburgh Division, Norfolk County Council
Cllr Gerard Mancini-Boyle – District Councillor, Hoveton & Tunstead Ward
1 member of the public

1. Apologies

Cllr Ben Mullard
PC Matt Pritty – Norfolk Constabulary

2. Declaration of Interest and applications for dispensations

Cllr Hanger declared an interest in the Poor's Trust

3. Minutes of the previous meeting

Minutes of the January meeting were AGREED subject to a change requested to clarify the wording at 5a)

Proposed Cllr Hanger, seconded Cllr Godfrey, all in favour

4. To receive updates from the clerk on actions arising from the previous meeting that do not appear elsewhere on the agenda

- a) Cllr Godfrey provided an update on feedback sent to North Norfolk District Council (NNDC) on their decision to approve the retrospective planning application for PF/23/1306. The response from NNDC was noted.

5. Public Speaking

a. County Councillor

Cllr Price provided an update on Duncan Baker MP's public meeting regarding flooding held on 2nd February 2024. It had become apparent that parish councillors were mostly unaware of the Broadland Future Initiative (BFI), a long-term plan on flood management within the region. He requested details of the plan were posted on the parish council's website. It was agreed to raise awareness by providing details in NIB and on the Facebook page. Members of Parliament had been approached to consider a request for the county to have a dedicated minister appointed for the coast and waterways.

ACTION Clerk

Norfolk County Council are aiming for a balanced budget for next year however underfunding from central government is making this difficult to achieve. Further details are available on their website.

b. District Councillors

North Norfolk District Council have submitted the budget and council tax bills will be issued in due course.

There is extensive work being carried out on Stalham High Street.

A meeting had been held regarding the Local Village Plan and a large housing development in Stalham. There were negotiations with the builders in regards to the amount of affordable housing within the development, but there was a good distribution of different types of dwelling and the provision of allotments.

An initiative where Broadland, South Norfolk, North Norfolk and Breckland District Councils cumulatively paid £1.3million to a pig farmer to relocate his animals that had been polluting the River Bure and Wensum, had been successful. The onward selling of the land for residential building development provided the councils with a return on their contribution, making similar future projects feasible.

c. Police

PC Pritty had contacted the clerk to update there was nothing to report from the police.

d. Public

None

Cllr Price and Cllr Mancini-Boyle left the meeting.

6. Planning

a) New Applications (North Norfolk District Council)

- i. PF/23/2666 Air Defence Radar Museum Raf Neatishead Birds Lane Neatishead Norwich Norfolk NR12 8YB, Installation of 96 no. Solar panels on existing roof of Cold War/History rooms of museum NOTED
- ii. LA/24/0179 Air Defence Radar Museum Raf Neatishead Birds Lane Neatishead Norwich Norfolk NR12 8YB, Internal and external works for the installation of 96 solar panels on existing flat roof over coldwar/history rooms No objections

b) New Applications (Broads Authority)

None

c) Decisions and Appeals (North Norfolk District Council)

The following decisions were noted

- i. PF/23/1803 Street Hill Farm The Street Neatishead NR12 8XG Erection of detached cart lodge with studio above. APPROVED
- ii. PF/23/12506 Street Hill Farm The Street Neatishead NR12 8XG Demolition of existing conservatory and boot room. Erection of front porch and ground and first floor extensions. Enlargement of first floor window on front elevation and ground floor window on side elevation. APPROVED
- iii. PF/23/2615 Single storey side extension and rear extensions to dwelling, rendered in white, change of external material of existing dwelling from brick to white render APPROVED

- iv. PF/23/2726 Single storey rear extension to dwelling; replacement front porch; external alterations including roof lights to south elevation REFUSED. It was NOTED the refusal was on the basis of the requirement of further surveys.

d) Decisions and Appeals (Broads Authority)

None

7. Matters Arising

- a) The camera will remain on School Road for a further two weeks. It will then be moved to Irstead Road for two weeks in both directions, then back to School Road on the other side to which it is now. Data will be prepared once the camera is in situ in these locations.
- b) No suitable location had been found to install a defibrillator in King Street. The possibility of the device being installed at the industrial estate was discussed and the clerk will draft an email to send to the local businesses requesting their support. **ACTION Clerk**

If this option does not come to fruition, then a location next to the post box would be explored.

- c) The review of the standing orders was AGREED to include Appendix A Policy and Review Date Register. It was AGREED that the Financial Regulations and Standing Orders would be reviewed annually at the Annual Parish Council Meeting (commencing May 2025) and all other policies would be reviewed every three years unless an earlier review was triggered by a relevant incident.

Proposed Cllr Craker, seconded Cllr Godfrey, all in favour

- d) It was concluded that a QR code for donations at The Staithe was too much of a security risk to be implemented. It was AGREED a new sign would be displayed next to the water refill station and on the noticeboard providing the Parish Council's bank account number and sort code for donations to be made by bank transfer. The cash donation box would still be available. Clerk to draft wording and source quote for an I-Bond sign for council approval. **ACTION Clerk**
- e) It was AGREED that Cllr Craker would be added as a third signatory to the bank accounts. Clerk to arrange. **ACTION Clerk**

Proposed Cllr Godfrey, seconded Cllr Hanger, all in favour

- f) A list of possible speakers at the Annual Parish Meeting was discussed. The clerk will send out invitations. **ACTION Clerk**
- g) The application for the vacant allotment pitch was AGREED. Clerk to advise applicant and arrange for Cllr Rutter to meet them for a handover. **ACTION Clerk**

8. Maintenance & Risk Assessments

- a) The Broad's Authority have installed a safety fence at The Staithe alongside the parish council's boundary fence. A group of volunteers, outside of the parish council, are organising some tidying work, however it was noted that the Broad's Authority need to

remove rubbish and improve the footpath condition. Clerk to make contact with Broad's Authority **ACTION Clerk**

- b) It was NOTED overhanging branches near the zip wire had been removed.
- c) ABC Landscaping quote for £180 to replace three wooden posts in the recreation ground car park was AGREED.

Proposed Cllr Godfrey, seconded Cllr Craker, all in favour

- d) Recreation field – none
- e) Response to be sent by the clerk to the complaint received about the allotments. Clerk to ask Cllr Mullard if any contact had been made with the school **ACTION Clerk**
- f) School green – none
- g) Cllr Hanger stated he would inspect and fill another pothole at the village hall car park. **ACTION Cllr Hanger**

9. Correspondence

None received

10. Financial matters

- a) It was AGREED that £550 of St Peter's Church grant request would be approved. Half paid on receipt of the first instalment of the precept and half on receipt of the second instalment of the precept.

Proposed Cllr Godfrey, seconded Cllr Rutter, all in favour

- b) Payments made and received were NOTED.
- c) Payments due were approved to be paid

Proposed Cllr Craker, seconded Cllr Rutter, all in favour

11. Other matters

Cllr Hanger will arrange for a quote to replace the hoses at The Staithe **ACTION Cllr Hanger**

It was AGREED the payment for a landline for the council was not necessary as the number was rarely used. The clerk's mobile would be a sufficient contact number. Clerk to cancel the contract. **ACTION Clerk**

12. Date of Next Meeting

Thursday 21st March 2024 at 7.30pm New Victory Hall, Neatishead

The meeting closed at 9.05pm.

CHAIRMAN