

**Minutes of the Neatishead Parish Council meeting held on Thursday 17th April 2025 at
8.15pm in the New Victory Hall, Neatishead**

Present:

Cllr Robert Ferrier-Hanger (Chair)

Cllr Michael Godfrey (Vice-Chair)

Cllr Daniel Moulton

Cllr Jane Rutter

Parish Clerk Laura Bateman

Also present: 3 members of the public

1. Apologies:

Cllr Ben Mullard (Neatishead Parish Council)

Richard Price (Norfolk County Council, South Smallburgh Division)

Cllr Gerard Mancini-Boyle (District Councillor, Hoveton & Tunstead Ward)

PC Matt Pritty (Norfolk Constabulary)

2. Declarations of Interest and Applications for Dispensation

Cllr Ferrier-Hanger declared an interest in The Poor's Trust as a trustee.

3. Minutes of the Previous Meeting

The minutes of the meeting held on 20th March 2025 were AGREED as an accurate record.

Proposed by Cllr Godfrey, seconded by Cllr Rutter, all in favour.

4. Public Speaking

a) County Councillor:

The Clerk had previously read a report at the Annual Parish Meeting from Cllr Price.

b) District Councillor:

The Clerk read a report submitted by Cllr Mancini-Boyle, who had proposed to North Norfolk District Council (NNDC) that it work towards paperless administration and E-billing. There was a dementia café being held on 23rd April 10.45am-12.45pm and everyone was welcome.

c) Police:

The Clerk had previously read a report at the Annual Parish Meeting from PC Pritty.

d) Public:

There was no participation from the public.

5. Planning

a) New Applications:

There were no new planning applications received.

b) Planning Decisions Noted:

The following planning decisions were noted:

- i. **BA/2025/0059/TCAA** - Nancy Oldfield Trust, Irstead Road, Neatishead, Norfolk
Proposal: Various alterations to existing trees APPROVED.
- ii. **PF/25/0295** 3 Stanley Avenue, Neatishead, Norwich, Norfolk, NR12 8XJ Modification
to ground floor extension and replacement garage APPROVED.
- iii. **RV/25/0187** The Bungalow, Allens Farm, School Road, Neatishead, Norwich, Norfolk,
NR12 8BU Two storey extension including alterations to roof without complying with
condition 2 (approved plans) of planning permission PF/24/2271 to allow raising of
eaves and enlargement of dormers APPROVED.

c) Planning updates

The Council had received an email from a concerned resident that indicated a planning application may be submitted for the development of residential properties at the RAF Air Defence Radar Museum. The planning team at NNDC is aware of the situation and the site is currently being investigated for possible planning enforcement action due to the permitted use of the building. There was no action needed by the Parish Council at this time.

6. Matters Arising from the Last Meeting

a) North Norfolk District Council (NNDC) have confirmed it is emptying two waste bins in the village, at the children's park and at the green opposite the school. It was unclear who was emptying the dog waste bins. The Clerk had fixed a notice to one of the bins requesting that person who is emptying them contact the Parish Council so that the Council were aware and to thank them.

b) The two quotes received for the continuation of the permissive footpath through the Parish Council car park at the village hall were discussed. It was agreed Cllr Ferrier-Hanger would meet with the land owner of the permissive footpath to discuss the possible options available.

ACTION Cllr Ferrier-Hanger

c) The resident opposite the village hall car park entrance has agreed to have a new visibility mirror fitted on their boundary on the condition it does not interfere with the aesthetics of the property. The Clerk would get three quotes for different style mirrors and also three quotes for concealed entrance sign to consider at the next meeting. Any sign would need to be 0.75m from the highway so a suitable location would need to be identified.

ACTION: Parish Clerk

7. Maintenance and Risk Assessments

a) Cllr Godfrey and Cllr Moulton will visit the Staithe to address some maintenance issues including the leaking tap. The Parish Council offered its thanks to the volunteers who have cut back the hedges.

b) Cllr Rutter had started cleaning some of the equipment and reported that the area was starting to look good. However, underneath the gate was a pronounced trip hazard and needing fixing. Cllr Ferrier-Hanger will sort this issue. **ACTION Cllr Ferrier-Hanger**

c) A quote had been received for both wooden and plastic post replacements. It was agreed that as and when the posts break they are replaced with recycled plastic ones.

d) There were no issue reported for the recreation ground.

e) Cllr Rutter reported all the allotments were all being used and were tidy. It had been raised whether it was possible to get a water supply to the allotments. The Clerk would investigate for possible solutions. **ACTION: Parish Clerk**

f) There was nothing to report regarding the school green triangle.

g) The pot hole in the Parish Council car park at the village hall had been filled and the dirty signs had been cleaned.

It was agreed that the Clerk would ascertain what checks should be made on the defibrillators to ensure the units are maintained properly. The New Victory Hall Management Committee was arranging for a training session and the Council expressed an interest with being included if this was possible. **ACTION: Parish Clerk**

8. Other Matters

a) The Certificate of Exemption Annual Governance and Accountability Return (AGAR) 2024/25 Form 2 was agreed and signed by the Chair and the Responsible Financial Officer. Proposed Cllr Ferrier-Hanger, seconded Cllr Godfrey, all in favour.

b) Cllr Rutter provided a report on the SAM2 data.

c) It was agreed to donate £27.50 to the school for the use of the hall for March's meeting as this equates to what the New Victory Hall invoice would have been. Proposed Cllr Moulton, seconded Cllr Ferrier-Hanger, all in favour.

d) There was no interest received to become a representative on the Norfolk Association of Local Council board.

9. Correspondence

a) The minutes of the New Victory Hall Management Committee's November meeting were noted.

b) The latest Norfolk County Councils devolution update was noted.

c) The letter of thanks from St Peters Church was gratefully received.

d) The update on the Norfolk Minerals and Waste Plan was noted.

10. Finance

- a) The bank account change to a Community Account and the new charges were accepted.
- b) The bank account balances were accepted.
- c) The payments due were agreed to be paid. Proposed Cllr Godfrey, seconded Cllr Moulton, all in favour.
- d) The quarterly financial updates were agreed. Proposed Cllr Ferrier-Hanger, seconded Cllr Moulton, all in favour.

11. Any Other Business

A concern was raised regarding building foundations that were being laid at The Willows as no planning application had been entered. The Clerk would inform the planning department at NNDC for investigation.

ACTION Parish Clerk

12. Date of Next Meeting

Thursday 15th May 2025 at 8.00pm in New Victory Hall, Neatishead (preceded by the Annual Parish Meeting at 7.30pm).

The meeting closed at 9.01pm.

CHAIR

Signed.....

Dated.....