

**Minutes of the Neatishead Parish Council meeting held on Thursday 19th March 2026 at
7.30pm in the Neatishead Primary School, School Road, Neatishead NR12 8XN**

Present:

Cllr Robert Ferrier-Hanger (Chair)
Cllr Michael Godfrey
Cllr Brian Boldero
Cllr Daniel Moulton
Cllr Jane Rutter

Parish Clerk: Laura Bateman

Also present: 2 members of the public

Meeting opened: 7.30pm

1. Apologies

Cllr Ben Mullard
Cllr Richard Price (Norfolk County Council, South Smallburgh Division)
Cllr Gerard Mancini-Boyle (North Norfolk District Council, Hoveton & Tunstead Ward)
PC Matt Pritty (Norfolk Constabulary)

2. Declarations of Interest and Applications for Dispensation

Cllr Ferrier-Hanger declared a personal interest as a Trustee of the Poor's Trust.

3. Co-option to fill the vacancy of Parish Councillor

Brian Boldero's application for Parish Councillor was considered and was co-opted into the position. Proposed Cllr Ferrier-Hanger, seconded Cllr Rutter all in favour.

4. Minutes of the Previous Meeting

The minutes of the meeting held on 19th February 2026 were AGREED as an accurate record. Proposed by Cllr Godfrey, seconded by Cllr Rutter, all in favour.

5. Public Speaking

a) County Councillor:

Cllr Price had sent an email confirming that the Parish Partnership Scheme funding had been approved along with Barton Turf and Irstead Parish Council application for an upgraded SMA2 device.

b) District Councillor:

No report was received.

c) Police:

PC Pritty had sent a report confirming there had been 5 non-emergency calls to the police

Chair's initials.....

since the last meeting. Whilst he is on office duties, his beat duties will be covered by his colleagues from North Walsham.

d) Public:

No items were received from the public.

6. Planning

a) New Applications:

None received.

b) Planning Decisions Noted:

None received.

c) Planning Enforcement Update:

An update had been received from the planning enforcement officer at NNDC regarding enforcement proceedings at RAF Air Defence Radar Museum, Neatished, NR12 8YB and the information was circulated to the Council.

7. Matters Arising from the Last Meeting

a) The Clerk provided an update on investigations into the ownership of the land known as the Sandpit. There had been no response received from NNDC's legal team regarding any vested interest in the land. The Clerk would contact Highways at NCC to request replacement of the barriers around the piece of land.

ACTION Parish Clerk

8. Maintenance and Risk Assessments

a) Cllr Godfrey had arranged for a plumber to look at the taps at the Staithe and could be repaired for approximately £130. The Council AGREED this was reasonable and that the works could go ahead.

b-e) There were no maintenance issues to report.

f) The school green had been cleared by Cityfibre and left tidy but could benefit from being reseeded. The Clerk will follow up the Parish Council's previous request to Cityfibre to tidy the area with this additional action. The new bench had been delivered. Cllr Godfrey and Cllr Ferrier-Hanger kindly offered to complete the installation.

ACTION Parish Clerk

g) There were no issues to report at the New Victory Hall Parish Council car park.

9. Other Matters

a) The Parish Partnership Scheme funding application for the continuation of the permissive footpath had been successful. The Clerk will instruct ABC Landscaping to schedule the works at the earliest availability and will update the landowner on the developments.

ACTION Parish Clerk

b) The quotation from Jo Raby of £60 to conduct the internal audit for the 2025-2026 accounts was AGREED. Proposed Cllr Ferrier-Hanger, seconded Cllr Godfrey, all in favour.

ACTION Parish Clerk

c) The Clerk provided an update on the Assertion 10 training she attended and the implications of this for the Parish Council. Additional audit requirements the Council need to meet are the adoption of an IT Policy, implementing a data audit with a data retention schedule and reviewing the accessibility of the website. The Clerk will ensure the Council is compliant with all of the additional requirements.

d) The review of the Councillor's Code of Conduct was AGREED. Proposed Cllr Rutter, seconded Cllr Moulton, all in favour.

e) The review of the Freedom of Information Model publication Scheme and supporting guide was AGREED. Proposed Cllr Ferrier-Hanger, seconded Cllr Moulton, all in favour.

f) The review of the Data Audit template to include retention timescales was AGREED. Proposed Cllr Rutter, seconded Cllr Godfrey, all in favour.

g) The draft IT Policy was reviewed and with an amendment to the Council's name was adopted. Proposed Cllr Ferrier-Hanger, seconded Cllr Godfrey, all in favour.

h) A payment of £22 to the school for the use of the hall was AGREED. Proposed Cllr Ferrier-Hanger, seconded Cllr Rutter, all in favour.

i) The Clerk provided a brief update on the Broadland Future Initiatives webinar.

j) Cllr Rutter provided an overview of the SAM2 speeding device's data. The highest speed recorded was 50mph which caused concern due to its close proximity to the school. The data has been vastly different to usual in regards to volume of vehicles and this is most likely due to the Cityfibre works that have been happening in the area.

10. Correspondence

The following correspondence was noted:

- a) Cllr Price's latest Parish Report
- b) The New Victory Hall Management Committee's latest meeting minutes. Cllr Ferrier-Hanger confirmed he would attend the AGM of the New Victory Hall on 30th March 2026 as a representative of the Parish Council.

11. Finance

a) The bank account balances were accepted. The recycling credit was noted and Cllr Ferrier-Hanger suggested a note be placed in the Gazette to ask residents to remember to use the bottle banks as the credits are spent back into the community. A member of the public

queried if the clothing bank was run by the Parish Council and whether recycling credits could be received for this. The Clerk would investigate and report back. **ACTION Parish Clerk**

b) The scheduled payments were approved. Proposed by Cllr Ferrier-Hanger, seconded by Cllr Rutter, all in favour.

12. Any Other Business

None received.

13. Date of Next Meeting

Thursday 16th April 2026 at New Victory Hall, Neatishead, NR12 8AD (Following the Annual Parish Meeting at 7.30pm)

Meeting closed: 8.22pm

CHAIR Signed..... Dated.....