

Minutes of the Parish Council Meeting of Neatishead Parish Council held on Thursday 16th November 2023 at 7.30pm at Neatishead Primary School

Present: Cllr Michael Godfrey (Chairman)
Cllr Robert Hanger (Vice-Chairman)
Cllr Alex Craker
Cllr Ben Mullard
Cllr Jane Rutter
Parish Clerk Laura Bateman

Also present: 4 members of the public (3 left after item 4)

1. Apologies

Cllr Richard Price – South Smallburgh Division, Norfolk County Council
PC Matt Pritty – Norfolk Constabulary

2. Declaration of Interest and applications for dispensations

Cllr Hanger declared an interest in the Poor's Trust

3. Minutes of the previous meeting

Minutes of the October meeting were AGREED

Proposed Cllr Craker, seconded Cllr Mullard, all in favour

4. Public Speaking

a. County Councillor

The clerk read out a report submitted by Cllr Price stating he has been supporting communities impacted by the flooding. When considering an additional location for the Sam 2 device, agreement from the Highways team at Norfolk County Council was required and the MOU (Memorandum of understanding) needs to be updated. Details of the county's progress on next year's budget and the County Deal can be found on the county council's website.

b. District Councillors

None

c. Police

The clerk read a report submitted by PC Pritty stating there were two calls from Neatishead but neither caused any local concerns. Patrols at the school had identified some loose dogs which he was investigating. Bonfire night and Halloween caused no issues. The campsite owner has again been subjected to sign damage, CSI colleagues have secured evidence and any witnesses would be of assistance.

d. Public

None

5. Matters Arising – TO RECEIVE UPDATES

- a. The clerk updated two applications for defibrillator funding had been submitted and available funding for a third location was being looked into.
- b. Cllr Godfrey updated the landowner of the permissive footpath at Slaughter House Corner to Neatishead Street has confirmed they will continue to maintain the path but communication with the parish council would stay open if any problems with the upkeep occurred in the future.

- c. Cllr Rutter reported issues with data being downloaded from the SAM2 due to a large volume of historic data being stored. In summary the camera recorded 7% of motorists were over the speed limit. There was a discussion around new locations for the device but certain criteria such as the length of straight road and fixings needed to be met. Cllr Rutter had attended a countywide meeting hosted by Duncan Baker MP regarding speeding in rural areas and the village had comparatively less problems than other areas, casting uncertainty as to whether a 20mph speed limit in the village was warranted. It was suggested data be passed to an organisation mentioned previously by the county councillor, who may be able to utilise it in their work to improve speeding issues. The clerk will find out who this organisation is. It was agreed that useful data could be included in the NIB for residents information.

ACTION Parish Clerk

- d. The Poor's Trust invoice for playing field rent from the October meeting was confirmed for the period 2023-24. An invoice for the rent for 2022-23 had now been received which had not been sent previously.
- e. The installation of a general waste bin in the parish council car park adjacent to the New Victory Hall arising from the September minutes was discussed. The bin recommended by North Norfolk District Council is £415 + VAT and the cost of each empty is £2.85. It was AGREED not to have a bin installed.
- f. A discussion to apply for funding through the Parish Partnership Scheme was had and it was AGREED that funding would not be applied for. The clerk will contact Highways regarding the possibility of having some 'SLOW' road markings painted at the bottom of Street Hill and School Lane.

ACTION Parish Clerk

- g. A review of the Standing Orders commenced. Suggested amendments were noted and the clerk will update the policy and issue a draft version before the next meeting.

