

Minutes of the Meeting of Neatishead Parish Council held on Thursday 16 July 2026 at 7.30pm in the Neatishead Primary School, School Road, Neatishead NR12 8XN

Present:

Cllr Robert Ferrier-Hanger (Chair)
Cllr Michael Godfrey
Cllr Jane Rutter
Cllr Daniel Moulton
Cllr Brian Boldero
Cllr Ben Mullard
Cllr Emma Brandon

Parish Clerks:

Laura Bateman and Melanie Eversfield

Also present:

2 members of the public

Meeting opened: 7.30pm – The Chairman welcomed everyone to the meeting and made introductions.

1. Apologies

There were no apologies for absence.

2. Declarations of Interest and Applications for Dispensation

Cllr Ferrier-Hanger declared a personal interest as a Trustee of the Poor's Trust.

3. To ratify the appointment of the new Clerk and agree banking permissions.

Melanie Eversfield was appointed as the new Clerk with immediate effect. It was AGREED that she would have the same banking permissions as the outgoing Clerk.

ACTION: Parish Clerk

4. Minutes of the Previous Meeting

The draft minutes of the meeting held on 18 June 2026 were AGREED as an accurate record. Proposed by Cllr Godfrey, seconded by Cllr Moulton, all in favour.

5. Public Speaking

a) County Councillor:

No report was received.

b) District Councillor:

No report was received.

c) Police:

No report was received.

d) Public:

No matters were raised by members of the public.

6. Planning

- a) **New Applications:** None received.
- b) **Decisions:** EF/26/0794 – Certificate of Lawfulness – Proposed Use at Hayloft Barn, School Road, Neatishead, NR12 8BU – PERMISSION NOT REQUIRED.

7. Governance Matters

- a) The Chairman gave a brief overview of the Parish Council's representation to the Gays Staithe Trustee Committee. Traditionally the Parish Council has elected two representatives every four years, they do not have to be parish councillors. Roger Edmunds and Stuart Press were previously elected. Cllr Ferrier-Hanger proposed and Cllr Moulton seconded that they be re-elected for a further four years, all in favour.

8. Other Matters for Consideration

- a) An update on the data recorded by the SAM2 device on Irstead Road was noted.
- b) Funding opportunities for replacement goalposts and a ball wall was considered. It was noted that you can only apply for funding to the National Lottery every 12 months. We would not be able to just apply for the goal posts either hence the recommendation for a ball wall too. It was noted that permission from Poors Trust would need to be sought for a ball wall. Cllrs were hesitant that the ball wall would not solve the issue of balls in the allotment. It was AGREED that the goal posts should be repaired for now and that the replacement of them be budgeted for future years. Cllr Godfrey to liaise with ABC Landscaping in relation to repairing the goalposts. The Clerk to seek prices for replacements to budget for in future.

ACTION: Cllr Godfrey & Parish Clerk

- c) An update was received regarding the damage to the defibrillator at the Business Park on School Road. The driver's insurance company have been in touch and requested photos and costings for a replacement cabinet. The Clerk has sent all the relevant information off but is just awaiting costings for an electrician to install the new cabinet. The Clerk to also seek a price to test the defibrillator to ensure it is working correctly.

ACTION: Parish Clerk

- d) A discussion took place with regard to the Parish Partnership Scheme funding for a footpath. It was AGREED that Cllr Ferrier-Hanger would check if it is now okay to make enquiries with the executor of the estate to seek permission for this to go ahead.

ACTION: Cllr Ferrier-Hanger

9. Maintenance and Risk Assessments – It was noted that the risk assessments need to be undertaken before the September meeting. The Clerk to email the original risk assessments to councillors.

ACTION: Parish Clerk

- a) The Staithe: It was noted that the Clerk's email address on the noticeboard is the old email address. Cllr Godfrey to sort this.

ACTION: Cllr Godfrey

- b) Play area: no issues to report.

- c) Recreation ground car park: no issues to report.
- d) Recreation field: no issues to report.
- e) Allotments: no issues to report.
- f) School green: no issues to report.
- g) Car Park next to village hall car park: no issues to report.

10. Correspondence

- a) Invitation to North Norfolk Online Neighbourhood Drop-in on Wednesday 5th August 2026 was noted.

11. Finance

- a) The bank account balances were accepted.
- b) The following schedule of payments was approved:

L Bateman	24 hrs x £17.18 June-July 2026, 1 x £5 WFH	£408.52
HMRC	PAYE Income Tax	£8.80
New Victory Hall	Hall Hire	£22.00
URM	Recycling inv578140	£24.00
URM	Recycling inv578139	£33.00
URM	Recycling inv57304	£7.80
URM	Recycling inv57305	£12.00
URM	Recycling inv57303	£12.00
ABC Landscaping	Ground mats	£50.00
Norfolk ALC	Website hosting fees	£111.72
	TOTAL	£689.84

Proposed by Cllr Ferrier-Hanger, seconded by Cllr Moulton, all in favour.

- c) The Q1 2026-2027 bank reconciliation was proposed by Cllr Ferrier-Hanger, seconded by Cllr Godfrey, all in favour.
- d) The Q1 2026-2027 budget report was proposed by Cllr Ferrier-Hanger, seconded by Cllr Mullard, all in favour.

12. Items for next agenda

Councillors areas of responsibility and quarterly risk assessments.

13. Date of Next Meeting

Thursday 17 September 2026 at New Victory Hall, Neatishead

Laura was thanked for all of her hard work and dedication to the Parish Council and she was wished well in her future position.

Meeting closed: 8.10pm

CHAIR Signed..... Dated.....