

NEATISHEAD PARISH COUNCIL

SUMMONS TO THE PARISH COUNCIL MEETING

To be held at Neatishead Primary School, School Road, Neatishead, Norwich NR12 8XN on
Thursday 19th March 2026 at 7.30pm (PLEASE NOTE CHANGE FROM USUAL VENUE)

Members of the public and press are welcome to attend. During item 5, the public will be invited to address the Council regarding matters on the agenda or suggest items for consideration at a future meeting.

For the purpose of transacting the following business:

1. APOLOGIES

To consider apologies for absence.

2. DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

Members are invited to declare a previously undisclosed interest relating to items on the agenda and to receive any applications for dispensations.

3. CO-OPTION TO FILL THE PARISH COUNCILLOR VACANCY

To consider co-option for the application received for the position of Parish Councillor.

4. MINUTES OF THE PREVIOUS MEETING

To confirm and agree the minutes of the Parish Council meeting held on 19th February 2026.

5. PUBLIC SPEAKING (THE MEETING WILL BE ADJOURNED FOR UP TO 15 MINUTES)

To receive reports from County and District Councillors & Norfolk Police. To receive questions from members of the public relating to items on the agenda. Each speaker is allowed a maximum of 5 minutes.

6. PLANNING

- a) New Applications: None received
- b) Decisions: None received
- c) Enforcement: To receive an update on planning enforcement at the RAF Air Defence Radar Museum site

7. MATTERS ARISING FROM THE LAST MEETING (NOT ELSEWHERE ON THE AGENDA)

- a) To receive an update regarding Clerk's enquiries into the ownership of the land known as the Sandpit

8. MAINTENANCE AND RISK ASSESSMENTS

- a) The Staithe – to receive any updates on general maintenance of the area
- b) Play area – to receive any updates on general maintenance of the area
- c) Recreation ground car park - to receive any updates on general maintenance of the area
- d) Recreation field – to receive any updates on general maintenance of the area
- e) Allotments - to receive any updates on general maintenance of the area
- f) School green - to receive any updates on general maintenance of the area
- g) Village hall car park - to receive any updates on general maintenance of the area

9. OTHER MATTERS

- a) To receive confirmation of approval of PPS funding, sign agreement letter and decide on next step to progress the project
- b) To consider the quotation from Jo Raby for conducting the internal audit (£60)

- c) To receive an update on the new Assertion 10 requirements for the Annual Governance and Accountability Review (AGAR)
- d) To review the Councillors Code of Conduct
- e) To review the Freedom of Information Model Publication Scheme and supporting guide
- f) To review and agree the Data Audit template
- g) To review and adopt the draft IT Policy
- h) To consider a donation to the school for providing a venue for the Parish Council's meeting
- i) To receive an update on Broadland Futures Initiative webinar attended by the Clerk
- j) SAM2 update

10. CORRESPONDENCE

- a) To note Cllr Price's latest Parish Report
- b) To note the latest New Victory Hall Management Committees meeting minutes and AGM date 30th March at 7.30pm

11. FINANCIAL MATTERS

- a) Financial Update:

Main Account – Balance as at 12th March 2026 **£3,588.28**

Payments

17/02/2026	Service charge Lloyds	£4.25
24/02/2026	Anglian Water	£61.00
03/03/2026	New Victory Hall	£22.00
03/03/2026	L Bateman salary	£520.40

Receipts

27/02/2026	Recycling credits, Norfolk County Council	£1,274.16
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Saving Account – Balance as at 12th March 2026 **£4,078.33**

Receipts

09/03/2026	Interest	£1.56
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- b) To consider payment of the following:

L Bateman	24hrs x £17.18 Feb-Mar 2026, 1 x £5 WFH	£417.32
L Bateman	Assertion 10 training reimbursement	£27.00
L Bateman	Bench purchase re-imburement	£614.81
New Victory Hall	Room Hire February 2026	£22.00
Countrystyle Ltd	Recycling	£21.00
Countrystyle Ltd	Recycling	£21.00
Countrystyle Ltd	Recycling	£12.00

TOTAL £1,135.13

12. ANY OTHER BUSINESS

13. NEXT MEETING OF THE PARISH COUNCIL

Thursday 16th April 2026 at 7.30pm at New Victory Hall, Neatishead