**Minutes of the Meeting of Neatishead Parish Council held on Thursday 19th January 2023 at 7.30pm at New Victory Hall, Neatishead**

**Present:** Michael Godfrey

Robert Hanger

Ben Mullard

Alex Craker

Dianne Pickering

Jane Rutter

 Laura Bateman Parish Clerk

**Also present:** Cllr Gerard Mancini-Boyle Deputy Leader Conservative Group

North Norfolk District Council

 Cllr Richard Price South Smallburgh Division

1 members of the public were in attendance

Cathy Smith Chair Neatishead Bowls Club

Christian Cojoc ABC Landscaping

Chair Michael Godfrey agreed to amend item 7a to include discussions regarding receipt of

planning application PF22/2249

# Apologies

None

# Declaration of Interest and applications for dispensations

Robert Hanger is trustee of The Poor’s Trust

# Minutes of the previous meeting

The minutes of the meeting held on 17th November 2022 were agreed.

Proposed Alex Craker, seconded Ben Mullard

# Public Speaking

1. County Councillor

Cllr Price briefed the meeting on the plans for 30th - 31st January 2023 to mark the 70th anniversary of the East Coast floods. An exhibition at Sea Palling and Waxham Village Hall is taking place on what happened, what has been done to improve flood defences over the years and future challenges. The exhibition will be preceded by a memorial service led by the Bishop of Norwich on 29th January in Sea Palling.

MP Duncan Baker is collecting 100 generators to deliver to Ukraine. Currently has 89 so any donations welcome.

Norfolk will have an elected leader and a budget of £20million for the next 30 years has been agreed in principle.

Some sapling trees have been planted leading up to Barton Turf, the bridge in Potter Heigham is only open to pedestrians due to structural damage and 20mph speed limit is being trialled through Swaffham and Neatishead is high on the list to be next.

Explained how saline surges should be managed by being diluted with fresh water, and how plans to create new reservoirs for reed fields offered an eco-friendly cycle to provide this water if needed.

Children services had received a good rating from Ofsted and 4 young people from the region had been invited to speak with cabinet ministers which had been very successful.

District Councillors

# District Councillor Gerard Mancini-Boyle reported NNDC did not get levelling up funding money.

# A meeting was held regarding new estates and S106 money which currently was not distributed easily back to local areas.

# There was an open day for young people aged 11-18 interested in sitting on council’s and voicing their ideas regarding shaping services at the council chambers in Cromer on 29th January 2023

# New pipework is planned to be installed to cope with the increase in waste in Hoveton due to new developments being built.

1. Public

None.

# Matters Arising – to receive updates

1. Registration of land area Sandpit

Clerk had started forms but registration not to be submitted until new financial year so cost could be budgeted for in the precept

 **ACTION Parish Clerk**

1. Jubilee/Commemoration tree location

Michael Godfrey thanked Alex Craker for the work put into this project. The planting was taking place on 6th February 2023 and the youngest person from the school was to be invited to help plant the tree and all pupils and villagers were invited to come and watch. Robert Hanger will liaise with the school to arrange this. Preparation of the site was needed the day before and Michael Godfrey offered to do this. The location of the tree was agreed to be at the recreation ground.

Proposed Michael Godfrey Seconded Alex Craker.

 **ACTION Robert Hanger/Michael Godfrey**

c) Annual Parish Meeting and Parish Council meeting dates

Annual Parish Meeting to be held 20th April 2023 at 7.00pm and Annual Parish Council Meeting to be held May 18th 2023 at 7.30pm

d) SAM2 update

The camera is now situated near the school where it will be for a month and then moved to Irstead Road for a month. The rotting post near the industrial estate needs replacing before the camera can be fitted there.

 **ACTION Parish Clerk**

e) Training

Training for end of year finances and introduction to being a councillor agreed

Proposed Dianne Pickering, Seconded Robert Hanger

# Maintenance

Christian Cojoc was introduced to the meeting and thanked by the Chair for his hard work. Christian noted possible issue with wasps nest near play area to be monitored in Spring.

|  |  |  |
| --- | --- | --- |
| LOCATION | ISSUE | PROGRESS |
| Parish council car park | Posts are rotting and old | recycled plastic posts to be sourced |
| Parish council car park | disabled access path overgrown and unusable | COMPLETED |
| Staithe | holes in ground causing trip hazard | ACTION Parish Clerk to discuss with BA |
| Staithe | rotting wood and tree causing hazard | COMPLETED AC reported hole covered with wood under residence fence. ACTION Clerk to find out who’s responsibility to fix |
| Recreation ground | ditch needs clearing and drainage improved | COMPLETED |
| Recreation ground | goal posts broken and rusting | COMPLETED |
| Recreation ground | damaged keep dogs off sign | **Budget sign agreed ACTION Parish Clerk to source** |
| Play area | picnic table and bench  | COMPLETED |
| Play area | damaged matting | COMPLETED |
| Play area | two wooden posts need replacing | consider replacement |
| Allotment | broken fence  | consider replace or remove |

# Planning

* 1. New applications (North Norfolk District Council)

## PF22/2249 Cangate Reservoir

Concerns were raised about the lack of consultation with local residents regarding such a large application. Dianne Pickering had received communication from residents with concerns to increased flooding risk. It was noted that whilst the consensus was generally in support of the application more communication with residents needed to be made to address their concerns. Cllr Mancini-Boyle provided contact details for head of planning and himself to be passed onto local residents which wished to discuss this matter further. Dianne Pickering to send communication expressing concerns regarding the lack of consultation.

