

NEATISHEAD PARISH COUNCIL

SUMMONS TO A MEETING OF NEATISHEAD PARISH COUNCIL MEETING

To be held at Neatishead Primary School, School Road, Neatishead, Norwich NR12 8XN, on
Thursday 16 July 2026 at 7.30pm

Members of the public and press are welcome to attend. During item 4, the public will be invited to address the Council regarding matters on the agenda or suggest items for consideration at a future meeting.

Laura Bateman Clerk to the Parish Council

10 July 2026

For the purpose of transacting the following business:

1. APOLOGIES

To consider apologies for absence

2. DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

Members are invited to declare a previously undisclosed interest relating to items on the agenda and to receive any applications for dispensations.

3. TO RATIFY THE APPOINTMENT OF THE NEW CLERK AND TO AGREE BANKING PERMISSIONS

4. MINUTES OF THE PREVIOUS MEETING

To confirm and agree the minutes of the Parish Council meeting held on 18 June 2026.

5. PUBLIC SPEAKING (THE MEETING WILL BE ADJOURNED FOR UP TO 15 MINUTES)

To receive reports from County and District Councillors and Norfolk Police. To receive questions from members of the public relating to items on the agenda. Each speaker is allowed a maximum of 5 minutes.

6. PLANNING

- a) **New Applications:** None received
- b) **Decisions:** None received

7. GOVERNANCE MATTERS

- a) To agree the Parish Council's representation on the Guys Staithe Trustee Committee. The current representatives are Roger Edmunds and Stuart Press, who are eligible for re-election.

8. OTHER ITEMS FOR CONSIDERATION

- a) To receive an update on data recorded by the SAM2 device
- b) To consider funding opportunities for replacement goalposts and a ball wall
- c) To receive update on status of claim for damage to the defibrillator
- d) To consider appropriate next steps regarding the Parish Partnership Scheme funding for the footpath

9. MAINTENANCE AND RISK ASSESSMENTS

- a) The Staithe: to receive any updates on general maintenance of the area
- b) Play area: to receive any updates on general maintenance of the area
- c) Recreation ground car park: to receive any updates on general maintenance of the area
- d) Recreation field: to receive any updates on general maintenance of the area
- e) Allotments: to receive any updates on general maintenance of the area
- f) School green: to receive any updates on general maintenance of the area

- g) Car Park adjacent to village hall car park: to receive any updates on general maintenance of the area

10. CORRESPONDENCE

- a) To note invitation to North Norfolk Online Neighbourhood Drop-in Wednesday 5th August – details circulated to members

11. FINANCIAL MATTERS

- a) Financial Update:

Main Account – Balance as at 10 July 2026 **£5,625.55**

Payments

24/06/2026	Anglian Water	£61.00
25/06/2026	HMRC PAYE	£8.80
25/06/2026	Jo Raby	£65.00
25/06/2026	L Bateman salary	£408.52
25/06/2026	L Bateman Ink subscription	£24.00
25/06/2026	New Victory Hall	£22.00

Receipts

23/06/2026	Allotment rent	£8.50
08/07/2026	Water Donation	£85.00

Savings Account – Balance as at 10 July 2026 **£5,085.77**

Receipts

09/07/2026	Interest	£2.09
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- b) To consider payment of the following:

L Bateman	24 hrs x £17.18 June-July 2026, 1 x £5 WFH	£408.52
HMRC	PAYE Income Tax	£8.80
New Victory Hall	Hall Hire	£22.00
URM	Recycling inv578140	£24.00
URM	Recycling inv578139	£33.00
URM	Recycling inv57304	£7.80
URM	Recycling inv57305	£12.00
URM	Recycling inv57303	£12.00
ABC Landscaping	Ground mats	£50.00
TOTAL		£628.12

- c) To agree the Q1 2026-27 bank reconciliation

- d) To agree the Q1 2026-27 budget report

12. ITEMS FOR NEXT AGENDA

13. NEXT MEETING OF THE PARISH COUNCIL

Thursday 17 September 2026 at 7.30pm at New Victory Hall, Neatishead