ACTION: Parish Clerk

6. Maintenance

LOCATION	ISSUE	PROGRESS
Staithe	Grass regrowth and temporary path cover	BA are replacing the path.
Staithe	Gap between residents' fence and end of path, wooden capping needs replacing	Residents have requested a site visit with BA and NPC. Cllr Hanger to arrange.
Allotments	Damaged fencing	AGREED to remove. Cllr Hanger/Godfrey to action
Play Area	Three fencing posts working loose in ground	ACTION Clerk to request a quote for replacement
play area	matting loose under zipwire	Grass was now growing over the matting which had rectified the issue.
Play area	Oak tree encroaching over top of zip wire	ACTION Cllr Hanger and Godfrey to trim tree

7. Planning

- a) New Applications (North Norfolk District Council)
None
- b) New Applications (Broads Authority)
None
- c) Decisions and Appeals (North Norfolk District Council)
None
- d) Decisions and Appeals (Broads Authority)
APPROVED Application Number: BA/2023/0380/TCAA Site Location: Two Willows , Irstead Road, Neatishead, Norfolk Proposal: T1 Willow re-pollard back to previous points Lift to 3.5 meters. T2 Sycamore. Remove big decay point on main leader 2.5m off the ground. T3 Sycamore near bridge. Remove. T4 Alder near river. remove. T5 Walnut near river. remove fire damage. T6 Sycamore near fire pit. remove fire damage. T7 Sycamore near fire pit. remove fire damage.

8. Correspondence and consultations

Letter received from Pageantmaster and NALC for request to get involved with D-Day 80 celebrations lighting of a beacon event on 6th June 2024. It was AGREED that although Neatishead Parish Council would not be signing up to the beacon event, discussions with Barton Turf and Irstead Parish Council in ways that the parishes can work together on marking the occasion were being had. The clerk would forward the letter to the Community Heritage Group for their information.

Email from NALC (Norfolk Association of Local Councils) to note the upcoming requirement for local councils to comply with the Environment Act 2021 'biodiversity duty' was noted.

9. Financial matters

a) Financial Update		
Main Account – Balance as at 12 th November 2023		£5,251.41
Income		
None		
Payments		
19 th October 2023	Country Style Recycling	£96.00
23 rd October 2023	Laura Bateman	£347.52
23 rd October 2023	Laura Bateman	£71.51
24 th October 2023	Anglian Water	£38.00
26 th October 2023	New Victory Hall	£19.00
31 st October 2023	NNDC	£222.30
6 th November 2023	Poor's Trust	£275
Saving Account – Balance as at 12 th November 2023		£2,971.84
9 th November 2023	Interest	£3.28

b) To consider payment of the following:

L Bateman	Salary Oct – Nov 2023 24 x £15.48	£371.52
L Bateman	Back pay to reflect SLC salary increase from 1/04/23	£174.00
L Bateman	Expenses (phone/allowance/ink)	£71.84
New Victory Hall	Room Hire October	£19.00
NNDC Election Invoice	Election fee 2023	£52
Poor's Charity	Rent of playing field 2022	£275.00
ABC Landscaping	2023 grass cutting	£2890

All AGREED to be paid. Proposed Cllr Hanger, seconded Cllr Craker, all in favour

10. Clerks salary scale

a) The National Agreement on Salaries and Conditions of Service of Local Council Clerks agreed pay award 2023/2024 was noted

b) It was AGREED a performance review would take place prior to the January meeting to review the clerk's performance and current salary scale. The review would be conducted by Cllr Godfrey and supported by Cllr Hanger and Cllr Craker. **ACTION: Cllr Godfrey**

11. Budget and Precept 2024-25

The draft budget had been circulated prior to the meeting and was discussed. The clerk noted the suggested changes and would update and circulate a revised version. A discussion would take place before the next meeting so the budget and precept could formally be agreed in January's meeting. **ACTION: All**

b) Other matters

It was noted the hoses had been brought in and water mains switched off at the staithe. Some repair work, estimated around £250, will be needed and should be considered in the budget. Final reconciliation of water money is to be completed and it was noted the QR code project and accompanying sign continues to be actioned.

c) Date of Next Meeting

Thursday 18th January 2024 at 7.30pm New Victory Hall, Neatishead

The meeting closed at 9.06pm.

CHAIRMAN