

**Minutes of the Parish Council Meeting of Neatishead Parish Council held on Thursday 21st
March 2024 at 7.30pm at New Victory Hall, Neatishead**

Present: Cllr Michael Godfrey (Chairman)
Cllr Robert Hanger (Vice-Chairman)
Cllr Daniel Moulton
Cllr Ben Mullard
Cllr Jane Rutter

Also present: Parish Clerk Laura Bateman
15 members of the public

1. Apologies

Cllr Alex Craker

Cllr Richard Price – South Smallburgh Division, Norfolk County Council

Cllr Gerard Mancini-Boyle – District Councillor, Hoveton & Tunstead Ward

PC Matt Pritty – Norfolk Constabulary

2. Declaration of Interest and applications for dispensations

Cllr Hanger declared an interest in the Poor's Trust

3. Minutes of the previous meeting

Minutes of the February meeting were AGREED

Proposed Cllr Godfrey, seconded Cllr Hanger all in favour

4. To receive updates from the clerk on actions arising from the previous meeting that do not appear elsewhere on the agenda

a) A final response had been sent to the complaint regarding the mis-use of the allotments pitch

b) The virtual landline contract had been cancelled and the clerk's mobile number would now be the contact number for the council

c) Adding Cllr Craker as a signatory to the bank account was still in progress

5. Public Speaking

a. County Councillor

Cllr Price submitted a report to the meeting that was read by the clerk:

Concerns had been raised at the Regional Flood and Coastal Engagement group meeting regarding the lack of knowledge in parish councils about The Broadland Future Initiative. It was acknowledged there had been communication failures. Communications from the Environment Agency has now been taken over so this should improve.

Under 9.a). on the agenda Cllr Price offered support for the new Western Link road. The ambulance service has stated the time to get a patient requiring emergency treatment to the NNUH would be reduced, which could save lives. Furthermore, it will restore peace and cleaner air to those villages being used as a rat run.

There will be an election in May for the Police and Crime Commissioner (PCC). Cllr Price encouraged everyone to have their vote and believed the current PCC has made good progress in his first term and has assured improving road safety will be one of his top priorities.

b. District Councillors

Cllr Mancini-Boyle submitted a report to the meeting which was read by the clerk: Officers & members have been offered carbon literacy training to help to understand zero carbon. Young carers action day was Wednesday 13th March and details can be found on the North Norfolk District Council website.

c. Police

PC Pritty provided a report to the meeting which was read by the clerk: There had been two calls from Neatishead to the police since 1st February 2024. One a domestic related matter and another regarding a broken-down bus. Patrols at the school had been made monitoring parking and speeding. A visit had been made to the industrial estate to speak with a couple of drivers regarding their manner of driving.

d. Public

A member of the public addressed the meeting with a report detailing numerous concerns to planning application PF/24/0290. A copy of the report was provided to the clerk at the end of the meeting for reference. Three other members of the public supported what was said with additional comments.

A member of the public informed there was overgrown vegetation on Street Hill that required trimming. The clerk had reported the matter and would contact Norfolk County Council for an update.

6. Planning

a) New Applications (North Norfolk District Council)

PF/24/0290 Land On, Horning Road, Neatishead, Norfolk - Stationing of mobile home for agricultural worker; erection of agricultural building, creation of new access and growing cloches was discussed. The concerns previously raised by members of the public which included flood risk, the size of proposed buildings, vehicle access, light, sound and noise pollution were debated. Cllr Mullard and Cllr Hanger had previously attended a meeting with the applicants and had overall been in support of the initiative. However, there was a general consensus that the public's concerns were warranted and further information to alleviate these concerns was needed before full support could be given. It was AGREED there was insufficient detail in the planning application and a neutral stance would be entered on this basis. Proposed Cllr Rutter, seconded Cllr Mullard, all in favour

PF/24/0424 Single storey extension to dwelling. The Home Cottage King Street Neatishead Norwich Norfolk NR12 8BW. This planning application was received after the publication of the agenda. It was AGREED it was not necessary to hold an extra ordinary meeting to enter any comments on this application.

b) Decisions and Appeals (North Norfolk District Council)

The following decisions were noted

- i. EF/24/0049 Wiston Place, The Street, Neatishead NR12 8XG Lawful Development Certificate for proposed stationing of a caravan within the. PERMISSION NOT REQUIRED