* 1. New applications (Broads Authority)

None

* 1. Decisions and appeals (North Norfolk District Council)

None

* 1. Decisions and appeals (Broads Authority)

None

# Correspondence and consultations

* 1. Bowls Club letter received regarding help with promoting the club. Cathy Smith presented to the group the request for support to promote the impressive bowls facility in the village. A link on the parish council website, poster in the shop and/or a window display, a poster on the noticeboard, invitation to the school to visit, host events/parties were all agreed to be good ideas. Michael Godfrey said he would visit the club to see the facilities.
	2. East Law solicitor’s invoice. Councillors requested that an official invoice from the solicitors is needed before payment can be agreed.

 **ACTION Parish Clerk**

* 1. Playground Inspection Company Invoice. Due to a change in clerk the annual inspection agreement with The Playground Inspection Company had been overlooked resulting in a different company being asked to complete the inspection. Therefore, two inspections took place and had been invoiced for. Parish Clerk to compare both inspections. **ACTION Parish Clerk**

# Precept and budget 2023-2024

The budget and precept for 2023-2024 was agreed. The precept requested would be £10,046. It was noted that whilst the increase of around 16% was high it was necessary to ensure adequate funds were received for the running of the parish council and the services it provides.

Proposed Alex Craker Seconded Dianne Pickering all in favour

# Financial matters

1. Financial Update

**Main Account – Balance as at 12/01/2023 £4,834.75**

**Saving Account – Balance as at 12/01/2023 £4548.74**

 **Income**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 22/11/2022 |  | Cash | Staithe Water | £328.00 |
| 09/12/2022 |  | Lloyds | Interest | £1.04 |
| 12/12/2022 |  | Cash | Jubilee Tree Donations | £60.00 |
| 15/12/2022 |  | NVH | Jubilee funds | £424.21 |
| 09/01/2023 |  | Lloyds | Interest | £1.94 |

 **Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| 21/11/2022 | L Bateman | Salary/Expenses | £556.35 |
| 22/11/2022 | A Craker | Expenses | £28.80 |
| 24/11/2022 | D Bradley | Playground | £144.00 |
| 25/11/2022 | Anglian Water | Water | £38.00 |
| 25/11/2022 | ABC Landscaping | Maintenance | £866.00 |
| 25/11/2022 | ABC Landscaping | Maintenance | £2,620.00 |
| 06/12/2022 | Victory Hall | Hall Hire | £106.00 |
| 12/12/2022 | Countrystyle Recycling | Recycling | £21.00 |
| 12/12/2022 | Countrystyle Recycling | Recycling | £21.00 |
| 29/12/2022 | Anglian Water | Water | £38.00 |

1. To consider payment of the following:
2. L Bateman Salary Dec - Jan ‘23 54 hours @£14.48 £781.92
3. L Bateman Phone /WFH allowance Dec-Jan £27.90
4. ABC Landscaping Maintenance work in village £2950
5. Eastlaw Solicitors Staithe moorings lease £643.00
6. Playground Inspection Co Annual Inspection £102.00
7. Countrystyle Recycling Disposal of mixed glass £15.00
8. New Victory Hall Room hire November £19.00
9. Norfolk PTS Election training £36.00

The Eastlaw Solicitor’s invoice was not agreed at this stage. All other payments agreed.

Proposed Michael Godfrey Seconded Ben Mullard

# STAITHE

1. Broads Authority completing essential work in this area to last around 8 weeks.

Work confirmed to start on 23rd January 2023. Broads Authority have stated that there will be a couple of car parking spaces available. Details to be added to website and enquiry made with Broads Authority regarding how the area will be left after the work has been completed.

**ACTION Parish Clerk**

1. Staithe taps improvement

Robert Hanger will message plumber to meet at site regarding this work.

 **ACTION Parish Clerk**

# Play area

1. None

# OTHER matters

1. Councillors requested update from street survey for road repairs completed earlier on the year by NNDC **ACTION Parish Clerk**
2. Councillors requested update from bridge inspection

 **ACTION Parish Clerk**

1. Ben Mullard requested consideration be given to responsibility of barriers around the sandpit should the registration be successful **ACTION Parish Clerk**

# Date of Next Meeting

Thursday 16th February 2023 7.30pm Victory Hall Neatishead

The meeting closed at 9.15pm.

 **CHAIRMAN**