

NEATISHEAD PARISH COUNCIL

SUMMONS TO A MEETING OF NEATISHEAD PARISH COUNCIL MEETING

To be held at New Victory Hall, Neatishead on Thursday 17 September 2026 at 7.30pm

Members of the public and press are welcome to attend. During item 4, the public will be invited to address the Council regarding matters on the agenda or suggest items for consideration at a future meeting.

Melanie Eversfield Clerk to the Parish Council

12th September 2026

For the purpose of transacting the following business:

1. APOLOGIES

To consider apologies for absence

2. DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

Members are invited to declare a previously undisclosed interest relating to items on the agenda and to receive any applications for dispensations.

3. MINUTES OF THE PREVIOUS MEETING

To confirm and agree the minutes of the Parish Council meeting held on 16 July 2026 (attached).

4. PUBLIC SPEAKING (THE MEETING WILL BE ADJOURNED FOR UP TO 15 MINUTES)

To receive reports from County and District Councillors and Norfolk Police. To receive questions from members of the public relating to items on the agenda. Each speaker is allowed a maximum of 5 minutes.

5. TO RECEIVE AND ACCEPT RESIGNATION FROM COUNCILLOR BEN MULLARD

To agree next steps.

6. PLANNING

- a) **New Applications:** PF/26/1841 – Single storey rear extension to dwelling, single storey extension to front and external alterations associated with conversion of integral garage to habitable space, other external alterations – 1 Common Road, Three Hammer Common, Neatishead, NR12 8PB.
- b) **Applications received in between meetings:** PF/26/1503 & LA/26/1462 – Removal of external wall finishes of existing café building and replacement with composite cladding. Replacement of windows and doors – Air Defence Radar Museum, RAF Neatishead, Birds Lane, Neatishead, NR12 8YB – NO OBJECTIONS
PF/26/0832 – Demolition of single garage and utility room and erection of single storey front and side extension - Glebe House, Church Road, Neatishead NR12 8BT – NO OBJECTIONS
- c) **Decisions:** PF/26/0190 – Extensions and alterations to create first floor accommodation. Detached cart lodge to front of dwelling – Allensby, School Road, Neatishead, NR12 8XW – APPROVED
PF/26/1219 – Extension to first floor, alterations to front dormer, new porch and refacing of existing brickwork, alterations to existing garden room and PV panels to roof – Kata, King Street, Neatishead, NR12 8BW – WITHDRAWN
- d) **Correspondence:** To receive letter from local resident regarding an uncertain future in local planning (attached)

7. GOVERNANCE MATTERS

- a) To note the banking arrangements for the Clerk have been implemented.
- b) To review Neatishead Parish Council Grants Policy (attached).

- c) To consider ceasing the annual invoice to landowner adjacent the sandpit, following clarification of land ownership.

8. OTHER ITEMS FOR CONSIDERATION

- a) To consider funding opportunities for replacement goalposts and a ball wall
- b) To receive update on status of claim for damage to the defibrillator
- c) To consider appropriate next steps regarding the Parish Partnership Scheme funding for the footpath

9. MAINTENANCE AND RISK ASSESSMENTS

- a) To consider councillors areas of responsibilities.
- b) The Staithe: to receive any updates on general maintenance of the area
- c) Play area: to receive any updates on general maintenance of the area
- d) Recreation ground car park: to receive any updates on general maintenance of the area
- e) Recreation field: to receive any updates on general maintenance of the area
- f) Allotments: to receive any updates on general maintenance of the area
- g) School green: to receive any updates on general maintenance of the area
- h) Car Park adjacent to village hall car park: to receive any updates on general maintenance of the area

10. CORRESPONDENCE

- a) To note minutes of the NVH management committee (attached).
- b) To note letter from Deputy Leader of Norfolk County Council (attached).
- c) To receive letter from local resident in relation to FP17 (attached).
- d) To note invitation to Hickling Flood Meeting (attached).

11. FINANCIAL MATTERS

- a) Financial Update:

Main Account – Balance as at 11 September 2026		£4,362.48
Payments		
20/07/2026	Service Charge – Lloyds	£4.25
24/07/2026	Anglian Water	£61.00
27/07/2026	ABC Landscaping	£50.00
27/07/2026	URM Recycling	£88.80
27/07/2026	HMRC - PAYE	£8.80
27/07/2026	L Bateman	£408.52
27/07/2026	Norfolk ALC	£111.72
18/08/2026	Service Charge – Lloyds	£4.88
24/08/2026	Anglian Water	£41.00
26/08/2026	M Eversfield	£224.70
28/08/2026	M Eversfield	£444.40
Receipts		
25/08/2026	Allianz Defib Claim	£54.00
July-Sept	Water Donations	£131.00
Savings Account – Balance as at 11 September 2026		£5,090.09
Receipts		
Aug-Sept	Interest	£4.32

- b) To consider payment of the following:

M Eversfield	July, August & September 2026 Salary & WFH	£1,113.50
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September 2026

New Victory Hall	Hall Hire	£30.25
URM	Recycling	£57.00
Neatishead Primary	Hall Hire Donation	£22.00
TOTAL		£1,222.75

12. ITEMS FOR NEXT AGENDA

13. NEXT MEETING OF THE PARISH COUNCIL

Thursday 15 October 2026 at 7.30pm at New Victory Hall, Neatishead