- ii. NMA/24/0311 Street Hill Farm, The Street Neatishead NR12 8XG non-material amendment of planning permission (PF/23/0210) to allow slight increase (60cm) in length due to construction details. APPROVED

7. Matters Arising

- a) The camera is currently on School Road and will be passed to Irstead and Barton next month. The data shows low level speeding with an average of 33mph. The highest speed recorded was 50mph.
- b) A suitable location at the Industrial Estate had been sourced for the new defibrillator, with the help from two local businesses Flexitog and Dunham Washrooms. Awaiting a quote on electrical installation. Clerk to order defibrillator machine through the part funding scheme received from DHSC. Cost of £750 +VAT. Proposed Cllr Hanger, seconded Cllr Mullard, all in favour **ACTION Clerk**
- c) Cllr Mullard provided an update on the visit made by the Broad's Authority for a Conservation Area Review. The review should happen every five years but had not been completed since 2011. The area consists of a small area around the dyke and houses on Hall Road. The review only considers structures and buildings. Designated areas can receive funding if developments were to happen within those boundaries.
- d) It was AGREED two A4 signs would be ordered for the Staithe water donations. The wording would suggest a donation of £2.50 and the sign would be split, one half detailing how to donate and one half offering more detail as to how the money is spent. Proposed Cllr Hanger, seconded Cllr Moulton, all in favour.

The budget for the signs was set at £80 as per one quote obtained by the clerk. Cllr Hanger would make enquiries with a local business who may offer a more competitive price. It was agreed the wording could be finalised over email and the signs purchased before the next meeting. Proposed Cllr Godfrey, seconded Cllr Mullard, all in favour **ACTION Clerk**

- e) The Biodiversity Policy was ADOPTED. The clerk to source a biodiversity audit to be completed. Proposed Cllr Rutter, seconded Cllr Godfrey, all in favour **ACTION Clerk**
- f) The review of the Data Protection Policy and the Data Privacy Policy (renamed Privacy Notice) was APPROVED. Proposed Cllr Rutter, seconded Cllr Moulton, all in favour
- g) It was AGREED each councillor would give an update at the Annual Parish Meeting regarding the work undertaken by the council over the past year. **ACTION All**
- h) It was AGREED Cllr Moulton could attend the councillor induction training at a cost of £30. Date to be confirmed. **ACTION Clerk**

8. Maintenance & Risk Assessments

- a) The new hoses had been ordered for the Staithe and would be fitted once they were delivered. A plumber would be contacted to look at the taps. **ACTION Cllr Hanger**
- b) Cllr Rutter had completed a risk assessment in conjunction with the external risk assessment and noted some areas that could be easily fixed. It was noted that the external risk assessment did not include an assessment of the swings or the zipwire. The clerk would contact NGF Play for a quote for these items to be assessed. Investigations are needed into the ground surfacing that is currently down and to consider if it needs replacing. The picnic bench will also need replacing in the next 12 – 18 months. **ACTION Clerk**

- c) Three replacement posts had been installed in the recreational ground car park.
- d) Recreation field – nothing to report.
- e) Pitch number five of the allotments has been re-assigned to a new allotment holder.
- f) The bench on the school green could have the strut that is sticking out removed.
- g) There is possibly another pothole on the village hall car park that needs assessing.

ACTION Cllr Hanger

9. Correspondence

- a) The email received requesting support for protesting against the new Western Link Road was noted but not supported.
- b) The email regarding a request for councillors to be microphoned at meetings was considered. It was agreed not to purchase any equipment but if there was a large attendance at a meeting then the handheld microphone would be used.
- c) The invite to attend the CPRE Flood Management Event was declined.

10. Financial matters

- a) It was AGREED all payments that could be made by bank transfer or direct debit would be, with the condition all payments were still reported to the council and payments approved as per the Financial Regulations.

Proposed Cllr Mullard, seconded Cllr Moulton, all in favour

- b) Payments made and received were NOTED.
- c) Payments due were APPROVED to be paid

Proposed Cllr Rutter, seconded Cllr Mullard, all in favour

11. Other matters

It was mentioned that a group of volunteers outside of the parish council was organising a tidy up session at The Staithe.

12. Date of Next Meeting

Thursday 18th April 2024 at 8pm New Victory Hall, Neatishead (following the Annual Parish Meeting at 7.30pm)

The meeting closed at 9.15pm.

CHAIRMAN